

## Notary Procedures

1. Due to changes in notarial law effective June 1, 2009 we are unable to notarize any real estate documents pertaining to Cook County.
2. You must bring photo identification with a signature issued by a state or federal government such as a Driver's License, State ID Card, U.S. Military ID or U.S. Passport.
3. Do not sign the document beforehand. Documents **must** be signed in the presence of the notary.
4. You must provide your own witnesses for your documents. The Library will be unable to supply witnesses for you.
5. The Library should always have a notary available all the hours we are open. However, it is suggested to call us at 847-438-3433 x502 or Instant Message us at <http://www.eapl.org/ask/index.asp> to confirm this due to last minute scheduling changes.