

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
March 17, 2015**

1. REGULAR MEETING - CALL TO ORDER

At 6:03 p.m. President Caudill called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Hall, Rossow, Stamoolis

Trustees absent: Hafez, Jackson

Staff present: Executive Director M. Womack, Assistant Director E. Christianson, S. Hyson, and S. Haase

Guests present: D. Frazier, S. Harrod

3. PUBLIC COMMENT

No comment.

4. ADJUSTMENTS TO THE AGENDA

Move items **5. A. Approval of the Minutes of the Regular Meeting 2/17/15** and **5. B. Approval of the Executive Minutes of the Executive Session Meeting 1/20/15** to **7. Approval of Minutes of Last Meeting as Reviewed or Corrected**

5. CONSENT AGENDA

Done in **7. Approval of Minutes of Last Meeting as Reviewed or Corrected**

6. TRUSTEE REPORTS/COMMENTS

Trustee Blank commented that the opening of the makerspace was a wonderful event.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

5. A. Approval of the Minutes of the Regular Meeting 2/17/15

Trustee Blank moved:

“TO APPROVE THE MINUTES OF THE REGULAR MEETING 2/17/15 WITH THE REVISIONS AS DISCUSSED.”

Trustee Hall seconded the motion and it carried on a unanimous voice vote.

5. B. Approval of the Executive Minutes of the Executive Session Meeting 1/20/15

Trustee Blank moved:

“TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION MEETING 1/20/15 AS PRESENTED WITH THE APPROVAL DATE REVISED TO MARCH 17, 2015.”

Trustee Hall seconded the motion and it carried on a unanimous voice vote.

8. TREASURER'S REPORT

A. February 2015

Trustee Blank moved:

“TO APPROVE THE FEBRUARY 2015 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Rossow seconded the motion and it carried on a roll call vote.

AYES (5): Blank, Caudill, Hall, Rossow, Stamoolis

ABSENT (2): Hafez, Jackson

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. February 2015

- LACONI's Annual Trustees Banquet will be held on April 17th.
- Executive Director Womack would like to thank staff for the preparations for the FORGE event held on March 1.
- Assistant Director Christenson found a program from the Illinois Department of Natural Resources that gave libraries fishing poles. Our Library has now received 29 brand new fishing rods and reels from the DNR. Also the Library will be purchasing DVD players that patrons will be able to check out. These will both begin circulating in May.
- The renovation is going well.
- NIMEC'S energy bid was completed.
- Business insurance renewals are coming up.
- The Finance Committee will set a date to meet in April to begin reviewing the budget.

11. STANDING COMMITTEE REPORTS

No reports.

12. SPECIAL COMMITTEE REPORTS

No reports.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Behavior Policy

Vice President Rossow moved:

“TO APPROVE THE BEHAVIOR POLICY WITH A REVIEWED AND REVISED DATE OF 3/15.”

Trustee Hall seconded the motion and it carried on a roll call vote.

AYES (5): Blank, Caudill, Hall, Rossow, Stamoolis

ABSENT (2): Hafez, Jackson

B. Digital Media Lab Policy

Vice President Rossow moved:

“TO APPROVE THE TECHNOLOGY USE POLICY WITH A REVIEWED AND REVISED DATE OF 3/15.”

Trustee Hall seconded the motion and it carried on roll call vote.

AYES (5): Blank, Caudill, Hall, Rossow, Stamoolis

ABSENT (2): Hafez, Jackson

C. Statistics Dashboard and Board Training

Trustee Blank moved:

“THAT THE BOARD ACCEPT THE ASSIGNMENT OF AN ADHOC COMMITTEE FOR THE BOARD SELF EVALUATION.”

Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

D. Executive Director’s Review

President Caudill would like all evaluations turned in and compiled by April 8th.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5ILCS 120/2(c)(21)

None.

16. ADJOURNMENT

At 6:58 p.m. President Caudill moved:

“TO ADJOURN THE MEETING.”

Trustee Hall seconded the motion and the Board meeting was adjourned with the consensus of all trustees present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of April 21, 2015

Kathy Caudill, President