

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
May 18, 2010**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:02 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Caudill, Shaw, Stachowiak, Washburn

Trustees absent: Burger, Whiting

Staff present: Executive Director Campe, Assistant Director Duff, G. Traudt, S. Haase, Marcy Rodriguez, N. Ziarnik

3. ADJUSTMENTS TO THE AGENDA

None.

4. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 04/20/10.

Minutes were approved as presented by the full consent of the Board members present.

B. Approval of the Minutes of the Finance Committee 05/04/10.

Minutes were approved as presented by the full consent of the Board members present.

5. PRESIDENT'S REPORT

No Report.

6. VICE PRESIDENT'S REPORT

- Informed the Board about a newspaper article stating that various libraries are asking teens and children to read off their fines.

- A huge group of University of Illinois students graduated the Spring with MLS degrees.

7. SECRETARY'S REPORT

- Received feedback from patrons how excited they are about the Library's "Marching To A Million" campaign.

8. TREASURER'S REPORTS

A. Trustee Shaw moved:

"TO APPROVE THE APRIL 2010 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT."

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Shaw, Stachowiak, Washburn, Caudill

ABSENT: 2 Burger, Whiting

9. CORRESPONDENCE

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Campe reviewed highlights of the Librarian's Report.

- Introduced Marcy Rodriguez, the new Head of Technical Services.
- Statistics continue to rise and the Library is well on its way to reaching 1,000,000 check-outs for this fiscal year.
- There was a slight downturn in the people counter due to the days when spring break fell for area schools.

Trustee Whiting arrived at 6:16 p.m. during the Executive Director's report.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee: No Report

B. Finance Committee: Report (Paul Washburn)

Report on the Finance committee meeting discussions and the proposed budget were presented by Trustee Washburn.

C. Nominating Committee: No Report

D. Personnel Committee: No Report

A 5 minute break was taken at 8:08 p.m. The Board meeting reconvened at 8:13 p.m.

12. SPECIAL COMMITTEE REPORTS

B. NSLS: (Kathy Caudill)

Report given by President Caudill.

C. Friends of the Library: (Chris Stachowiak)

Report given by Vice President Stachowiak.

13. UNFINISHED BUSINESS

A. Board Analysis

Trustee Shaw moved:

"TO HIRE BOARD CONSULTANT, NANCY SYLVESTER, WITH FEES NOT TO EXCEED \$500."

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: Black, Shaw, Stachowiak, Washburn, Whiting, Caudill

ABSENT: Burger

14. NEW BUSINESS

A. Ordinance to Set Schedule of Regular Board Meetings for Fiscal Year 2010/11

Trustee Washburn moved:

"TO APPROVE ORDINANCE NO. 10-05-1 AN ORDINANCE SETTING SCHEDULE OF REGULAR MEETINGS OF THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS."

Trustee Washburn seconded the motion.

Vice President Stachowiak moved to amend the motion as follows:

"TO AMEND THE ORDINANCE TO SET SCHEDULE OF REGULAR BOARD METINGS FOR FISCAL YEAR 2010/11 TO ADD AN AUGUST MEETING DATE TO OUR SCHEDULE OF MEETINGS."

The amendment to the motion failed for lack of a second.

Trustee Whiting moved to amend the motion as follows:

“TO AMEND THE ORDINANCE TO CHANGE THE MEETING TIME TO 6:30 P.M.”

Trustee Whiting then withdrew his proposed amendment from consideration.

The original motion to approve Ordinance No. 10-05-01 carried on a roll call vote.

AYES: 6 Black, Shaw, Stachowiak, Washburn, Whiting, Caudill

ABSENT: 1 Burger

B. Fiscal Year 2010/2011 Working Budget Proposal

The Fiscal Year 2010/2011 Working Budget Proposal was reviewed at length, questions and comments were addressed. The discussion and the vote on the working budget have been tabled until the June 2010 Board meeting.

C. Audit Firm for Fiscal Year 2009-2010 Annual Audit

The Board has decided to hire McClure & Inserra for the fiscal year 2009/2010 Annual Audit. Reviewing other firms for a possible Request for Proposal for 2010/2011 audit will be an item for the February 2011 Agenda.

D. Board Parliamentary Procedure

President Caudill requested that any Board member with a request to discuss a topic at a Board meeting contact the Board President or Executive Director so that the matter can be properly considered for addition to the meeting's planned agenda.

E. RFID Improvement Project Update

Trustee Washburn moved:

“TO TAKE THE SUM OF \$673,000 FOR THE RFID PROJECT AND EXPENSE THAT OUT OF THE GENERAL FUND.”

Trustee Whiting seconded the motion and it carried on a roll call vote.

AYES: Black, Shaw, Stachowiak, Washburn, Whiting, Caudill

ABSENT: Burger

F. NSLS Support Letter

Board members signed and sent a letter to Jesse White, Illinois State Librarian, asking the Secretary of State to preserve current funding and to distribute the authorized funding to the systems.

15. INFORMATIONAL ITEMS

A. District 95 Partnership with Ela Library

Executive Director Campe reported on District 95's partnership efforts with the Library.

16. PUBLIC FORUM

None.

17. ADJOURNMENT

At 10:07 p.m. the Board adjourned by mutual consent of the members.

Mimi Black, Secretary

(SEAL)

Approved at the next Regular Meeting of June 15, 2010

Kathy Caudill, President