

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
January 16, 2018**

1. REGULAR MEETING - CALL TO ORDER

At 6:03 p.m. President Blank called the Regular Meeting to order.

2. A. ROLL CALL

Trustees physically present: Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase

Guest present: James Ferolo, Scott Uhler & Erin Walsh from Klein, Thorpe & Jenkins, Ltd, S. Harrod

3. PUBLIC COMMENT

None.

4. ADJUSTMENTS TO THE AGENDA

To move **14. A. Presentation by law firm of Klein, Thorpe & Jenkins** to after **4. ADJUSTMENTS TO THE AGENDA** and to move **14. E. Annual Evaluation for the Executive Director** to the end of **14. NEW BUSINESS**.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting November 21, 2017

B. Approval of the Executive Director Review Subcommittee of the Personnel Committee Meeting Minutes of January 2, 2018

C. Approval of the Closed Session Minutes of the Executive Director Review Subcommittee of the Personnel Committee Meeting January 2, 2018

President Blank requested action on 5.C. be moved to the end of 14. New Business.

D. Approval of the Minutes of the Closed Meeting November 21, 2017

Trustee Stamoolis moved:

“TO APPROVE ITEMS 5. A., B., and D OF THE CONSENT AGENDA AS PRESENTED.”

Trustee Fuller seconded the motion and it carried on a unanimous voice vote.

6. APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA

Addressed later in the meeting.

7. TRUSTEE REPORTS/COMMENTS

Trustee Malohn liked the Library's Facebook posts by Department Heads about their favorite books of the year.

Vice President Corzine asked about the Leap product.

President Blank loved the two Christmas programs held at the Library.

President Blank asked about the possibility of opening up the 3D printers to all District 95 students even if not Ela patrons.

8. TREASURER'S REPORT

A. November 2017

B. December 2017

Trustee Caudill moved:

"TO APPROVE THE NOVEMBER 2017 AND DECEMBER 2017 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT."

Vice President Corzine seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR'S REPORT

- Executive Director requested that two Trustees to sign a check for payment of the permit for the construction project.
- Polaris will be ready to go live on April 17, 2018.
- Changes to the Net Neutrality rules are a major issues for public libraries. This could have a significant impact on the way we search for and access content on the internet. We will watch the implementation of and legal challenges to the new rules.
- The Library will have a dinosaur exhibit in the Fall of 2019.
- Executive Director Womack received a call from a citizens group to promote the District 95 referendum.
- An update on a patron ban from last year will be discussed at the February meeting.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

None.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

B. Discussion of Changes to Sexual Harassment Policy & Employee Handbook Section that Deals with Sexual Harassment

Trustee Stamoolis moved:

“WE RESOLVE TO FOLLOW AND ADOPT THE REQUIREMENTS OF P.A. 100-0554 AND UPDATE OUR EMPLOYEE HANDBOOK SECTION AND SEXUAL HARASSMENT POLICY IN FEBRUARY 2018 AFTER RECEIVING THE ADVICE AND RECOMMENDATIONS OF LEGAL COUNSEL.”

Trustee Malohn seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

C. Discussion of Needs for Statistics Dashboard

The Board discussed possible items to include in a statistical dashboard.

Trustee comments will be sent to Executive Director Womack by February 9th and an Adhoc committee to address the dashboard recommendations will be formed at the next Board meeting.

D. Mid-Year Review of Action Plan

The Board received a Mid-Year review of the Action Plan. There were no questions. A sample of the Library’s new resident packet was given to each Trustee.

F. Board Self-Evaluation

President Blank discussed the Board Self-Evaluation spreadsheet with the Trustees.

G. Approval of Trustee Expense Reports

None

H. Building and Grounds Critical Issues

None

I. Construction Projects Critical Issues

Trustee Caudill moved:

“TO APPROVE AVI EQUIPMENT AND SERVICES QUOTE FOR THE CHILDREN’S DEPARTMENT DATED JANUARY 9, 2018 IN AN AMOUNT NOT TO EXCEED \$25,000.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

5. **C. Approval of the Closed Session Minutes of the Executive Director Review Subcommittee of the Personnel Committee Meeting of January 2, 2018**

Trustee Fuller moved:

“TO APPROVE THE CLOSED SESSION MINUTES OF THE JANUARY 2, 2018 MEETING OF THE EXECUTIVE DIRECTOR REVIEW SUBCOMMITTEE OF THE PERSONNEL COMMITTEE MEETING AS PRESENTED.”

Trustee Malohn seconded the motion and it carried on a unanimous voice vote.

A break was taken from 9:08p.m. -9:13 p.m.

14. **E. Annual Evaluation for the Executive Director**

Moved to Executive Session.

15. **A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)**

At 9:13 p.m. Vice President Corzine moved:

“TO MOVE INTO EXECUTIVE SESSION FOR 15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5 ILCS 120/2 (c)(1).”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

Trustee Malohn moved:

“TO APPROVE THE CONSENSUS REACHED BY THE BOARD IN EXECUTIVE SESSION REGARDING THE PROPOSED COMPENSATION INCREASE FOR THE EXECUTIVE DIRECTOR BE APPROVED BY THE BOARD.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None.

At 10:03 p.m., President Blank called the Regular Meeting back to order noting the presence of the following:

Trustees Present (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

16. ADJOURNMENT

At 10:03 p.m. Trustee Fuller moved:
“**TO ADJOURN**”.

Vice President Corzine seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of February 20, 2018

Cindy Blank, President