1. **REGULAR MEETING - CALL TO ORDER**  
At 6:03 p.m. Vice President Stachowiak called the Regular Meeting to order.

2. **ROLL CALL**  
Trustees physically present: Burger, Caudill, Stachowiak, Whiting  
Trustees absent:  Blank, Jackson, Shaw  
Staff present: Executive Director Womack, Assistant Director Duff, G. Traudt, E. Christianson  
Public present: J. Stamoolis, N. Shepherdson

3. **ADJUSTMENTS TO THE AGENDA**  
None.

4. **PUBLIC COMMENT**  
Nancy Shepherdson who is running for Trustee of Ela Township spoke to the Board.

5. **PRESIDENT’S REPORT**  
No report.

6. **VICE PRESIDENT’S REPORT**  
Received a question from a patron on how to read an EBook.

7. **SECRETARY’S REPORT**  
A. **Approval of the Minutes of the Regular Meeting 1/15/13**  
Trustee Burger moved:  
“TO APPROVE THE MINUTES OF THE REGULAR MEETING 1/15/13 AS PRESENTED.”  
Trustee Whiting seconded the motion and it carried on a roll call vote.  
AYES: 3 Caudill, Stachowiak, Whiting  
ABSTAIN: 1 Burger  
ABSENT: 3 Blank, Jackson, Shaw

8. **TREASURER’S REPORT**  
A. **January 2013**  
Vice President Stachowiak moved:  
“TO APPROVE THE JANUARY 2013 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”  
Trustee Burger seconded the motion and it carried on a roll call vote.  
AYES: 4 Burger, Caudill, Stachowiak, Whiting  
ABSENT: 3 Blank, Jackson, Shaw
9. **CORRESPONDENCE AND COMMUNICATIONS**
The Communications folder was made available for all Trustees to review.

10. **EXECUTIVE DIRECTOR’S REPORT**
    **A. January 2013**
    - An email was sent to the Board that linked an article from the Daily Herald to ABC which featured our Library.
    - The main cylinder on the elevator has to be replaced. Two quotes have been received and the Library will have it repaired. There is no timeline on the repair.
    - Fiber optic not progressing as well as expected. Have not received any news from the AT&T Project Manager assigned. AT&T will be given another 2 weeks and if no contact a new proposal will be brought to the next Board meeting.
    - 1400 patron surveys have been received by the Consultant.
    - Attended the Legislative Breakfast with Trustees Caudill and Burger.
    - The new Whole Foods is having a Block Party on 2/23 and the Library will participate with a children’s storytime.
    - Pew Internet survey sent to Trustees.
    - Veronda Pitchford who is working with us on the Long Range Plan was here last week and we had a very good discussion. We will be having a couple more and that information will be brought to the Board.

11. **STANDING COMMITTEE REPORTS**
    **A. Building & Grounds Committee: Report**
    The report was discussed during the Executive Director’s report. No further discussion took place.

12. **SPECIAL COMMITTEE REPORTS**
    No Reports.

13. **UNFINISHED BUSINESS**
    None.

14. **NEW BUSINESS**
    **A. Meeting Room Policy**
    Trustee Burger moved:
    “TO APPROVE THE MEETING ROOM POLICY BASED ON THE CHANGES THAT ERICA CHRISTIANSON HAS DESCRIBED THAT WILL BE MADE AND EDITED.”
    Vice President Stachowiak seconded the motion and it carried on a roll call vote.
    AYES: 3 Burger, Stachowiak, Whiting
    ABSENT: 3 Blank, Jackson, Shaw
    NAYES: 1 Caudill
B. Winter Weather Procedures/Library Closings Policy
   Trustee Burger moved:
   “TO APPROVE THE NOW RENAMED POLICY AS EMERGENCY
   LIBRARY CLOSINGS WITH REVISIONS STATED WITH A REVIEWED
   AND REVISED DATE OF 02/13.”
   Trustee Caudill seconded the motion and it carried on a roll call vote.
   AYES: 4 Burger, Caudill, Stachowiak, Whiting
   ABSENT: 3 Blank, Jackson, Shaw

C. Discussion of Budget Timeline
   Trustee Caudill moved:
   “TO APPROVE THAT THE JUNE 2013 BOARD MEETING BE
   RESCHEDULED FROM JUNE 18TH TO JUNE 4TH.”
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 4 Burger, Caudill, Stachowiak, Whiting
   ABSENT: 3 Blank, Jackson, Shaw

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL
    MATTERS 5ILCS 120/2(c)(1)
    None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE,
    OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
    None.

16. ADJOURNMENT
   At 7:17 p.m. Trustee Whiting moved:
   “TO ADJOURN.”
   Trustee Caudill seconded the motion.
   The motion was unanimously agreed upon by all Trustees present.

_______________________________________________
Vicki Burger, Secretary Pro Tem

Approved at the next Regular Meeting of March 19, 2013

_____________________________________
__________
Chris Stachowiak, President Pro Tem