1. REGULAR MEETING

2. CALL TO ORDER
At 6:00 p.m. President Caudill called the Regular Meeting to order.
Trustees present: Black, Burger, Caudill, Shaw, Stachowiak, Washburn
Trustees absent: Whiting
Staff present: Executive Director Campe, Assistant Director Duff, P. Paige

3. ADJUSTMENTS TO THE AGENDA
None.

4. APPROVAL OF MINUTES
A. Approval of the Minutes of the Regular Meeting 1/19/10.
   Minutes were approved as presented by the full consent of the Board members present.
B. Approval of the Minutes of the Executive Session Meeting 11/17/09.
   To be reviewed before EXECUTIVE SESSION FOR THE DISCUSSION OF CLOSED MEETING MINUTES 5ILCS 120/29(c)21
C. Approval of the Minutes of the Finance Committee Meeting 2/8/10.
   Minutes were approved as presented by the full consent of the Board members present.

5. PRESIDENT’S REPORT
- Attended the Legislative Breakfast.
- Illinois Trustee Forum is being held on February 27, 2010. Trustees should contact Assistant Director Duff is they would like to attend.
- The Secretary of State sent a letter stating we have been awarded the Per Capita Grant in the amount of $33,103.04.

Trustee Whiting arrived at 6:04 p.m., during the President’s Report.

6. VICE PRESIDENT’S REPORT
- Patrons with questions on fines were referred to Executive Director Campe.
- Positive comments have been given on the Library’s new digital sign.

7. SECRETARY’S REPORT
- Complimented the Chinese New Year program.

8. TREASURER’S REPORT
A. Trustee Burger moved: “TO APPROVE THE JANUARY 2010 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”
   Trustee Whiting seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
9. **CORRESPONDENCE**
The Communications folder was made available for all Trustees to review.

10. **EXECUTIVE DIRECTOR’S REPORT**
Executive Director Campe reviewed highlights of the Librarian’s Report.
- Statistics were inadvertently left out of the packet. Copies were provided at the meeting.
- People count and checkouts are way up. The Library is on its way to reaching 1,000,000 check-outs for this fiscal year.
- Patron responses from snapshot day were interesting and positive.
- The Metropolitan Library System presented a program at the staff institute day on February 5th.

11. **STANDING COMMITTEE REPORTS**
   **B. Finance Committee: (Paul Washburn)**
   Report will be given during the Investment Policy review.

12. **SPECIAL COMMITTEE REPORTS**
   **B. NSLS: (Kathy Caudill)**
   Report given by President Caudill.
   **C. Friends of the Library: (Chris Stachowiak)**
   Report given by Vice President Stachowiak.

13. **UNFINISHED BUSINESS**
   **A. Board Analysis**
   Report given by Trustee Burger. Trustee Washburn and Trustee Burger will further review the Board Analysis topic. This item is tabled until the April meeting.
   **B. Disaster Plan**
   Two pages of the Disaster Plan have been updated per the Board’s request.
   **C. Board Bylaws**
   Trustee Whiting moved:
   “TO APPROVE THE BOARD BYLAWS WITH MINOR CHANGES AS IDENTIFIED IN THE FURTHER REVIEW SESSION.”
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

14. **NEW BUSINESS**
   **A. Investment Policy**
   Report given by Executive Director Campe and Trustee Washburn. The Investment Policy discussion will be tabled until the March meeting.
   **B. E-Pay**
   Trustee Whiting moved:
   “TO APPROVE THE RECOMMENDATION OF EPAY WITH THE LIBRARY ABSORBING THE FEES.”
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
C. Summer Sunday Hours
   Trustee Shaw moved:
   “TO APPROVE SUNDAY HOURS THIS SUMMER ON A TRIAL BASIS.”
   Vice President Stachowiak seconded the motion and it carried on a roll call vote.
   AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
   NAYES: 1 Black

D. Friends of the Library Dissolution Update
   The Executive Director gave a report.

15. INFORMATIONAL ITEMS
   None.

15a. Approval of Executive Session Minutes 11/17/09
   Trustee Whiting moved:
   “TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES OF
   11/17/09.”
   Trustee Washburn seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

16. EXECUTIVE SESSION FOR THE DISCUSSION OF CLOSED MEETING
    MINUTES 5ILCS 120/29(c)21
   None.

17. PUBLIC FORUM
   None.

18. ADJOURNMENT
   At 8:01 p.m. Vice President Stachowiak motioned “TO ADJOURN”.
   Trustee Shaw seconded the motion and it was unanimously agreed upon by a roll call
   vote to adjourn.

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Mimi Black, Secretary
(SEAL)

Approved at the next Regular Meeting of March 16, 2010

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Kathy Caudill, President