

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
February 19, 2019**

**1. REGULAR MEETING - CALL TO ORDER**

At 6:00 p.m. President Blank called the Regular Meeting to order.

**2. ROLL CALL**

Trustees physically present: Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase

Guest present: C. Steker, S. Harrod

**3. PUBLIC COMMENT**

Executive Director Womack answered a question Mr. Harrod had about the dates on the Treasurer's Report.

**4. ADJUSTMENTS TO THE AGENDA**

None.

**5. CONSENT AGENDA**

**A. Approval of the Minutes of the Regular Meeting of January 15, 2019  
Approval of the Minutes of the Closed Session of November 20, 2018**

Trustee Fuller moved:

**"TO APPROVE THE MINUTES IN THE CONSENT AGENDA AS AMENDED."**

Vice President Corzine seconded the motion and it carried on a unanimous voice vote of all Trustees present.

**6. APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA**

None.

**7. TRUSTEE REPORTS/COMMENTS**

Trustee Malohn and Trustee Caudill attended the Library's Book Buzz. Trustee Malohn said it was amazing and Trustee Caudill liked the how staff who participated were so engaging with their book discussions.

Executive Director Womack shared a story of three amazing teens who worked in the Forge.

The Trustee Forum Workshop will be held on March 16, 2019 at the Marriott Hotel in Oak Brook.

President Blank discussed information about the nominating committee for the upcoming Trustee elections. A committee will be appointed at the March meeting.

**8. TREASURER’S REPORT**

**A. January 2019**

Trustee Caudill moved:

**“TO APPROVE THE JANUARY 2019 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”**

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**9. CORRESPONDENCE AND COMMUNICATIONS**

The Communications folder was made available for all Trustees physically present to review.

**10. EXECUTIVE DIRECTOR’S REPORT**

- Executive Director Womack commended John Carranza, Facilities Manager for his hard work throughout this winter with plowing, salting and shoveling the Library grounds.
- The Lake Zurich Chamber of Commerce will be holding the Everything Expo at Concorde Banquets on March 16, 2019.
- Executive Director Womack discussed the upcoming changes to the Illinois minimum wage.
- Executive Director Womack talked about the PAC’s binding opinion on the Open Meetings Act requiring consistent policy and rules limiting people’s time for speaking at meetings. Our Library has a specific policy in place which complies with this opinion.

**11. STANDING COMMITTEE REPORTS**

None.

**12. SPECIAL COMMITTEE REPORTS**

None.

**13. UNFINISHED BUSINESS**

None.

14. **NEW BUSINESS**

**A. Discussion of Patron Banning from 2017**

Vice President Corzine moved:

**“TO EXTEND THE PATRON BAN OF 2017 PERMANENTLY UNLESS AND UNTIL THE BOARD FAVORABLY ACTS ON THE PATRON’S PETITION FOR RECONSIDERATION.”**

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**B. Winter Weather Procedures/Library Closings Policy**

Trustee Caudill moved:

**“TO APPROVE THE WINTER WEATHER PROCEDURES/LIBRARY CLOSINGS POLICY WITH A REVIEWED AND REVISED DATE OF 02/19.”**

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**C. Discussion of Freedom of Information**

Trustee Caudill moved:

**“TO APPROVE THE FREEDOM OF INFORMATION ACT POLICY WITH THE REVISIONS DISCUSSED AND WITH A REVIEWED AND REVISED DATE OF 02/19.”**

Trustee Malohn seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**D. Discussion of Engineering Services for 2019 Parking Lot Project**

Trustee Caudill moved:

**“TO APPROVE THE PROPOSED AGREEMENT FOR CIVIL ENGINEERING SERVICES FROM RTM ENGINEERING CONSULTANTS, LLC FOR THE PARKING LOT REHABILITATION FOR THE LIBRARY DATED FEBRUARY 11, 2019 IN AN AMOUNT NOT TO EXCEED \$34,500 WITH THE PROVISIONS THAT EXECUTIVE DIRECTOR WOMACK WILL CLARIFY AND OBTAIN TIMELINE, MILESTONES AND CLARIFICATIONS ABOUT DRAINAGE.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**E. Approval of Trustee Expense Reports**

None.

**F. Building and Grounds Critical Issues**

None.

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)**

None.

**B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**

At 8:14 p.m., Trustee Stamoolis moved:

**“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11).”**

Vice President Corzine seconded the motion and it carried on a roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

A five minute break was taken.

At 9:17 p.m., the Board returned to open session. The following Trustees were present: Blank, Corzine, Caudill, Fuller, Malohn, Stamoolis, and Stanonik.

Also present: Executive Director Womack and M. Creel

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21).**

None.

**16. ADJOURNMENT**

At 9:19 p.m. Trustee Malohn moved:

**“TO ADJOURN”.**

Trustee Stanonik seconded the motion and it carried on a unanimous voice vote of all Trustees present.

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**Kathy Caudill, Secretary**

**Approved at the next Regular Meeting of March 19, 2019**

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**Cindy Blank, President**