1. REGULAR MEETING - CALL TO ORDER
At 6:00 p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL
Trustees physically present: Blank, Caudill, Dewey, Stamoolis, Stoval
Trustees absent: Hafez, Rossow
Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase
Guest present: Keri-Lyn Krafthefer and Brit Isaly of Ancel Glink, S. Harrod, K. Fuller

3. PUBLIC COMMENT
No comment.

4. ADJUSTMENTS TO THE AGENDA
To move 14. A. Presentation from the Library’s Current Law Firm, Ancel Glink and
15. B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11) to after 4. ADJUSTMENTS TO THE AGENDA.

To switch the sequence of 14. G. Discussion of Executive Director Review and
14. H. Approval of Trustee Expense Reports.

14. A. Presentation from the Library’s Current Law Firm, Ancel Glink
A presentation was given by Keri-Lyn Krafthefer and Britt Isaly of Ancel Glink.

15. B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

At 6:25 p.m. Trustee Stamoolis moved:
“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11),”
Trustee Dewey seconded the motion and it carried on a unanimous roll call vote
AYES (5): Blank, Caudill, Dewey, Stamoolis, Stoval
ABSENT (2): Hafez, Rossow

At 6:45 p.m., President Blank called the Regular Meeting back to order
noting the presence of the following trustees:
Present (5): Blank, Caudill, Dewey, Stamoolis, Stoval
Absent (2): Hafez, Rossow
5. CONSENT AGENDA
   A. Approval of the Minutes of the Regular Meeting February 21, 2017 (Document)
   B. Approval of the Minutes of the Executive Director Review
      Subcommittee of the Personnel Committee Meeting March 14, 2017 (Document)
   C. Approval of the Closed Session Minutes of the Executive Director Review
      Subcommittee of the Personnel Committee Meeting March 14, 2017 (Document)
   Trustee Stamoolis moved:
   “TO APPROVE THE CONSENT AGENDA AS PRESENTED.”
   Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA
   None.

7. TRUSTEE REPORTS/COMMENTS
   • Trustee Dewey reported that RAILS is looking for a Trustee and if any Board
     members are interested to check on the RAILS website.
   • President Blank mentioned that the nominating committees will be assigned at the
     April meeting, and those interested in officer positions should let her know. The new
     officers will be voted on by the Board at the May meeting.

8. TREASURER’S REPORT
   A. February 2017
   Trustee Caudill moved:
   “TO APPROVE THE FEBRUARY 2017 EXPENDITURES AS
   AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED
   FOR AUDIT.”
   Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.
   AYES (5): Blank, Caudill, Dewey, Stamoolis, Stoval
   ABSENT (2): Hafez, Rossow

9. CORRESPONDENCE AND COMMUNICATIONS
   The Communications folder was made available for all Trustees physically present
   to review.

10. EXECUTIVE DIRECTOR’S REPORT
    A. February 2017
    • The Chamber Expo had a very good turnout. The Library’s Virtual Reality was
      introduced.
    • Virtual reality experiences for patrons will be rolling out the next several months
    • The personnel handbook will be updated soon. Executive Director Womack has
      some issues that need to be discussed with the attorneys.
    • Budgeting will be starting over the next few weeks.
    • Call One is replacing AT & T as our ISP.
    • Four groups have been identified for the Strategic Plan focus.
    • Our electrical utility has projected a 3% increase.
    • Polaris contract is being approved by CCS. The governing board is meeting now.
    • Insurance may be going up due to the recent construction.
    • The Library’s newly elected Trustees will be seated in May.
Proposed Federal budget cuts to the IMLS will result in loss of approximately $60,000 a year. The biggest impact will be on ILL delivery.

Conversation Café is scheduled for April 27th.

11. **STANDING COMMITTEE REPORTS**
   None.

12. **SPECIAL COMMITTEE REPORTS**
   None.

13. **UNFINISHED BUSINESS**
   None.

14. **NEW BUSINESS**

   B. Children’s Program Room – Renovation Design Proposal
   Trustee Stamoolis moved:
   “TO APPROVE PROPOSAL NO. 162608.01 FROM ENGBERG ANDERSON FOR THE DESIGN AND CONSTRUCTION ADMINISTRATION IN AN AMOUNT NOT TO EXCEED $24,050, WITH A BUDGET BY APRIL TO BE PRESENTED AT THE MAY BUDGET COMMITTEE MEETING.”
   Trustee Dewey seconded the motion and it carried on a unanimous roll call vote.
   AYES (5): Blank, Caudill, Dewey, Stamoolis, Stoval
   ABSENT (2): Hafez, Rossow

   C. Discussion of Changes to the Behavior Policy
   Trustee Dewey moved:
   “TO APPROVE THE BEHAVIOR POLICY WITH A REVIEWED AND REVISED DATE OF 03/17.”
   Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

   D. Ordinance to Set Schedule of Regular Board Meetings for Fiscal Year 2017/2018
   Trustee Caudill moved:
   “TO APPROVE ORDINANCE NO. 17-03-01 AN ORDINANCE SETTING SCHEDULE OF REGULAR MEETINGS OF THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS.”
   Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

   E. Discussion of Strategic Planning Process and Status
   None.

   F. Building and Grounds Critical Issues
   None.
H. Approval of Trustee Expense Reports
Trustee Caudill moved:
“TO APPROVE AN EXPENSE REPORT OF TRUSTEE JIM STAMOOLIS FOR FEBRUARY 18TH AND 20TH IN THE AMOUNT OF $34.78.”
Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.
AYES (4): Blank, Caudill, Dewey, Stamoolis, Stoval
ABSTAIN (1): Stamoolis
ABSENT (2): Hafez, Rossow

G. Discussion of Executive Director Review
At 8:14 p.m. Trustee Dewey moved:
“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(C)(1).”
Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.
AYES (5): Blank, Caudill, Dewey, Stamoolis, Stoval
ABSENT (2): Hafez, Rossow

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)
At 9:46 p.m., President Blank called the Regular Meeting back to order noting the presence of the following Trustees.
Present (5): Blank, Caudill, Dewey, Stamoolis, Stoval
Absent (2): Hafez, Rossow

Trustee Caudill moved:
“THAT THE CONSENSUS THAT WAS REACHED BY THE BOARD IN EXECUTIVE SESSION REGARDING THE PROPOSED COMPENSATION INCREASE FOR THE EXECUTIVE DIRECTOR BE APPROVED BY THE BOARD.”
Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote.
AYES (5): Blank, Caudill, Dewey, Stamoolis, Stoval
ABSENT (2): Hafez, Rossow

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)
None.

16. ADJOURNMENT
At 9:48 p.m. Trustee Stoval moved:
“TO ADJOURN”.
Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary
Approved at the next Regular Meeting of April 18, 2017

Cindy Blank, President