

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
November 18, 2008**

1. TRUTH IN TAXATION HEARING

a. CALL TO ORDER

President Caudill called the meeting to order at 6:02 p.m.

Trustees present: Black, Caudill, Lang, Rossow, Stachowiak, Washburn

Trustees absent: Burger

Staff present: Director Campe, Assistant Director Duff, J. Miller, G. Traudt, S. Haase

b. HEARING

c. APPROVAL OF LEVY ORDINANCE

Trustee Rossow motioned to:

“TO APPROVE ORDINANCE NO. 08-11-1, AN ORDINANCE LEVYING TAXES FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2008/2009.”

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Caudill, Lang, Rossow, Stachowiak, Washburn

ABSENT: 1 Burger

d. ADJOURNMENT

At 6:04 p.m. President Caudill motioned to:

“ADJOURN”.

2. REGULAR MEETING

3. CALL TO ORDER

At 6:04 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Caudill, Lang, Rossow, Stachowiak, Washburn

Trustees absent: Burger

Staff present: Director Campe, Assistant Director Duff, J. Miller, G. Traudt, S. Haase

4. ADJUSTMENTS TO THE AGENDA

None.

5. PRESIDENT’S REPORT

A report card highlighting libraries is available on the NSLS website.

6. SECRETARY’S REPORT: MINUTES OF MEETING

a. Regular Meeting / October 21, 2008

Minutes were approved by the full consent of the Board members present.

7. CORRESPONDENCE

Correspondence folder was passed.

8. TREASURER’S REPORT

a. OCTOBER 2008

President Caudill moved:

“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Caudill, Lang, Rossow, Stachowiak, Washburn

ABSENT: 1 Burger

9. DIRECTOR'S REPORT

Director Campe reviewed highlights of the Librarian's Report.

- Issues with early voting were discussed.
- October was the biggest month ever for library card sign up.
- Reviewed the library statistics report. A fiscal year column is being pursued.
- Trustee Breakfast for November was cancelled.
- Trustee Rossow will host the January Trustee Breakfast.
- Holiday Dinner is scheduled for December 6th at 6:00 p.m.

10. STANDING COMMITTEE REPORTS

d. Personnel Committee: Report: Personnel Handbook

Trustee Rossow moved:

“TO APPROVE THE REVISED EMPLOYEE HANDBOOK EFFECTIVE NOVEMBER 2008 WITH THE SMALL REVISIONS SAID HERE IN THE MEETING TONIGHT.”

Trustee Lang seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Caudill, Lang, Rossow, Stachowiak, Washburn

ABSENT: 1 Burger

11. SPECIAL COMMITTEE REPORTS

c. NSLS: Report (Kathy Caudill)

Report given by President Caudill.

d. Friends of the Library: (Chris Stachowiak)

Report given by Vice President Stachowiak.

12. UNFINISHED BUSINESS

None.

13. NEW BUSINESS

None.

14. INFORMATIONAL ITEMS

None.

15. PUBLIC FORUM

None.

16. ADJOURNMENT

At 6:46 p.m. Trustee Rossow moved:

“TO ADJOURN.”

Vice President Stachowiak seconded the motion and it carried on a unanimous voice vote.

Paul Washburn, Acting Secretary

(SEAL)

Approved at the next Regular Meeting of January 20, 2009

Kathy Caudill, President