

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
March 17, 2009**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:02 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

Staff present: Director Campe, Assistant Director Duff, G. Traudt, S. Haase, C. Wagner,
M. Hills

Visitors present: Libby Stachowiak, John Shaw

3. ADJUSTMENTS TO THE AGENDA

None.

4. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 02/17/09.

Minutes were approved as corrected by the full consent of the Board members present.

5. PRESIDENT'S REPORT

- Trustee Rossow was awarded an NSLS advocacy scholarship and is planning to attend National Library Legislative Day in Washington, D.C.

- A computer survey can be filled out on the Library website to provide constructive feedback on our services, resources and programs.

- The economic statement is due May 1st.

- Board members can call Representative Bean's office to inquire if there are any stimulus funds available to libraries.

6. VICE PRESIDENT'S REPORT

- Written report about the Illinois Trustee Forum prepared by Vice President Stachowiak will be presented during the informational items discussion of the forum attended by Vice President Stachowiak, Trustee Burger and Trustee Black.

7. SECRETARY'S REPORT

No Report.

8. TREASURER'S REPORT

A. President Caudill moved:

**“TO APPROVE THE FEBRUARY 2009 EXPENDITURES AS AUTHORIZED
WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”**

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

9. CORRESPONDENCE

Correspondence folder was passed.

10. EXECUTIVE DIRECTOR'S REPORT

Director Campe reviewed highlights of the Librarian's Report.

- An account with Cornerstone Bank has been opened. A balance of \$10,000 remains in the Illinois Funds account.
- Due to repairs, the Library's drive-up book drop is temporarily closed after hours.
- Director Campe shared with the Board a letter she received from a patron discussing the difficulty she experienced signing up for computer classes, and her response to the letter.
- The Popular Materials department reorganization is scheduled for May.
- Christy Wagner, Outreach Coordinator spoke about the success of the opening for the "*i have a voice*" display.

11. STANDING COMMITTEE REPORTS

No Reports.

12. SPECIAL COMMITTEE REPORTS

C. NSLS: (Kathy Caudill)

No report this month.

D. Friends of the Library: (Chris Stachowiak)

Vice President Stachowiak reported on the activities of the Friends.

13. UNFINISHED BUSINESS

A. TIF Update

President Caudill provided updates. No action will be required of the Board at this time.

14. NEW BUSINESS

A. Route 22 Sign Update

The electronic sign project is progressing through the Village's required steps. Updates will be provided to the Board as information becomes available.

B. Amend the FY 2008/09 Budget to Reflect Changes Regarding Special Project

Trustee Burger moved:

"TO AMEND THE FISCAL YEAR 2008/2009 WORKING BUDGET TO REFLECT THE \$93,000 EXPENDITURE FROM THE SPECIAL RESERVE FUND FOR THE POPULAR MATERIALS SPACE REORGANIZATION PROJECT."

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

NAYS: 1 Black

C. Board By-Laws

President Caudill moved:

"PRESIDENT CAUDILL AND TRUSTEE ROSSOW WILL REVIEW THE BOARD BY-LAWS AND REPORT AT THE NEXT BOARD MEETING OF ANY CHANGES OR MODIFICATIONS."

Vice President Stachowiak seconded the motion and it carried on a unanimous voice vote.

D. Nominating Committee

President Caudill will schedule a meeting with Trustee Black and Trustee Washburn

between April 8th and the April 21st Board Meeting.

E. Friend of the Year Nomination

President Caudill moved:

“TO NOMINATE TERRI MEYER AS OUR FRIEND OF THE YEAR.”

Trustee Black seconded the motion. After discussion, the motion was withdrawn.

Vice President Stachowiak moved:

“TO NOMINATE KAREN BASLER AS OUR FRIEND OF THE YEAR.”

President Caudill seconded the motion and it carried on a unanimous voice vote.

F. Closed Meeting Minutes Review

Vice President Stachowiak moved:

“THAT ALL CLOSED MINUTES CURRENTLY CLOSED REMAIN CLOSED.”

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

15. INFORMATIONAL ITEMS

A. Vice President Stachowiak, Trustee Burger and Trustee Black attended the Illinois Trustee Forum in Lisle in February and provided a written report and oral comments regarding the presentation.

16. PUBLIC FORUM

Trustee Lang advised that this would be her last Board meeting as she will be out of town on the date of the April Board meeting. Members of the Board expressed their appreciation for Trustee Lang’s four years of dedicated service on the Ela Area Public Library District Board of Trustees.

17. ADJOURNMENT

At 7:07 p.m. Trustee Burger moved:

“TO ADJOURN.”

Trustee Black seconded the motion and it carried on a unanimous voice vote.

Paul Washburn, Secretary Pro Tem

(SEAL)

Approved at the next Regular Meeting of April 21, 2009

Kathy Caudill, President