

**AGENDA / REGULAR MEETING**  
**April 16, 2024**  
**6:00 p.m. 2<sup>nd</sup> Floor Conference Room**

**1. REGULAR MEETING – CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT (Policy No: 1.10)**

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

**4. ADJUSTMENTS TO THE AGENDA**

**5. CONSENT AGENDA ACTION**

- A. Approval of the Minutes of the Regular Meeting March 19, 2024 (Document)
- B. Approval of the Secretary’s report of the Closed Session Minutes review and destruction of all audio recording made prior to October 1, 2022 (Document)
- C. Approval of the Minutes of the Committee of the Whole (EDR) April 9, 2024
- D. Approval of the Closed Session Minutes of the Committee of the Whole (EDR) from the April 9, 2024

**6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary’s recommendation to keep minutes closed may be approved as part of the Consent Agenda.

**7. TRUSTEE REPORTS/COMMENTS**

**8. TREASURER’S REPORT**

- A. March 2024 (Document)

Suggested Motion: I move to approve the March 2024 expenditures as authorized with the balance of the reports to be filed for audit.

**9. CORRESPONDENCE AND COMMUNICATIONS**

**10. EXECUTIVE DIRECTOR’S REPORT**

- A. March 2024 Librarians’ Report (Document)
- B. Action Plan April FY24 (Document)
- C. Department in Focus: “Giants, Dragons, & Unicorns” Exhibit – Ziarnik

**11. SPECIAL COMMITTEE & LIAISON REPORTS**

- A. Decennial Committee (President Steker)
- B. Executive Director Review (EDR) Liaison (President Steker)
- C. Personnel Liaison (Vice-President McCauley)
- D. Finance Liaison (Treasurer Corzine)
- E. Building & Grounds Liaison (Trustee Timm)
- F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- G. RAILS Liaison (Trustee Silcroft)
- H. Foundation Liaison (Trustee Caudill)

## **12. UNFINISHED BUSINESS**

## **13. NEW BUSINESS**

- A. Video Surveillance Policy (Document + Action)
- B. Appropriate Library Use Policy (Document + Action)
- C. Approval of Employee Travel and Expense Reimbursements for the PLA Conference April 3-6, 2024 (Document + Action)
- D. Approval of Trustee Expense Reports (Action)
- E. Building and Grounds Critical Issues (Action)

## **14. ADJOURN TO EXECUTIVE SESSION**

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1) None
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11) None
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21) None

## **15. ROLL CALL (If returning from Executive Session)**

## **16. ADJOURNMENT**