

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
June 17, 2008**

**1. REGULAR MEETING**

**2. CALL TO ORDER**

At 6:01 p.m. President Caudill called the Regular Meeting to order.

*Trustees present:* Black, Burger, Caudill, Rossow, Stachowiak, Washburn

*Trustees absent:* Lang

*Staff present:* Director Campe, Assistant Director Duff, G. Traudt, S. Haase, E. Christenson, W. Dawkins, M. Hills, N. Ziarnik

**3. ADJUSTMENTS TO THE AGENDA**

**Move 5.B. Minutes of the Diverse Populations Committee Meeting 6/4/08 to 10.A. Diverse Populations Committee Report and 5.C. Minutes of the Personnel Committee Meeting 6/12/08 to 9.D. Personnel Committee Report**

**4. PRESIDENT'S REPORT**

- A Garden Club Resolution will be voted on at the July Board meeting.

**5. SECRETARY'S REPORT: MINUTES OF MEETING**

**A. Regular Meeting / May 20, 2008**

Trustee Burger moved:

**"TO APPROVE THE REGULAR MEETING MINUTES OF MAY 20, 2008 AS PRINTED."**

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**6. CORRESPONDENCE**

Correspondence folder was passed.

**7. TREASURER'S REPORT**

**A. May 2008**

President Caudill moved:

**"TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT."**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**8. DIRECTOR'S REPORT**

Director Campe reviewed highlights of the Librarian's Report.

- Director reviewed stats report.
- Patti Paige, new Head of Circulation Department has started.
- Liz Seasonwein is the new Children's Librarian.
- The position has been filled for the Electronic Information area.

- New patio furniture has been set up on the adult patio. A patio party is scheduled for June 23<sup>rd</sup> from 1-3.

**9. STANDING COMMITTEE REPORTS**

**D. Personnel Committee**

Report given by Trustee Rossow.

**10. SPECIAL COMMITTEE REPORTS**

**A. Diverse Populations Committee**

Report given by Trustee Black.

**D. Friends of the Library: Report (Chris Stachowiak)**

Report given by Vice President Stachowiak.

**11. UNFINISHED BUSINESS**

**A. 2008/2009 Working Budget**

Trustee Burger moved:

**“TO APPROVE THE 2008/2009 WORKING BUDGET.”**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**12. NEW BUSINESS**

**A. Prevailing Wage Ordinance**

President Caudill moved:

**“TO APPROVE ORDINANCE NO. 08-06-1 AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE ELA AREA PUBLIC LIBRARY DISTRICT LAKE COUNTY.”**

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**B. Acceptance of McClure Inserra for 2007/2008 Audit**

President Caudill moved:

**“TO APPROVE THE ACCEPTANCE OF THE PROPOSAL FOR MCCLURE INSERRA FOR THE 2007/2008 AUDIT AND THEIR FEE BEING \$8500.”**

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**C. Privacy and Confidentiality Policy**

President Caudill moved:

**“TO APPROVE THE CONTINUATION OF THE PRIVACY AND CONFIDENTIALITY POLICY AS REVIEWED ON 6/08.”**

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**D. Freedom of Information Act Policy**

President Caudill moved:

**“TO APPROVE THE FREEDOM OF INFORMATION ACT POLICY THAT AS REVIEWED AND RECOMMENDATIONS TO MAKE NO REVISIONS HERE IN JUNE 08.”**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**E. Staff Institute Day**

President Caudill moved:

**“TO APPROVE THE STAFF INSTITUTE DAY OF AUGUST 8, 2008 AND THAT THE LIBRARY WOULD BE CLOSED ON THAT DATE.”**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**F. Computer Sale**

Trustee Stachowiak moved:

**“TO APPROVE THE SALE OF USED COMPUTERS TO THE PUBLIC WITH THE TIME AND DATE TO BE SET SOMETIME IN THE FUTURE AND FOR THE PRICES MENTIONED WITH THE SPECIFICATIONS TO BE DETERMINED AT THE TIME OF THE SALE.”**

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Rossow, Stachowiak, Washburn

ABSENT: 1 Lang

**13. INFORMATIONAL ITEMS**

- An Ela patron nominated Christy Wagner, Outreach Coordinator, for the 2008 BookPage Spotlight Award.

**14. PUBLIC FORUM**

None

**15. ADJOURNMENT**

At 7:20 p.m. Trustee Rossow moved:

**“TO ADJOURN.”**

President Caudill seconded the motion and it carried on a unanimous voice vote.

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**Paul Washburn, Acting Secretary**

(SEAL)

**Approved at the next Regular Meeting of July 15, 2008**

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**Kathy Caudill, President**