

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
February 21, 2017**

1. REGULAR MEETING - CALL TO ORDER

At 6:00p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval

Trustees absent: Hafez

Staff present: Executive Director Womack, Assistant Director Christianson,
S. Hyson, M. Creel, S. Haase

Guest present: S. Harrod

3. PUBLIC COMMENT

Mr. Harrod asked about the correlation between the Building and Grounds Committee and the Building and Grounds Critical Issues items on the Agenda.

Mr. Harrod asked if the Board packet could be made available on the Library webpage. President Blank commented that the Board will take this suggestion under advisement.

4. ADJUSTMENTS TO THE AGENDA

None

5. CONSENT AGENDA

A. Minutes of 1/31/17 moved to 6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA.

B. Approval of Item 5. B. of the Consent Agenda, the Minutes of the Executive Director Review Subcommittee of the Personnel Committee 1/23/17 (Document)

Vice President Rossow moved:

“TO APPROVE THE MINUTES OF THE EXECUTIVE DIRECTOR REVIEW SUBCOMMITTEE OF THE PERSONNEL COMMITTEE 1/23/17 AS PRESENTED.”

Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

5. A. Approval of the Minutes of the Regular Meeting 1/31/17 (Document)

Trustee Dewey moved:

“TO APPROVE THE MINUTES OF THE REGULAR MEETING 1/31/17 AS AMENDED.”

Vice President Rossow seconded the motion and it carried on a unanimous voice vote.

7. TRUSTEE REPORTS/COMMENTS

- The Trustees discussed the Trustee Forum that was held on February 18th and the Legislative Breakfast held on February 20th.
- Vice President Rossow thanked staff for referring JJ's List as a workshop/presentation resource.

8. TREASURER'S REPORT

A. January 2017

Vice President Rossow moved:

“TO APPROVE THE JANUARY 2017 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval

ABSENT (1): Hafez

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. January 2017

- The CCS Governing Board has approved the recommendation of the Laulima committee and is formally moving into contract negotiations with Innovative for the Polaris (Integrated Library System).
- A staff bingo game was developed to raise awareness of the staff about a variety of Library services.
- Executive Director Womack spoke of ILA items highlighted by Bob Doyle at the Legislative Breakfast – 1) Early Childhood Education, 2) Civil Discourse in Civic Engagement and 3) Evaluation of Information Resources. These are items on our Library's radar all of the time.
- Virtual reality ideas for patrons is moving along well.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

None.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Buildings and Grounds Critical Issues

None.

B. Discussion of Strategic Planning Process

President Blank showed a video on Strategic Planning from the RAILS website. Executive Director Womack provided an update on the Strategic Planning process and sought the Board's input regarding next steps in the process.

C. Discussion and Review of Investment Policy

Trustee Stamoolis moved:

“TO APPROVE THE INVESTMENT POLICY WITH A REVIEWED AND REVISED DATE OF 02/17.”

Vice President Rossow seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval

ABSENT (1): Hafez

D. Discussion of Legal Representation for the Library District

Executive Director Womack and the Trustees reviewed and discussed packets received from three Law firms for consideration for the Library's legal representation.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None.

16. ADJOURNMENT

At 8:46 p.m. Trustee Stoval moved:

“TO ADJOURN”.

Vice President Rossow seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of March 21, 2017

Cindy Blank, President