

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
February 19, 2013**

1. REGULAR MEETING - CALL TO ORDER

At 6:03 p.m. Vice President Stachowiak called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Burger, Caudill, Stachowiak, Whiting

Trustees absent: Blank, Jackson, Shaw

Staff present: Executive Director Womack, Assistant Director Duff, G. Traudt,
E. Christianson

Public present: J. Stamoolis, N. Shepherdson

3. ADJUSTMENTS TO THE AGENDA

None.

4. PUBLIC COMMENT

Nancy Shepherdson who is running for Trustee of Ela Township spoke to the Board.

5. PRESIDENT'S REPORT

No report.

6. VICE PRESIDENT'S REPORT

Received a question from a patron on how to read an EBook.

7. SECRETARY'S REPORT

A. Approval of the Minutes of the Regular Meeting 1/15/13

Trustee Burger moved:

**"TO APPROVE THE MINUTES OF THE REGULAR MEETING 1/15/13
AS PRESENTED."**

Trustee Whiting seconded the motion and it carried on a roll call vote.

AYES: 3 Caudill, Stachowiak, Whiting

ABSTAIN: 1 Burger

ABSENT: 3 Blank, Jackson, Shaw

8. TREASURER'S REPORT

A. January 2013

Vice President Stachowiak moved:

**"TO APPROVE THE JANUARY 2013 EXPENDITURES AS AUTHORIZED
WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT."**

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 4 Burger, Caudill, Stachowiak, Whiting

ABSENT: 3 Blank, Jackson, Shaw

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. January 2013

- An email was sent to the Board that linked an article from the Daily Herald to ABC which featured our Library.
- The main cylinder on the elevator has to be replaced. Two quotes have been received and the Library will have it repaired. There is no timeline on the repair.
- Fiber optic not progressing as well as expected. Have not received any news from the AT&T Project Manager assigned. AT&T will be given another 2 weeks and if no contact a new proposal will be brought to the next Board meeting.
- 1400 patron surveys have been received by the Consultant.
- Attended the Legislative Breakfast with Trustees Caudill and Burger.
- The new Whole Foods is having a Block Party on 2/23 and the Library will participate with a children's storytime.
- Pew Internet survey sent to Trustees.
- Veronda Pitchford who is working with us on the Long Range Plan was here last week and we had a very good discussion. We will be having a couple more and that information will be brought to the Board.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee: Report

The report was discussed during the Executive Director's report. No further discussion took place.

12. SPECIAL COMMITTEE REPORTS

No Reports.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Meeting Room Policy

Trustee Burger moved:

"TO APPROVE THE MEETING ROOM POLICY BASED ON THE CHANGES THAT ERICA CHRISTIANSON HAS DESCRIBED THAT WILL BE MADE AND EDITED."

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 3 Burger, Stachowiak, Whiting

ABSENT: 3 Blank, Jackson, Shaw

NAYES: 1 Caudill

B. Winter Weather Procedures/Library Closings Policy

Trustee Burger moved:

“TO APPROVE THE NOW RENAMED POLICY AS EMERGENCY LIBRARY CLOSINGS WITH REVISIONS STATED WITH A REVIEWED AND REVISED DATE OF 02/13.”

Trustee Caudill seconded the motion and it carried on a roll call vote.

AYES: 4 Burger, Caudill, Stachowiak, Whiting

ABSENT: 3 Blank, Jackson, Shaw

C. Discussion of Budget Timeline

Trustee Caudill moved:

“TO APPROVE THAT THE JUNE 2013 BOARD MEETING BE RESCHEDULED FROM JUNE 18TH TO JUNE 4TH.”

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 4 Burger, Caudill, Stachowiak, Whiting

ABSENT: 3 Blank, Jackson, Shaw

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

16. ADJOURNMENT

At 7:17 p.m. Trustee Whiting moved:

“TO ADJOURN.”

Trustee Caudill seconded the motion.

The motion was unanimously agreed upon by all Trustees present.

Vicki Burger, Secretary Pro Tem

Approved at the next Regular Meeting of March 19, 2013

Chris Stachowiak, President Pro Tem