

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
April 18, 2017**

1. REGULAR MEETING - CALL TO ORDER

At 6:01p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

Staff present: Executive Director Womack, Assistant Director Christianson,

S. Hyson, M. Creel, S. Haase

Guest present: E. Corzine, S. Harrod

3. PUBLIC COMMENT

Executive Director Womack introduced Eric Corzine, a newly elected Trustee. Unfortunately, due to previous commitments he will be unable to attend the May Board meeting, but will be sworn in at the June Board meeting.

4. ADJUSTMENTS TO THE AGENDA

None.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting March 21, 2017 (Document)

B. Approval of the Minutes of the Executive Director Review

Subcommittee of the Personnel Committee Meeting April 4, 2017 (Document)

C. Approval of the Closed Session Minutes March 21, 2017 for the Discussion of Pending, Probable, or Imminent Litigation as allowed by 5 ILCS 120/2(c)(11) (Document)

D. Approval of the Closed Session Minutes of the Regular Board Meeting

March 21, 2017 for Personnel Matters 5ILCS 120/2(c)(1) (Document)

E. Approval of the Closed Session Minutes April 4, 2017 for the Executive Director Review Subcommittee of the Personnel Committee Meeting April 4, 2017 (Document)

Trustee Stamoolis moved:

“TO APPROVE THE CONSENT AGENDA AS PRESENTED.”

Vice President Rossow seconded the motion and it carried on a unanimous voice vote.

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

None.

7. TRUSTEE REPORTS/COMMENTS

- Trustee Stoval commented that the umbrellas at the front of the Library for patrons to borrow was a nice touch.
- Vice President Rossow commented about the Plainfield Library losing their referendum and expressed his gratitude and pride that our community so enthusiastically supports our Library.

- Vice President Rossow and Trustee Hafez have finished their term on the Board, and told the Trustees they have been happy to be a part of it.
- The Board of Trustees and Executive Director Womack presented a plaque to Vice President Rossow and Trustee Hafez thanking them for their years of service on the Board.
- Trustee Stoval tendered her resignation, due to a relocation, and will be leaving the end of May. Her service on the Board, and her enthusiasm for our Library, will be missed.

8. TREASURER’S REPORT

A. March 2017

Vice President Rossow moved:

“TO APPROVE THE MARCH 2017 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

Trustee Stamoolis commented favorably about the varied programming offered by our Library.

10. EXECUTIVE DIRECTOR’S REPORT

A. March 2017

- Executive Director informed the Board that the Library received notice that the Library has been awarded per capita grant in the amount of \$27,000. With the current budget crisis in Illinois, it is unclear when, or if, the Library will actually receive these funds.
- A stalemate in Springfield did not yield any changes to the property tax requirements, or the Levy for the current year. The Levy went up slightly, the tax rate went down and the rate patrons will be paying for the district’s Library services has gone down slightly.
- The CCS Polaris contract is done and implementation is starting. The target date for the new catalog system to go live is mid-April 2018.
- The experiential materials list has been created. The staff will now begin working on how to communicate the scope and availability of these items to make patrons more aware of what the Library has to offer.
- Executive Director Womack has found a consultant to facilitate the four Focus Groups that will contribute information for the strategic planning process.
- President Blank highlighted her appreciation for the Fake News article in the Executive Director’s librarian report.
- President Blank asked about the mobile hot spots and the scheduling of the experiential items.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

None.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Discussion of Officer Elections and Nominating Committee Assignments

Trustee Dewey moved:

“TO APPROVE PRESIDENT BLANK’S PROPOSAL TO ASSIGN KATHY CAUDILL, JIM STAMOOLIS AND HERSELF TO SERVE ON THE NOMINATING COMMITTEE.”

Vice President Rossow seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

B. Discussion of Dashboard

Executive Director Womack and the Board discussed changes to be made on the Dashboard.

C. Approval of Trustee Expense Reports

None.

D. Building and Grounds Critical Issues

None.

E. Semi-Annual Review of all Executive Session Minutes

At 7:06 p.m. President Blank moved:

“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21).”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

At 7:17 p.m., President Blank called the Regular Meeting back to order noting the presence of the following Trustees:

Present (7): Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

Staff present: Executive Director Womack, Assistant Director Christianson, S. Haase

Trustee Caudill moved:

“TO AMEND THE HEADING ON NUMBER 3 OF THE EXECUTIVE SESSION MINUTES OF 4/21/15 WHICH READ ‘EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS(c)(21)’ TO READ ‘EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5ILCS 120/2(c)(21).”

Vice President Rossow seconded the motion and it carried on a unanimous voice vote.

Trustee Caudill moved:

“THAT ALL CLOSED EXECUTIVE SESSION MINUTES REMAIN CLOSED.”

Trustee Rossow seconded the motion and it carried on a unanimous voice vote.

Trustee Caudill moved:

“THAT THE RECORDINGS OF 1/20/15, 4/21/15 AND 5/5/15 OF THE EXECUTIVE CLOSED MEETING MINUTES BE DESTROYED.”

Trustee Hafez seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Dewey, Hafez, Rossow, Stamoolis, Stoval

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

16. ADJOURNMENT

At 7:20 p.m. Vice President Rossow moved:

“TO ADJOURN”.

Trustee Hafez seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of May 16, 2017

Cindy Blank, President