

AGENDA / REGULAR MEETING
November 14, 2023
6:00 p.m. 2nd Floor Conference Room

- 1. REGULAR MEETING – CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADJOURN TO TRUTH IN TAXATION ACT HEARING**
 - A. Call to Order
 - B. Roll Call
 - C. Truth in Taxation Act Hearing - Public Comment
 - D. Adjournment
- 4. ROLL CALL**
- 5. PUBLIC COMMENT** (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.
- 6. ADJUSTMENTS TO THE AGENDA**
- 7. NEW BUSINESS I**
 - A. Approve Ordinance 23-11-01 Levying Taxes for Library Purposes for FY 2024/2025 (Document + Action)
- 8. CONSENT AGENDA**
 - A. Approval of the Minutes of the Regular Meeting October 17, 2023 (Document)
- 9. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**
- 10. TRUSTEE REPORTS/COMMENTS**
- 11. TREASURER’S REPORT**
 - A. October 2023 (Document)

Suggested Motion: I move to approve the October 2023 expenditures as authorized with the balance of the reports to be filed for audit.
- 12. CORRESPONDENCE AND COMMUNICATIONS**

13. EXECUTIVE DIRECTOR'S REPORT

- A. FY2023 Audit presentation (Lauterbach & Amen)
- B. October 2023 Librarians' Reports
- C. Action Plan FY2024
- D. ILA Reports
- E. Per Capita Grant

14. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Decennial Committee (President)
- B. Executive Director Review (EDR) Liaison (President)
- C. Personnel Liaison (Vice-President)
- D. Finance Liaison (Treasurer)
- E. Building & Grounds Liaison (Trustee)
- F. Policy Liaison (Trustee)
- G. Bylaws Liaison (Trustee)
- H. RAILS Liaison (Trustee)
- I. Foundation Liaison (Trustee)

15. UNFINISHED BUSINESS

16. NEW BUSINESS II

- A. Accept FY2023 Audit as presented (Document + Action)
- B. Annual Report of Receipts and Disbursements (Document + Action)
- C. Employment Handbook Update for Paid Leave for All Workers Act (Document + Action)
- D. Approval of Trustee Expense Reports (Action)
- E. Building and Grounds Critical Issues (Action)

17. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

18. ROLL CALL (If returning from Executive Session)

19. ADJOURNMENT