

AGENDA / REGULAR MEETING
October 17, 2023
6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA

- A. Approval of the Minutes of the Regular Meeting September 19, 2023 (Document)
- B. Approve the Secretary’s report of the Closed Session Minutes review and destruction of all audio recordings made prior to April 1, 2022 (Document)
- C. Approval to close the Library for Staff Discovery Day on Friday, February 23, 2024
- D. IFB/Popular Materials invoice (Document)

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary’s recommendation to keep minutes closed may be approved as part of the Consent Agenda.

7. TRUSTEE REPORTS/COMMENTS

8. TREASURER’S REPORT

- A. September 2023 (Document)
Suggested Motion: I move to approve the September 2023 expenditures as authorized with the balance of the reports to be filed for audit.

9. CORRESPONDENCE AND COMMUNICATIONS

10. EXECUTIVE DIRECTOR’S REPORT

- A. September 2023 Librarians’ Report
- B. Action Plan 2023-2024
- C. Deputy Director Introduction

11. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Decennial Committee (President Steker)

- B. Executive Director Review (EDR) Liaison (President Steker)
- C. Personnel Liaison (Vice-President McCauley)
- D. Finance Liaison (Treasurer Corzine)
- E. Building & Grounds Liaison (Trustee Timm)
- F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- G. RAILS Liaison (Trustee Silcroft)
- H. Foundation Liaison (Trustee Caudill)

12. UNFINISHED BUSINESS

- A. Comcast Fiber agreement (Document + Action)

13. NEW BUSINESS

- A. Resolution 23-10-01 Determining Amount of Money to Be Raised By Taxation for 2024-2025 Fiscal Year (Document + Action)
- B. 2.3 Interlibrary Loan Policy (Document + Action)
- C. Approval of Trustee Expense Reports (Action)
- D. Building and Grounds Critical Issues (Action)

14. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

15. ROLL CALL (If returning from Executive Session)

16. ADJOURNMENT