

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
April 19, 2011**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:02 p.m. President Caudill called the Regular Meeting to order.

Trustees physically present: Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

Staff present: Executive Director Campe, G. Traudt, S. Haase, E. Christianson, M. Rodriguez, W. Dawkins, E. Montano, I. Flemming, S. Strahl

Guests present: C. Blank, V. Remback, M. Hills

3. ADJUSTMENTS TO THE AGENDA

A. To table **13. A. Financial Plan – Steve Larson, Ehlers & Associates** until a special meeting at another date.

4. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 3/15/11.

Minutes were approved as presented by the full consent of the Board members present.

B. Approval of the Minutes of the Nominating Committee Meeting 4/14/11

Minutes were approved in conjunction with the report for the **Nominating Committee** in item **11. B.**

5. PRESIDENT’S REPORT

No Report.

6. VICE PRESIDENT’S REPORT

No Report.

7. SECRETARY’S REPORT

No Report.

8. TREASURER’S REPORT

A. March 2011

Trustee Burger moved:

“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

9. CORRESPONDENCE

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. March 2011

- Library usage and related statistics continue to increase. Many people came in to the Library in the month of March to attend the Multicultural events.
- The Library budget will be presented to the Board at the May 17th meeting.
- The Spring Book Review Luncheon is scheduled for April 28, 2011 at the Twin Orchards Country Club.

11. STANDING COMMITTEE REPORTS

B. Nominating Committee

Approval of the Minutes of the Nominating Committee Meeting 4/14/11

Minutes were approved as presented by the full consent of the Board members present.

12. SPECIAL COMMITTEE REPORTS

C. NSLS: Reports (Kathy Caudill)

Report by President Caudill referencing written reports of both the February and March NSLS meetings.

13. UNFINISHED BUSINESS

A. Financial Plan – Steve Larson, Ehlers & Associates

A Special Board meeting to meet with Steve Larson of Ehlers & Associates is being coordinated for Tuesday, May 3, 2011.

B. Social Media Policy

Trustee Whiting moved:

“TO APPROVE THE SOCIAL MEDIA POLICY WITH AN EFFECTIVE DATE OF 04/11.”

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

C. Public Question Policy

Trustee Burger moved:

“TO APPROVE THE PUBLIC PARTICIPATION AT LIBRARY BOARD MEETINGS AND PETITIONS TO THE BOARD POLICY WITH AN EFFECTIVE DATE OF 04/11.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

D. Sound and Video Equipment Proposal

A discussion took place. Action on the Dual Project Proposal: Audiovisual Systems Renovation and Community Creativity Lab has been tabled until the May 2011 Board meeting.

Trustee Whiting left the meeting at 8:35 p.m.

14. NEW BUSINESS

A. Request for Memorial Basket from Garden Club

Trustee Black moved:

TO APPROVE THE REQUEST FOR A MEMORIAL BASKET FROM THE GARDEN CLUB. THE BOARD HAS CHOSEN THE BASKET WITHOUT A HANDLE.”

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Shaw, Stachowiak, Washburn

ABSENT: 1 Whiting

B. ILL Policy Review

Trustee Shaw moved:

TO APPROVE THE I.L.L. (INTERLIBRARY LOAN) POLICY WITH A REVIEWED AND REVISED DATE OF 04/11 WITH THE ADDITION OF THE LANGUAGE THE LIBRARY WILL NOT OBTAIN MATERIALS FROM OUTSIDE OF THE CONTINENTAL UNITED STATES.”

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Shaw, Stachowiak, Washburn

ABSENT: 1 Whiting

C. Materials Budget Evaluation

Executive Director gave an informational review of the materials budget.

15. INFORMATIONAL ITEMS

A. Process of Swearing in Trustees at the May Meeting

The Board discussed the swearing in process of new Trustees that will take place at the May Board meeting.

A thank you gift was presented to Trustee Black and Trustee Washburn in appreciation of their service as members of the Ela Area Public Library District Board of Trustees.

16. PUBLIC FORUM

None.

17. ADJOURNMENT

At 9:08 p.m. it was unanimously agreed by all Trustees present **“TO ADJOURN.”**

Chris Stachowiak, Vice President

(SEAL)

Approved at the next Regular Meeting of May 17, 2011

John Shaw, President