

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
March 18, 2014**

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. President Caudill called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Hafez, Rossow, Stamoolis

Trustees absent: Hall, Jackson

Staff present: Executive Director Womack, Assistant Director Christianson, G. Traudt, S. Haase

Guests present: S. Harrod, Dan Pohrte of Product Architecture & Design, Justin Pathmann of Pathmann Construction Management, Inc. (during agenda item 14 A.1), John Shales, Steve Hendrickson and J. T. McNutt of Shales McNutt Construction (during agenda item 14 A.2), James McDonough and Eric Schmidt of IHC Construction Companies, LLC, (during agenda item 14 A.3)

3. ADJUSTMENTS TO THE AGENDA

A. Date on Agenda should have read March 18, 2014 (as posted on website and in the Board's approved list of regularly scheduled Board Meetings) and not March 19, 2014.

B. Specific presentation times have been set for the three chosen Construction Management companies (Agenda Item 14 A):

- 6:15 p.m. Pathmann Construction Management, Inc.
- 7:15 p.m. Shales McNutt Construction
- 7:45 p.m. IHC Construction Companies, LLC

C. Presentation from Ehlers Investment Advisors (Agenda Item 14 C) has been moved to the April Board meeting.

4. PUBLIC COMMENT

No public comment.

5. PRESIDENT'S REPORT

No report.

6. VICE PRESIDENT'S REPORT

No report.

7. SECRETARY'S REPORT

A. Approval of the Regular Session Meeting Minutes 2/18/14

Trustee Stamoolis moved:

"TO APPROVE THE REGULAR MEETING MINUTES FOR THE 2/18/14 MEETING AS PRESENTED."

Vice President Rossow seconded the motion and the motion was approved with the unanimous consent of the trustees present.

B. Approval of the Executive Session Meeting Minutes 2/18/14

Trustee Stamoolis moved:

“TO APPROVE THE EXECUTIVE SESSION MINUTES FOR THE 2/18/14 EXECUTIVE SESSION MEETING AS AMENDED.”

Vice President Rossow seconded the motion and the motion was approved with the unanimous consent of the trustees present.

8. TREASURER’S REPORT

A. February 2014

Trustee Blank moved:

“TO APPROVE THE FEBRUARY 2014 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Rossow seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Caudill, Hafez, Rossow, Stamoolis

ABSENT: 2 Hall, Jackson

9. CORRESPONDENCE AND COMMUNICATIONS

- The Communications folder was made available for all Trustees to review.
- A copy of the TIF District Report is available on the Trustee Intranet page.
A TIF meeting will be held on April 8th at the Village Hall.

10. EXECUTIVE DIRECTOR’S REPORT

A. February 2014

- After discussing with the Board, provisions regarding the use of electronic cigarettes within the Library will be presented to the Board in a proposed update to Library Policy.
- Trustees need to file the Statement of Economic Interest with the county before May 4, 2014.
- Executive Director Womack and 6 staff members attended the Public Library Association conference from March 12-15.
- The ELA Spring Luncheon is being held on April 11, 2014 at Twin Orchard Country Club.
- The LACONI Trustee Dinner is being held on April 11, 2014 in Addison.
- Assistant Director Christianson met with the Lake County Astronomical Society regarding a program the Society proposed which would provide telescopes that would be available for our Library patrons to check out.
- The upcoming renovation may exceed the amount previously approved by the Board. Next month the Board will look at plans from the Architect and look at the Long Range Financial plan, Fund Balances, and the Special Reserve project scope.

11. STANDING COMMITTEE REPORTS

No Reports.

12. SPECIAL COMMITTEE REPORTS

B. RAILS: Report

The Board briefly reviewed and discussed a strategic plan passed by RAILS.

13. UNFINISHED BUSINESS

None.

Trustee Hafez left the meeting at 7:48 p.m.

14. NEW BUSINESS

A. Interviews with Construction Manager Finalists

Vice President Rossow moved:

“TO ENTER INTO CONTRACT NEGOTIATIONS WITH PATHMANN CONSTRUCTION MANAGEMENT, INC.”

Trustee Hall seconded the motion and it carried on a roll call vote

AYES: 5 Blank, Caudill, Hall, Rossow, Stamoolis

ABSENT: 2 Hafez, Jackson

Trustee Hall arrived at 8:37 p.m. at the end of the discussion for Construction Manager Finalists.

B. Department Overview by Natalie Ziarnik, Head of Children’s Department

Will be rescheduled.

C. Presentation from Ehlers Investment Advisors

Deferred to the April meeting.

D. Fund Balance Policy

Deferred to the April Meeting.

E. Circulation Policy

Trustee Stamoolis moved:

“TO APPROVE REVISIONS MADE TO THE CIRCULATION POLICY WITH A REVIEWED AND REVISED DATE OF 3/14.”

Vice President Rossow seconded the motion and the motion was approved with the unanimous consent of the trustees present.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

At 8:55 p.m. Trustee Stamoolis moved:

“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)/(11)

Trustee Rossow seconded the motion and it carried on a roll call vote:

AYES: 5 Blank, Caudill, Hall, Rossow, Stamoolis

ABSENT: 2 Hafez, Jackson

At 9:39 p.m., President Caudill called the Regular Meeting back to order and roll call was taken:

Present: Blank, Caudill, Hall, Rossow, Stamoolis

Absent: Hafez, Jackson

Staff: Executive Director Womack

After a brief discussion in open session, the Board directed the Buildings and Grounds Subcommittee to follow up with the Village of Lake Zurich regarding specific parking lot concerns. Trustee Stamoolis volunteered to contact the Village.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF THE 2/18/14 CLOSED SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None

16. ADJOURNMENT

At 9:45 p.m. the meeting was adjourned with unanimous consent of the Board Members present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of April 15, 2014

Kathy Caudill, President