

REGULAR MEETING MINUTES

February 16, 2021

6:00 p.m. Board Room

Blended Remote (via Zoom) /

In Person Meeting at Ela Area Public Library

Members of the public can listen by phone or view/listen online to the meeting using Zoom (zoom.us). Members of the public will be able to comment via Zoom during the Public Comment period. Public comments can also be emailed to the Board via email at public.comments@eapl.org. Comments for the Meeting that are received by 1pm Tuesday, February 16th will be read during the Public Comment period.

- Please click the link below to join the webinar:
- <https://us02web.zoom.us/j/81420638250?pwd=NStHS1g2V3VsMjIwRHN6VFFoTTJPUT09>
- Passcode: 434308

- For those who want to listen via phone, please use the following telephone number:
888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)
When prompted, dial Webinar ID: 814 2063 8250

1. REGULAR MEETING – CALL TO ORDER

At 6:00 p.m. Vice President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees present in person: Blank

Trustees present remotely via Zoom: Caudill, Hurst, Stamoolis, Stanonik, Steker

Absent: Corzine

Staff present in person: Executive Director L. Rosenthal

Staff present via Zoom: D. Bryzelak, M. Creel, E. Christianson, N. Ziarnik, C. Pedersen, C. Wagner

Guest present in person:

Guest present via Zoom: K. Baugher, S. Harrod, J. Rumschlag, M. Silcroft

3. PUBLIC COMMENT

None

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting January 19, 2021

Trustee Caudill moved:

“To Approve the Minutes of the Regular Meeting January 19, 2021.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker

ABSENT (1): Corzine

ABSTAIN (0):

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

7. TRUSTEE REPORTS/COMMENTS

Trustee Caudill reminded the Board about the upcoming ILA webinars:

March 13: One Year On -- Where is Your Library and How Can You Prepare for a Post-COVID World

April 17: Equity, Diversity and Inclusion: What Library Trustees Need to Know

May 15: Boot Camp for Trustees -- Topics include Board-Director Relations, Succession Planning, and Finance 101

Trustee Hurst commented on how she enjoyed the Legislative Breakfast and the time she received getting to know the representatives in an informal setting.

Trustee Stanonik mentioned a friend, who utilizes the Outreach home delivery, met Kat and thought she was a great addition. She added that she is also impressed with the new Summer Reading car theme in the Children’s Department.

Trustee Steker took advantage of the Storywalk and enjoyed it.

8. TREASURER’S REPORT

A. January 2021

Trustee Caudill moved:

“To Approve the January 2021 Expenditures as Authorized with the Balance of the Reports To Be Filed For Audit.”

Trustee Hurst seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker

ABSENT (1): Corzine

ABSTAIN (0):

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications items were made available in the Board Packet.

10. EXECUTIVE DIRECTOR’S REPORT

A. January 2021

- Executive Director Rosenthal gave an update on the new Abila MIP Fund Accounting software integration.

- Informed the Board that the CPI for last year was 1.4, so next year the Library can ask for that number giving the Library more flexibility.
- Provided insight on an Ehlers maturity date that is coming up and is looking into a future investment plan.

B. Action Plan 2020/2021

11. STANDING COMMITTEE REPORTS

- A. Building & Grounds Committee: No Report**
- B. Finance Committee: No Report**
- C. Nominating Committee: No Report**
- D. Personnel Committee: No Report**
- E. Policy Committee: No Report**
- F. Bylaws Committee: No Report**

12. SPECIAL COMMITTEE REPORTS

13. UNFINISHED BUSINESS

14. NEW BUSINESS

A. Proposed Bylaws Amendment – second reading

Trustee Caudill moved:

“To approve the addition of section 3-37 “Staff Recognition” to the board’s bylaws.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker

ABSENT (1): Corzine

ABSTAIN (0):

B. Resolution 21-02-01 IMRF Authorized Agent

Trustee Caudill moved:

“To approve Resolution 21-02-01 designating Executive Director Lauren Rosenthal as the Authorized Agent for IMRF.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker

ABSENT (1): Corzine

ABSTAIN (0):

C. Resolution 21-02-02 Identifying and Delegating Authority to the Executive Director

Trustee Caudill moved:

“To approve Resolution 21-02-02 identifying and delegating authority to the Executive Director.”

Trustee Hurst seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker
ABSENT (1): Corzine
ABSTAIN (0):

D. Public Participation at Library Board Meetings and Petitions to the Board Policy

Trustee Caudill moved:

“To approve updates to library board policy 1.10 Public Participation at Library Board Meetings and Petitions to the Board with a reviewed and revised date of February 2021.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker
ABSENT (1): Corzine
ABSTAIN (0):

E. Insurance Proposals

Executive Director Rosenthal updated the Board on the insurance proposals between Kamm and LIRA. She gave the recommendation to stay with Kamm due to the longstanding history and the 8% price reduction from FY2021. The only change will be switching from a Treasurer’s Bond to Crime coverage.

The Board will make their final decision at the March 16, 2021 Regular Board Meeting.

F. American Express Reconciliation

Trustee Stamoolis moved:

“To approve net interest expense of \$16,895.96 on the Library’s American Express card.”

Trustee Hurst seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker
ABSENT (1): Corzine
ABSTAIN (0):

G. Proposed Salary Recommendations

Executive Director Rosenthal discussed the current budget and anticipated budget. She suggested a 3% increase over FY2021 salary budget for FY2022 and hold off on the increase until July 1, 2021. The Salary Budget line will be discussed further at the Finance Committee Meeting.

H. Final Per Capita Grant Standard Review for FY 20/21

Executive Director Rosenthal provided the final chapters for review and informed the Board that this will be the new format for the annual requirement for the Per Capita grant application moving forward as well.

I. Discussion of COVID-19 Response Plan

None

J. Approval of Trustee Expense Reports

None

K. Building and Grounds Critical Issues

None

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS
5ILCS 120/2(c)(1)**

**B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE,
OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION
MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)**

16. ADJOURNMENT

At 7:36 p.m. Trustee Stamoolis moved:

“TO ADJOURN.”

Trustee Hurst seconded the motion and it carried on a unanimous voice vote of Trustees present.

AYES (6): Blank, Caudill, Hurst, Stamoolis, Stanonik, Steker

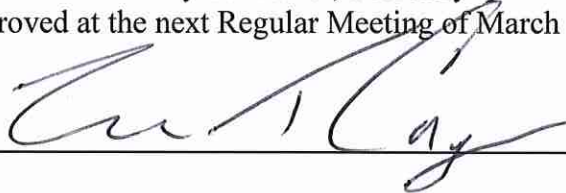
ABSENT (1): Corzine

ABSTAIN (0):



Crystal Steker, Secretary

Approved at the next Regular Meeting of March 16, 2021



Eric Corzine, President