

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
May 17, 2011**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:00 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Blank, Burger, Caudill, Shaw, Stachowiak

Trustees absent: Jackson, Whiting

Staff present: Director Campe, G. Traudt, S. Haase, W. Dawkins, J. Plohr, M.

Rodriguez, E. Montano, N. Ziarnik, E. Christanson, S. Strahl, M. Hills

Guests: V. Remback

3. REPORT OF NOMINATING COMMITTEE

Trustee Shaw presented the Nominating Committee's proposed slate of officers.

4. ELECTION OF EXECUTIVE OFFICERS (Action)

The Nominating Committee nominated:

JOHN SHAW AS PRESIDENT

CHRIS STACHOWIAK AS VICE PRESIDENT

KATHY CAUDILL AS TREASURER

CINDY BLANK AS SECRETARY

There were no further nominations from the floor. No further discussion occurred, and the entire slate was voted upon.

Trustee Burger moved "**TO APPROVE THE PROPOSED SLATE OF OFFICERS.**"

Trustee Blank seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Caudill, Shaw, Stachowiak

ABSENT: 2 Jackson, Whiting

5. ADJUSTMENTS TO THE AGENDA

A. To move 15. A. AV System Renovation/Community Creativity Lab after

16. A. Fiscal Year 2011/2012 Working Budget Proposal

6. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 4/19/11.

Trustee Burger moved:

"TO APPROVE THE MINUTES OF THE REGULAR MEETING 4/19/11 AS PRESENTED."

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Caudill, Shaw, Stachowiak

ABSENT: 2 Jackson, Whiting

B. Approval of the Minutes of the Finance Committee Meeting 4/28/11.

Trustee Burger moved:

“TO APPROVE THE MINUTES OF THE FINANCE COMMITTEE MEETING 4/28/11 AS PRESENTED.”

President Shaw seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Caudill, Shaw, Stachowiak

ABSENT: 2 Jackson, Whiting

C. Approval of the Minutes of the Special Board Meeting 5/3/11.

Trustee Blank moved:

“TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING 5/3/11 WITH REVISIONS STATED.”

President Shaw seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Caudill, Shaw, Stachowiak

ABSENT: 2 Jackson, Whiting

7. PRESIDENT’S REPORT

No Report.

8. VICE PRESIDENT’S REPORT

No Report.

9. SECRETARY’S REPORT

No Report.

10. TREASURER’S REPORT

A. April 2011

Trustee Burger moved:

“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Blank, Burger, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

Trustee Whiting arrived at 6:12 p.m. during the Treasurer’s Report.

11. CORRESPONDENCE

The Communications folder was made available for all Trustees to review.

12. EXECUTIVE DIRECTOR’S REPORT

A. May 2011

- Executive Director Campe announced her resignation from the Ela Library on July 15, 2011.
- Library usage and related statistics continue to increase.
- The Spring Book Review Luncheon was enjoyed by all attendees.
- New business cards will be ordered for any Board members who need them.

A Special Board Meeting has been set by the Board to be held on Tuesday, May 31, 2011 for a Director Search discussion.

13. STANDING COMMITTEE REPORTS

B. Finance Committee

A Report will be given under **New Business 16. A. Fiscal Year 2011/12 Working Budget Proposal.**

14. SPECIAL COMMITTEE REPORTS

B. NSLS: Reports (Kathy Caudill)

Report by Trustee Caudill referencing written report of the April NSLS meeting.

16. NEW BUSINESS

A. Fiscal Year 2011/2012 Working Budget Proposal

The Fiscal Year 2011/2012 Working Budget Proposal was reviewed at length, questions and comments were addressed. The discussion and the vote on the working budget have been tabled until the June 2011 Board meeting.

Trustee Caudill left the meeting at 7:05 p.m. during the Working Budget.

B. Ordinance To Set Schedule of Regular Board Meetings for Fiscal Year 2011/2012

Vice President Stachowiak moved to amend the motion as follows:

“TO AMEND THE ORDINANCE TO SET SCHEDULE OF REGULAR BOARD MEETINGS FOR FISCAL YEAR 2011/12 TO ADD AN AUGUST MEETING DATE TO OUR SCHEDULE OF MEETINGS.”

The amendment to the motion failed for lack of a second.

Trustee Whiting moved:

“TO APPROVE ORDINANCE NO. 11-05-1 ORDINANCE SETTING SCHEDULE OF REGULAR MEETINGS OF THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS.”

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Shaw, Stachowiak, Whiting

ABSENT: 2 Caudill, Jackson

C. Unattended Children Policy Review

Trustee Whiting moved:

“TO APPROVE THE UNATTENDED CHILDREN POLICY WITH A REVIEWED AND REVISED DATE OF 5/11.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Shaw, Stachowiak, Whiting

ABSENT: 2 Caudill, Jackson

15. UNFINISHED BUSINESS

A. AV System Renovation/Community Creativity Lab

Trustee Whiting moved:

“TO APPROVE THE AUDIOVISUAL SYSTEMS RENOVATION WITH AN ESTIMATED START UP COST OF THE PROJECT OF \$295,300.”

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 5 Blank, Burger, Shaw, Stachowiak, Whiting

ABSENT: 2 Caudill, Jackson

Trustee Blank moved:

“TO APPROVE THE PROJECT TO CREATE A COMMUNITY CREATIVITY LAB WITH THE NAME OF DIGIAL MEDIA LAB WITH THE ESTIMATED START UP COST OF \$82,600 AND THE TRAINING COSTS OF \$15,000.”

President Shaw seconded the motion and it carried on a roll call vote.

AYES: 4 Blank, Burger, Shaw, Whiting

NAYS: 1 Stachowiak

ABSENT: 2 Caudill, Jackson

17. INFORMATIONAL ITEMS

None.

18. PUBLIC FORUM

None.

19. ADJOURNMENT

At 8:54 p.m. it was unanimously agreed by all Trustees present **“TO ADJOURN.”**

Cindy Blank, Secretary

(SEAL)

Approved at the next Regular Meeting of June 21, 2011

John Shaw, President