Suspending a Hold

Are you planning a vacation? Would you like to bring along a Wi-Fi Hotspot, GoPro Camera, or other item? You can place your hold now and delay its activation to increase the odds of getting it at the right time for your trip!

This procedure works on any item that allows holds. Although we do our best to fill all requests, we cannot guarantee that an item will become available.

You can ask a librarian to place a hold and delay its activation for you. Or, you can do it yourself:

First, find the item you want to request in our catalog. Click "PLACE HOLD."



Log into the catalog with your library barcode and password if you have not done so already.

When placing your hold, enter your Activation Date. We recommend choosing a date approximately 7-10 days before your vacation.



Your hold will appear in your library card record as "Suspended."

Format	Title	<u>Status</u>	<u>Pickup Library</u>
4	Mobile wi-fi hotspot	Suspended (until 8/10/2019)	Ela Area Public Library District

While your hold is suspended, you will maintain your spot in line, moving up the holds queue as time passes. We **cannot guarantee** that you will be at the top when your hold becomes active, but placing your hold early and suspending it gives you the best probability of getting it for your vacation.

When your hold becomes available, we will contact you via your preferred method, and you will have 7 days to pick it up.

