

**AGENDA / REGULAR MEETING**  
**July 18, 2023**  
**6:00 p.m. 2<sup>nd</sup> Floor Conference Room**

- 1. REGULAR MEETING – CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** (Policy No: 1.10)  
In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.
- 4. ADJUSTMENTS TO THE AGENDA**
- 5. CONSENT AGENDA**
  - A. Approval of the Minutes of the Regular Meeting June 20, 2023 (Document)
  - B. Approval to close the Library for Staff Discovery Day on Friday, October 13 (Document)
- 6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**
- 7. TRUSTEE REPORTS/COMMENTS**
- 8. TREASURER’S REPORT**
  - A. June 2023 (Document)

Suggested Motion: I move to approve the June 2023 expenditures as authorized with the balance of the reports to be filed for audit.
- 9. CORRESPONDENCE AND COMMUNICATIONS**
- 10. EXECUTIVE DIRECTOR’S REPORT**
  - A. Social Media Policy (Presentation by attorney Britt Isaly from Ancel Glink)
  - B. June 2023 Librarians’ Reports
  - C. OMA and FOIA training must be complete by 8/15/23 (Crystal, Kathy, Tracy, Alicia)
  - D. Board packets available online?
  - E. FY 2023 Action Plan
  - F. Training Update
- 11. SPECIAL COMMITTEE & LIAISON REPORTS**
  - A. Decennial Committee (President Steker)
  - B. Executive Director Review (EDR) Liaison (President Steker)
  - C. Personnel Liaison (Vice-President McCauley)
  - D. Finance Liaison (Treasurer Corzine)
  - E. Building & Grounds Liaison (Trustee Timm)
  - F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
  - G. RAILS Liaison (Trustee Silcroft)
  - H. Foundation Liaison (Trustee Caudill)

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- A. 23-07-01 Tentative Budget and Appropriation Ordinance (Document + Action)
- B. Accept IPLAR (Document + Action)
- C. Appointment of Two Board Members to audit FY2023 Meeting Minutes (Action)
- D. Investment Policy (Document + Action)
- E. Approval of Trustee Expense Reports (Action)
- F. Building and Grounds Critical Issues (Action)

**14. ADJOURN TO EXECUTIVE SESSION**

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY
  - i) 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMEDIATE LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

**15. ROLL CALL (If returning from Executive Session)**

**16. ADJOURNMENT**