

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
April 21, 2009**

**1. REGULAR MEETING**

**2. CALL TO ORDER**

At 6:00 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Burger, Caudill, Stachowiak, Washburn

Trustees absent: Lang, Rossow

Staff present: Director Campe, Assistant Director Duff, G. Traudt, S. Haase, P. Paige

Visitors present: John Shaw, Anna Yackle, NSLS

**3. NSLS PRESENTATION – ANNA YACKLE**

Presentation of certificate for Silver Trustee Certification to Trustee Mimi Black and Certificate for Bronze Board Certification by the Ela Area Public Library District Board of Trustees by NSLS Public Library Liaison, Anna Yackle.

**4. ADJUSTMENTS TO THE AGENDA**

None.

**5. APPROVAL OF MINUTES**

**A. Approval of the Minutes of the Regular Meeting 03/17/09.**

Minutes were approved as written with the full consent of the Board members present.

**6. PRESIDENT'S REPORT**

The economic statement is due to Lake County on or before May 1<sup>st</sup>.

**7. VICE PRESIDENT'S REPORT**

No Report.

**8. SECRETARY'S REPORT**

No Report.

**9. TREASURER'S REPORT**

A. President Caudill moved:

**“TO APPROVE THE MARCH 2009 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”**

Trustee Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Burger, Caudill, Stachowiak, Washburn

ABSENT: 2 Lang, Rossow

**10. CORRESPONDENCE**

Correspondence folder was passed.

## 11. EXECUTIVE DIRECTOR'S REPORT

Director Campe reviewed highlights of the Librarian's Report.

- Circulation and people count statistics are up again this month.
- The construction of the Children's department garden has been delayed due to weather conditions.
- The People counter numbers seem lower than expected. Manual counts will be taken and compared to the counter's results to evaluate accuracy.
- The tax extension has come in.
- The Budget Committee will be meeting soon to review the budget for the upcoming fiscal year.

## 12. STANDING COMMITTEE REPORTS

### C. Nominating Committee: Report

#### 1. Approval of Minutes of the Nominating Committee 04/10/09

Trustee Washburn moved:

**"TO APPROVE THE NOMINATING COMMITTEE MEETING MINUTES OF 4/10/09."**

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Burger, Caudill, Stachowiak, Washburn

ABSENT: 2 Lang, Rossow

## 13. SPECIAL COMMITTEE REPORTS

### C. NSLS: (Kathy Caudill)

President Caudill gave the report on NSLS activities for the March board meeting.

### D. Friends of the Library: (Chris Stachowiak)

Vice President Stachowiak gave the report on the Friends' activities.

## 14. UNFINISHED BUSINESS

### A. Update on Popular Materials Reorganization

The Popular Materials reorganization begins on May 1, 2009.

### B. Update on By-Laws Revision

By-Laws revision update will be tabled until after board members are sworn in and committee assignments are made.

## 15. NEW BUSINESS

### A. Library Closing on May 1, 2009 for Popular Materials Reorganization

Trustee Burger moved:

**"TO APPROVE CLOSING THE LIBRARY ON MAY 1, 2009 FOR THE POPULAR MATERIALS REORGANIZATION PROJECT."**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Burger, Caudill, Stachowiak, Washburn

ABSENT: 2 Lang, Rossow

### B. Unique Management Services Collection Agency

Trustee Black moved:

**"TO APPROVE A 90 DAY TRIAL PERIOD WITH UNIQUE MANAGEMENT SERVICES, A COLLECTION AGENCY SPECIALIZING IN RECOVERING MATERIALS AND FEES FOR LIBRARIES."**

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Burger, Caudill, Stachowiak, Washburn  
ABSENT: 2 Lang, Rossow

**16. INFORMATIONAL ITEMS**  
None

**17. PUBLIC FORUM**  
Congratulations were given to audience member, John Shaw, one of the Library's new Board Trustees, whose term will begin in May 2009.

**18. ADJOURNMENT**  
At 6:55 p.m. Trustee Burger moved:  
**"TO ADJOURN."**  
Trustee Washburn seconded the motion and it carried on a unanimous voice vote.

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**Paul Washburn, Secretary Pro Tem**

(SEAL)

**Approved at the next Regular Meeting of May 19, 2009**

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**Kathy Caudill, President**