

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
April 21, 2015**

1. REGULAR MEETING - CALL TO ORDER

At 6:05 p.m. President Caudill called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Jackson, Stamoolis

Trustees absent: Hafez, Hall, Rossow

Staff present: Executive Director M. Womack, Assistant Director E. Christianson,
S. Hyson, and S. Haase

Guests present: S. Harrod

3. PUBLIC COMMENT

Mr. Harrod asked questions about the nominating committee section in the Board Bylaws which President Caudill and Executive Director Womack addressed.

4. ADJUSTMENTS TO THE AGENDA

- In recognition of Trustee Jackson's final meeting as a member of the board, the Board of Trustees and Executive Director Womack presented a plaque to Trustee Jackson thanking him for his four years of service on the Board.
- To move **14. B. Semi-Annual Review of Executive Session Minutes and Executive Session Recordings** to **15. C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)**.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting 3/17/15

The Minutes were approved by a unanimous voice vote of all Trustees present.

6. TRUSTEE REPORTS/COMMENTS

- Trustee Stamoolis shared with the Board the compliments he had received about the renovated Children's department.
- Trustee Stamoolis is running for the RAILS Board.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

Addressed above in the consent agenda.

8. TREASURER'S REPORT

A. March 2015

Trustee Blank moved:

"TO APPROVE THE MARCH 2015 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT."

Trustee Jackson seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Jackson, Stamoolis

ABSENT (3): Hafez, Hall, Rossow

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. March 2015

- The FORGE event held on March 1 and was a big success.
- The ongoing renovation is going well.
- The Finance Committee met on April 20th to begin reviewing the budget.
- An offer has been made to a candidate for the IT department.
- Executive Director Womack commended the Village of Lake Zurich for being supportive and collaborative for the Library's renovation project, especially in terms of inspections.
- Executive Director Womack met with a reporter about the library's telescopes. He reports that there has been a lot of interest in the telescopes.
- Executive Director walked the board through the line items in the renovation expenditure report.

11. STANDING COMMITTEE REPORTS

No reports.

12. SPECIAL COMMITTEE REPORTS

No reports.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Appointment of Nominating Committee

Trustee Blank moved:

"TO APPROVE PRESIDENT CAUDILL'S RECOMMENDATION OF DENNIS ROSSOW, CINDY BLANK AND KATHY CAUDILL TO SERVE ON THE NOMINATING COMMITTEE."

Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote of all Trustees present.

C. Discussion of Repairs to Concrete and Paving Bricks

Trustee Blank moved:

“TO APPROVE TO THE BIDDING PROCESS TO CONTRACT FOR CONCRETE REPAIRS TO THE AREA BETWEEN THE PARKING LOT AND DRIVEWAY AND TO INSTALL BOLLARD LIGHTING AND FOR THOSE TWO PROJECTS NOT TO EXCEED \$16,000.”

Trustee Stamoolis seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Jackson, Stamoolis

ABSENT (3): Hafez, Hall, Rossow

D. Discussion of FY2015-2016 Budget Timeline

A Finance Committee meeting on the upcoming budget was held on Monday, April 20th. Specifics regarding the proposed budget will be presented at the May meeting. The final budget will be presented for approval at the June meeting.

E. Update on Renovation and Issues with Millwork Contractor

Executive Director Womack updated the board on the status of the outstanding millwork, his conversations with our attorney, and the library’s available options to attempt to resolve the delays.

At 7:09 p.m. Trustee Stamoolis moved:

“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1) AND THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5ILCS 120/2(c)(21)

Trustee Jackson seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Jackson, Stamoolis

ABSENT (3): Hafez, Hall, Rossow

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5ILCS 120/2(c)(21)
14. B. Semi-annual Review of Executive Session Minutes and Executive Session Recordings

At 8:54 p.m., President Caudill called the Regular Meeting back to order noting the presence of the following trustees and staff:

Present (4): Blank, Caudill, Jackson, Stamoolis
Absent (3): Hafez, Hall, Rossow
Staff: Executive Director M. Womack

Trustee Blank moved that:

**“THE EXECUTIVE SESSION MINUTES AND RECORDINGS WERE REVIEWED AS REQUIRED BY STATE LAW, AND THE CLOSED MINUTES SHOULD REMAIN CLOSED AND THE VERBATIM RECORDINGS SHOULD BE DESTROYED FOR THE FOLLOWING MEETINGS:
JUNE 20, 2013 EDR SUBCOMMITTEE OF THE PERSONNEL COMMITTEE;
JULY 16, 2013 EDR REVIEW / REVIEW OF EXECUTIVE SESSION MINUTES;
AUGUST 19, 2013 EXECUTIVE SESSION, DIRECTOR REVIEW; and
AUGUST 24, 2013 EDR SUBCOMMITTEE OF PERSONNEL COMMITTEE,”**
Trustee Jackson seconded the motion and it carried on a unanimous voice vote.

Trustee Blank moved that:

“TO APPROVE THE CONSENSUS REACHED IN EXECUTIVE SESSION REGARDING THE COMPENSATION OF THE EXECUTIVE DIRECTOR”
Trustee Jackson seconded the motion and it carried on a roll call vote.
AYES (4): Blank, Caudill, Jackson, Stamoolis
ABSENT (3): Hafez, Hall, Rossow

16. ADJOURNMENT

At 8:58 p.m. the Board meeting was adjourned with the consensus of all trustees present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of May 19, 2015

Kathy Caudill, President