

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
January 15, 2008**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:01 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

Staff present: Director Campe, Assistant Director Duff, G. Traudt and S. Haase

3. ADJUSTMENTS TO THE AGENDA

None

4. PRESIDENT'S REPORT

5. SECRETARY'S REPORT: MINUTES OF MEETINGS

A. Regular Meeting / November 20, 2007

Approved as printed.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

Trustee Black motioned:

“TO CHANGE THE WORDING OF THE MOTION RECORDED IN THE NOVEMBER 29, 2007 MEETING MINUTES TO READ: TO MAKE A RECOMMENDATION TO AUTHORIZE DIRECTOR CAMPE TO MOVE FORWARD WITH THE SELF-IMPROVEMENT PLAN TAKING INTO CONSIDERATION THE SUGGESTIONS AND COMMENTS MADE BY THE BOARD.”

Motion failed. No vote taken.

B. Policy Committee Meeting/December 3, 2007

Trustee Burger moved:

“TO ADD THE WORD “ATTACHMENT” TO THE POLICY COMMITTEE MEETING MINUTES.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

Approved as amended.

6. CORRESPONDENCE

Correspondence folder was passed.

7. TREASURER'S REPORT

A. November 2007

B. December 2007

President Caudill moved:

“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT FOR THE MONTHS OF NOVEMBER 2007 AND DECEMBER 2007.”

Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

8. DIRECTOR'S REPORT

Director Campe reviewed highlights of the Librarian's Report.

- Canopy is up and installed.
- The Lake Zurich Rotary has agreed to donate \$1000 to the Library for the Anne Frank exhibit.
- Voter registration has been very busy.
- The Canadian National Railway is proposing to purchase the Elgin, Joliet & Eastern Railway Company. This may have an effect on the library. Director Campe will draft a letter from the Library and Board to the Surface Transportation Board stating how this will effect the library.

9. STANDING COMMITTEE REPORTS

E. Policy Committee: Report (Wendy Lang)

Report and handout given by Trustee Lang.

10. SPECIAL COMMITTEE REPORTS

C. NSLS: Report (Kathy Caudill)

Report given by President Caudill.

D. Friends of the Library: Report (Chris Stachowiak)

Report given by Vice President Stachowiak.

11. UNFINISHED BUSINESS

A. Board Self-Evaluation

The Board Self-Evaluation has been put on hold.

12. NEW BUSINESS

A. Patron Banning

Trustee Washburn moved:

“TO APPROVE TO BAN PATRON FROM THE ELA AREA PUBLIC LIBRARY FOR A PERIOD OF 3 MONTHS BEGINNING RETROACTIVELY FROM DECEMBER 3, 2007 AND CONTINUING THROUGH MARCH 3, 2008 DUE TO DISRUPTIVE BEHAVIOR THAT OCCURRED IN THE LIBRARY ON NOVEMBER 28, 2007.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

B. Policy Binders

Inserts were given to the Board members for their Policy binders.

C. Sponsorship/Partnership Policy

Trustee Burger moved:

“TO APPROVE THE SPONSORSHIP/PARTNERSHIP POLICY THAT HAD AN EFFECTIVE DATE OF 11/07 WITH A REVIEWED AND RATIFIED DATE OF 01/08.”

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

D. Display and Exhibits Policy

Trustee Rossow moved:

“TO APPROVE THE DISPLAY AND EXHIBITS POLICY PREVIOUSLY DATED EFFECTIVE 11/03 WITH A REVIEWED AND REVISED DATE OF 01/08.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

E. Smoke Free Laws

Board discussed new January 1, 2008 Smoke Free Laws.

13. INFORMATIONAL ITEMS

A. Report on Meet the Trustee Breakfast 12/15/07

Trustee Rossow and Susan Burke, Department Head of Circulation, were the hosts at the December Meet the Trustee Breakfast. They greeted patrons and showed them the Library’s new items. Patrons made very positive comments about the library.

B. Report on Meet the Trustee Breakfast 01/12/08

Trustee Washburn was the host at the January Meet the Trustee Breakfast. He greeted patrons and showed them the Library’s new items. Patrons made very positive comments about the library.

C. Important Dates

A handout was given to the Board Trustees.

14. EXECUTIVE SESSION UNDER 5 ILCS 120/2(c)(8)

None

15. PUBLIC FORUM

None

16. ADJOURNMENT

At 8:03 p.m. Trustee Rossow moved:

“TO ADJOURN.”

Trustee Lang seconded the motion and it carried on a unanimous voice vote.

Wendy Lang, Secretary

(SEAL)

Approved at the next Regular Meeting of February 19, 2008

Kathy Caudill, President