

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
February 16, 2016**

1. REGULAR MEETING - CALL TO ORDER

At 6:01 p.m. President Blank called the Regular Meeting to order.

2. A. ROLL CALL

Trustees physically present: Blank, Caudill, Rossow, Stamoolis, Stoval

Trustees absent: Hafez

Staff present: Executive Director Womack, Assistant Director Christianson,
Val Stern – Head of Public Information, S. Hyson, S. Haase

Guests Present: S. Harrod, J. Stamoolis

B. NOMINATION OF AN APPOINTEE TO FILL A VACANT SEAT ON THE BOARD (Action)

The Trustee Appointment Ad Hoc Committee recommended:

“THE APPOINTMENT OF JAMES DEWEY TO FILL THE VACANT SEAT ON THE BOARD.”

As a recommendation from Committee, a second is not required. The appointment was approved by a unanimous roll call vote.

AYES (5): Blank, Caudill, Rossow, Stamoolis, Stoval

ABSENT (1): Hafez

C. OATH OF OFFICE FOR APPOINTED TRUSTEE

Postponed until the March Board meeting.

D. ROLL CALL

Trustees physically present: Blank, Caudill, Rossow, Stamoolis, Stoval

Trustees absent: Dewey, Hafez

Staff present: Executive Director Womack, Assistant Director Christianson,
Val Stern – Head of Public Information, S. Hyson, S. Haase

Guests Present: S. Harrod, J. Stamoolis

3. PUBLIC COMMENT

Executive Director Womack answered questions Mr. Harrod had asked about the statistics dashboard.

4. ADJUSTMENTS TO THE AGENDA

To move **14. B. Department Updates/Overview by Val Stern, Head of Public Information** to after **4. ADJUSTMENTS TO THE AGENDA**.

14. B. Department Updates/Overview by Val Stern, Head of Public Information

An overview and video of the Public Information department was presented.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting 1/19/16

Trustee Caudill moved:

“TO APPROVE THE CONSENT AGENDA ITEM, THE MINUTES OF THE REGULAR MEETING 1/19/16, AS PRESENTED.”

Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

6. TRUSTEE REPORTS/COMMENTS

- Trustee Stoval attended the Love Your Library program.
- Trustee Caudill attended the Illinois Library Trustee Forum Workshop on February 13, 2016 and the President’s Day Legislative Breakfast on February 15, 2016.
- President Blank attended the Illinois Trustee Breakfast and was disappointed our elected representatives did not attend.
- Trustee Stoval enjoyed the First Folio exhibit.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

Approved in the Consent Agenda as presented.

8. TREASURER’S REPORT

A. January 2016

Trustee Caudill moved:

“TO APPROVE THE JANUARY 2016 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Rossow seconded the motion and it carried on a unanimous roll call vote.

AYES (5): Blank, Caudill, Rossow, Stamoolis, Stoval

ABSENT (1): Dewey, Hafez

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR’S REPORT

A. January 2016

- The renovation work is complete. Executive Director Womack is working on a final report on all costs which he will present at the next board meeting.
- The Love Your Library celebration was a big hit. The parking lot was completely full.
- Staff recruiting for departing librarians has taken up a lot of time this month.
- Our Assistant Director for Technology & Technical Services will be leaving in March, and our Teen Librarian will be leaving in March and moving to Germany.
- Our business insurance for operation of the Library is up for renewal on April 1st. Executive Director Womack was approached by LIRA to invite the Library to consider applying for this insurance pool. LIRA will send quotes to Executive Director Womack.

- The Finance committee has scheduled a meeting for March 1, 2016 at 6:00 p.m. to learn more about LIRA and our current insurance policy coverage.
- Executive Director Womack will continue the discussion of the statistics dashboard at the March Board meeting.

11. STANDING COMMITTEE REPORTS

D. Personnel Committee: Report

The Executive Director Review Subcommittee of the Personnel Committee scheduled a meeting for February 22, 2016 at 6:00 p.m.

12. SPECIAL COMMITTEE REPORTS

C. ad hoc Committee for Board Development: Report

The Board Development survey results report have been compiled. Executive Director Womack will send the results to the Trustees. The ad hoc Committee for Board Development scheduled a meeting for February 29 at 6:30 p.m.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Emergency Library Closings Policy

Trustee Caudill moved:

“TO APPROVE THE EMERGENCY LIBRARY/CLOSINGS POLICY WITH A REVIEWED AND REVISED DATE OF 02/16.”

Vice President Rossow seconded the motion and it carried on a unanimous voice vote.

C. Discussion of Statistics Dashboard

Will be discussed at the March meeting.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5ILCS 120/2 (c)(21)

None.

16. ADJOURNMENT

At 7:22 p.m. Trustee Stamoolis moved:

“TO ADJOURN”.

Trustee Stoval seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of March 15, 2016

Cindy Blank, President