

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
February 20, 2018**

**1. REGULAR MEETING - CALL TO ORDER**

At 6:00 p.m. President Blank called the Regular Meeting to order.

**2. A. ROLL CALL**

Trustees physically present: Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase

Guest present: S. Harrod

**3. PUBLIC COMMENT**

Mr. Harrod commented that he had submitted a FOIA request for the Executive Director's and Treasurer's reports.

**4. ADJUSTMENTS TO THE AGENDA**

None.

**5. CONSENT AGENDA**

**A. Approval of the Minutes of the Regular Meeting January 16, 2018**

**B. Approval of the Minutes of the Closed Meeting January 16, 2018**

Trustee Stamoolis moved:

**“TO APPROVE THE CONSENT AGENDA AS PRESENTED.”**

Trustee Fuller seconded the motion and it carried on a unanimous voice vote.

**6. APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA**

None.

**7. TRUSTEE REPORTS/COMMENTS**

Trustee Stanonik enjoyed several programs she attended at the Library. She also complimented John Carranza, Facilities Manager, for his quick setup for the 55+ program.

Trustees Caudill, Corzine and Stamoolis attended the Trustee Forum Day held on February 17, 2018.

Executive Director Womack, President Blank, and Trustees Stanonik and Stamoolis attended the Legislative Breakfast held on February 19, 2018.

**8. TREASURER'S REPORT**

**A. January 2018**

Trustee Fuller moved:

**“TO APPROVE THE JANUARY 2018 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”**

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**9. CORRESPONDENCE AND COMMUNICATIONS**

The Communications folder was made available for all Trustees physically present to review.

**10. EXECUTIVE DIRECTOR'S REPORT**

- The construction project in the Children's department is on schedule and on budget.
- Tiffany Nash and Dan Pohrte from Product Architecture will be submitting a proposal for the Library parking lot project.
- Migration to the Polaris catalog is getting closer to the live date scheduled in April. The Library will provide information about Polaris at the Lake Zurich Area Chamber of Commerce Expo on March 16<sup>th</sup>.
- Two staff members are retiring from our Public Information department.
- We are receiving positive feedback on the Spanish classes for Library staff.
- We have received a \$5,000 bequest from the estate of a long-time patron.

**11. STANDING COMMITTEE REPORTS**

None.

**12. SPECIAL COMMITTEE REPORTS**

None.

**13. UNFINISHED BUSINESS**

None.

**14. NEW BUSINESS**

**A. Resolution 18-02-01 Establishing An Updated Sexual Harassment Policy**

Trustee Malohn moved:

**“TO ADOPT RESOLUTION 18-02-01 ESTABLISHING AN UPDATED SEXUAL HARASSMENT POLICY.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**B. Discussion of March 2018 Board Meeting Date Being On Election Day**

The Board meeting will remain on March 20, 2018.

**C. Discussion of Dashboard Elements**

During discussion of the dashboard elements the Board created an adhoc committee to work on the Dashboard Elements. Vice President Corzine will chair the committee with President Blank and Trustee Caudill.

**D. Discussion of Patron Banning from 2017**

Vice President Corzine moved:

**“TO EXTEND THE PATRON BAN THROUGH THE FEBRUARY 2019 BOARD MEETING TO BE RECONSIDERED AT THAT TIME.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

**E. Approval of Trustee Expense Reports**

Trustee Stamoolis moved:

**“TO APPROVE THE TRUSTEE EXPENSE REPORT FOR VICE PRESIDENT CORZINE’S TRAVEL EXPENSES TO THE ILA TRUSTEE FORUM IN OAK BROOK IN THE AMOUNT OF \$36.38.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Fuller, Malohn, Stamoolis, Stanonik

ABSTAIN (1): Corzine

**F. Building and Grounds Critical Issues**

None

**G. Tour of Spaces Under Construction**

The Board took a tour of the construction project in the Children’s department.

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)**

None.

**B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**

None.

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)**

None.

**16. ADJOURNMENT**

At 8:17 p.m. Trustee Stamoolis moved:

**“TO ADJOURN”.**

Vice President Corzine seconded the motion and it carried on a unanimous voice vote.

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**Kathy Caudill, Secretary**

**Approved at the next Regular Meeting of March 20, 2018**

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**Cindy Blank, President**