

**ELA AREA PUBLIC LIBRARY DISTRICT**  
**Executive Director Review Committee**  
**Meeting Minutes**  
**February 28, 2023**  
**6:00 p.m. Children's Department Conference Room**  
In Person Meeting at Elea Area Public Library

**1. CALL TO ORDER**

At 6:04 p.m., President Steker, Chair of the EDR Committee, called the meeting to order.

**2. ROLL CALL**

Committee members present: Blank, Steker, Caudill

Committee members absent: None

A quorum is present.

Other Trustees present: Stanonik

Staff present: None

Guests present: None

**3. PUBLIC COMMENT**

None

**4. ADJUSTMENTS TO THE AGENDA**

None

**5. DISCUSSION OF THE PERFORMANCE REVIEW PROCESS FOR THE EXECUTIVE DIRECTOR**

The three forms used for the EDR process (Director Self Evaluation, Trustee Evaluation and Manager Feedback) were reviewed and minor changes suggested. President Steker agreed to make the suggested edits in the on-line form and distribute according to the timeline and checklist discussed at the regular Board meeting on February 21, 2023.

**6. ADJOURNMENT**

Trustee Blank moved to adjourn the meeting. Trustee Caudill seconded the motion.

The motion passed on voice vote

Ayes (3): Blank, Caudill, Steker

Absent: None

Nayes (0): None

The meeting was adjourned at 7:10 p.m.

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**Crystal Steker, Chair of EDR Committee**

**Approved at the Regular Meeting of the Board of Trustees April 18, 2023**