1. **REGULAR MEETING - CALL TO ORDER**
   At 6:01 p.m. President Blank called the Regular Meeting to order.

2. **ROLL CALL**
   Trustees physically present: Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik
   Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase
   Guest present: C. Steker, S. Harrod

3. **PUBLIC COMMENT**
   None.

4. **ADJUSTMENTS TO THE AGENDA**
   None.

5. **CONSENT AGENDA**
   A. **Approval of the Minutes of the Regular Meeting of November 20, 2018**
      Trustee Caudill moved:
      "TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 20, 2018 AS PRESENTED."
      Vice President Corzine seconded the motion and it carried on a unanimous voice vote of Trustees present.

6. **APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA**
   None.

7. **TRUSTEE REPORTS/COMMENTS**
   Upcoming Trustee Events were shared:
   * **Evening of Excellence Awards Banquet, January 31, 2019** (5:30 p.m. at the Onion Pub in Barrington)
   * **President’s Day Library Legislative Breakfast** on February 18, 2019 (at the Arboretum in Buffalo Grove)
   * **Trustee Forum Workshop, March 16, 2019** (at the Marriott Hotel in Oak Brook)
8. **TREASURER'S REPORT**
   A. **November 2018**
   B. **December 2018**
      Trustee Caudill moved:
      "TO APPROVE THE NOVEMBER 2018 AND DECEMBER 2018 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT."
      Trustee Fuller seconded the motion and it carried on a unanimous roll call vote of all Trustees present.
      AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

9. **CORRESPONDENCE AND COMMUNICATIONS**
   The Communications folder was made available for all Trustees physically present to review.

10. **EXECUTIVE DIRECTOR'S REPORT**
   - The Library has had several staff retirements, departures and internal promotions/transfers in the past two months.
   - Morton Grove Library has joined our consortium, CCS.
   - To promote the final bond payment, the Library will be hosting an event called Love your Debt-Free Library on January 26th.
   - Executive Director Womack submitted the Per Capita Grant application, and also had to certify the names for the Statements of Economics Interest.
   - We will be re-thinking some of the staff space planning due to retirements and staff changes. Options will be brought to the Board for its consideration around the FY2020 budgeting time.

11. **STANDING COMMITTEE REPORTS**
    None.

12. **SPECIAL COMMITTEE REPORTS**
    None.

13. **UNFINISHED BUSINESS**
   A. **Discussion of the Bylaws**
      Trustee Stamoolis moved:
      "TO APPROVE THE BYLAWS AS REVISED ON JANUARY 15, 2019 WITH CORRECTIONS."
      Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.
      AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik
14. **NEW BUSINESS**
   A. **Discussion of FOIA Policy**
      The FOIA policy will be reviewed by the Library’s legal counsel.
   B. **Discussion of Engineering Services for 2019 Parking Lot Project**
      Executive Director Womack will contact RTM for a contract proposal.
   C. **Discussion of Contract for Purchasing AV Equipment from AVI**
      Trustee Caudill moved:
      “TO APPROVE THE AV QUOTE FOR TWO ROOMS FROM AVI WITH A PROPOSAL DATE OF NOVEMBER 6, 2018 IN AN AMOUNT NOT TO EXCEED $26,000.”
      Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.
      AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik
   D. **Approval of Trustee Expense Reports**
      None.
   E. **Building and Grounds Critical Issues**
      None.

15. A. **EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)**
      None.
   B. **EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**
      None.
   C. **EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21).**
      None.

16. **ADJOURNMENT**
   At 7:35 p.m. Trustee Fuller moved:
   “TO ADJOURN”.
   Trustee Malohn seconded the motion and it carried on a unanimous voice vote of all Trustees present.

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Kathy Caudill, Secretary
Approved at the next Regular Meeting of February 19, 2019

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Cindy Blank, President