

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
April 20, 2010**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:01 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Caudill, Shaw, Stachowiak, Washburn, Whiting

Trustees absent: Burger

Staff present: Executive Director Campe, Assistant Director Duff, G. Traudt, P. Paige, J. Plohr, N. Ziarnik, L. Cloud, W. Dawkins

3. ADJUSTMENTS TO THE AGENDA

None.

4. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 03/16/10.

Minutes were approved by the full consent of the Board members present.

5. PRESIDENT'S REPORT

- Thank you to Susan Haase and Warren Dawkins for creating the online version of the Board Packet.

- Attended PLA's 13th National Conference - March 23-27, 2010, Portland, Oregon. An outline of programs attended was prepared for distribution to members of the Board.

- Also attended a 2-day Advocacy Program funded by the Bill and Melinda Gates Foundation.

- Certificates were proposed for the Friends of Ela Library Board members.

6. VICE PRESIDENT'S REPORT

No report.

7. SECRETARY'S REPORT

- Attended the Consumer Frauds and Scams program at the Library on Monday, April 19, 2010. It was a very informative program.

8. TREASURER'S REPORTS

A. Vice President Stachowiak moved:

“TO APPROVE THE MARCH 2010 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Shaw, Stachowiak, Washburn, Whiting, Caudill

ABSENT: 1 Burger

9. CORRESPONDENCE

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Campe reviewed highlights of the Librarian's Report.

- Statistics continue to rise and the Library is well on its way to reaching 1,000,000 check-outs. The Library is expected to reach this number by June. The Board will be kept up to date and updates will be posted on the Library webpage.
- Attended Crucial Confrontations training. It was a very interesting and beneficial program. Planning to attend the Crucial Conversations training in the future.
- The tax extension did come through. Executive Director Campe will be meeting with Department Heads to work on the upcoming budget. The Budget Finance Committee will meet in-house on May 4th. All information will be brought to the May Board meeting.
- A Library survey will be in Footnotes and also online next week. An ad will be in the newspaper encouraging non-users to go onto the Library's website to complete the survey. Copies of the survey will also be at the public desks.
- The Library has received the Per Capita Grant.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee: No Report

B. Finance Committee: No Report

C. Nominating Committee: No Report

D. Personnel Committee: No Report

12. SPECIAL COMMITTEE REPORTS

B. NSLS: (Kathy Caudill)

Report given by President Caudill.

C. Friends of the Library: (Chris Stachowiak)

Report given by Vice President Stachowiak.

Trustee Burger arrived at 6:34 p.m.

13. UNFINISHED BUSINESS

A. RFID Improvement Project

Executive Director Campe reviewed and summarized information about the RFID Improvement Project with the Board. It was then opened up for discussion with the Board.

Vice President Stachowiak moved:

“TO APPROVE THAT THE BOARD AUTHORIZES AN RFP USING SCENARIO 3, EXCEPT REMOVING THE OUTSIDE DRIVE WORK, FUNDED FROM THE GENERAL FUND, RETAINED EARNINGS, NOT TO EXCEED \$661,000.”

Trustee Washburn seconded the motion.

Trustee Burger moved:

“TO AMEND THE MOTION TO REMOVE THE EXCLUSION OF THE OUTSIDE DRIVE WORK AND APPROVE THE RFP FOR THE AMOUNT NOT TO EXCEED \$673,000 FOR THE SCENARIO DESCRIBED.”

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: Black, Burger, Shaw, Whiting, Caudill

NAYS: Stachowiak, Washburn

Trustee Whiting moved:

“TO AMEND THE MOTION TO NOT SPECIFY THE FUNDING SOURCE FOR THE \$673,000.”

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: Black, Burger, Shaw, Washburn, Whiting, Caudill

NAYS: Stachowiak

Final Motion as amended:

“BOARD WOULD AUTHORIZE REQUEST FOR RFP’S WITH SCENARIO 3, WITHOUT SPECIFYING THE SOURCE OF THE FUND, NOT TO EXCEED \$673,000.”

AYES: Black, Burger, Shaw, Washburn, Whiting, Caudill

NAYS: Stachowiak

B. Board Analysis

Board members will bring materials and ideas to the May meeting.

Trustee Black questioned the sequence of the roll call.

Trustee Burger moved:

“TO ROTATE ALL BOARD MEMBERS IN ROLL CALL VOTES EXCLUDING THE PRESIDENT OF THE BOARD WHO WILL BE THE LAST ONE CALLED.”

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: Burger, Shaw, Caudill, Washburn

ABSTAIN: Whiting

NAYS: Black, Stachowiak

14. NEW BUSINESS

A. Salary Budget Overview – Three Year Strategic Operations Review

Executive Director Campe presented and explained a Salary Budget overview to the Board. Additional information will be given at the May Board meeting.

15. INFORMATIONAL ITEMS

None.

16. PUBLIC FORUM

None.

17. ADJOURNMENT

At 8:43 p.m. the Board adjourned by mutual consent of the members.

(SEAL)

Mimi Black, Secretary

Approved at the next Regular Meeting of May 18, 2010.

Kathy Caudill, President