

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
May 19, 2009**

**1. REGULAR MEETING**

**2. CALL TO ORDER**

At 6:02 p.m. President Caudill called the Regular Meeting to order.  
Trustees Present: Mimi Black, Vicki Burger, Kathy Caudill, Chris Stachowiak, Paul Washburn, Trustee Elect: John Shaw, Absent: Trustee Elect Tim Whiting  
Staff Present: Director Campe, Assistant Director Brenda Duff, Susan Haase, Gloria Traudt

**3. INSTALLATION OF NEW TRUSTEES (OATH OF OFFICE)**

Secretary Pro Tem Washburn administered the Oath of Office to newly elected Trustee: John Shaw and Re-Elected Trustees: Chris Stachowiak and Vicki Burger

**4. ADJUSTMENTS TO THE AGENDA**

- A. Moved 4. Report of Nominating Committee and 5. Election of Officers until after anticipated arrival of Trustee Elect, Tim Whiting.
- B. Meet the Trustee Update – Chris Stachowiak – 19 A.

**5. APPROVAL OF MINUTES**

**A. Approval of the Minutes of the Regular Meeting (05/19/09)**

Minutes were approved as written.

Ayes: 5 Black, Burger, Caudill, Stachowiak, Washburn

Nays: None

Abstain: 1 Shaw

Absent: 1 Whiting

**6. PRESIDENT’S REPORT**

No Report.

**7. VICE PRESIDENT’S REPORT**

No Report.

**8. SECRETARY’S REPORT**

No Report.

**9. TREASURER’S REPORT**

President Caudill moved:

**“TO APPROVE THE APRIL 2009 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”**

Trustee Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 6 Black, Burger, Caudill, Shaw, Stachowiak, Washburn

ABSENT: 1 Whiting

**10. CORRESPONDENCE**

Communications folder was passed.

**11. EXECUTIVE DIRECTOR'S REPORT**

- Library renovation going smoothly.
- Board Trustees can arrange for a tour of the Library renovation with Director Campe.
- The library will be closed on Friday, May 29<sup>th</sup> to move the majority of the Popular Materials collection back into the newly-renovated Popular Materials Department.
- There have been no negative comments from patrons about the library renovation.
- Erica Christianson, Head of Popular Materials is heading up the renovation project and doing an excellent job.

**12. At 6:12 p.m. Tim Whiting, newly elected Board Trustee arrived. Secretary Pro Tem Washburn administered the Oath of Office to newly elected Trustee, Tim Whiting**

**13. REPORT OF NOMINATING COMMITTEE**

Trustee Black and Trustee Washburn presented the Nominating Committee's proposed slate of officers.

Vice President Stachowiak moved:

**"TO APPROVE SLATE 1 WHICH STATED KATHY CAUDILL/PRESIDENT, CHRIS STACHOWIAK/VICE PRESIDENT, PAUL WASHBURN/TREASURER, MIMI BLACK/SECRETARY."**

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

**14. ELECTION OF EXECUTIVE OFFICERS (75 ILCS 16/30-40(b))**

The Nominating Committee nominated:

**KATHY CAUDILL, PRESIDENT  
CHRIS STACHOWIAK, VICE PRESIDENT  
PAUL WASHBURN, TREASURER  
MIMI BLACK, SECRETARY**

There were no further nominations from the floor. No further discussion occurred, and the entire slate was voted upon.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

**15. STANDING COMMITTEE REPORTS**

**B. Finance Committee: Report**

**1. Approval of the Minutes of the Finance Committee 05/05/09**

Minutes were approved as written with the full consent of the Board members present.

**2. Approval of the Minutes of the Finance Committee 05/12/09**

Minutes were approved as written with the full consent of the Board members present.

The Library Working Budget was reviewed and will be voted on at the June 2009 Board Meeting.

**16. SPECIAL COMMITTEE REPORTS**

**C. NSLS: (Kathy Caudill)**

President Caudill presented reports on NSLS activities for the April and May NSLS Board meeting.

**D. Friends of the Library: (Chris Stachowiak)**

Vice President Stachowiak gave the report on the Friends' activities.

**17. UNFINISHED BUSINESS**

None.

**18. NEW BUSINESS**

**A. Resolution To Set Schedule of Regular Board Meetings for Fiscal Year 2009/10**

Vice President Stachowiak moved:

**“TO APPROVE THE RESOLUTION TO SET SCHEDULE OF REGULAR BOARD MEETINGS FOR FISCAL YEAR 2009/10.”**

Trustee Shaw seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

**B. Collection Development Policy**

Trustee Burger moved:

**“TO APPROVE THE COLLECTION DEVELOPMENT POLICY THAT HAD AN EFFECTIVE DATE OF 11/06 WITH A REVIEWED AND REVISED DATE OF 05/09.”**

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

**19. INFORMATIONAL ITEMS**

**A. Meet the Trustee Breakfast January**

Vice President Stachowiak hosted the May Meet the Trustee Breakfast. Overall, patrons offered very positive comments about the library.

**20. PUBLIC FORUM**

None.

**21. ADJOURNMENT**

At 8:28 p.m. Vice President Stachowiak moved:

**“TO ADJOURN”**

Trustee Shaw seconded the motion and it carried on a voice vote.

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**Mimi Black, Secretary**

(SEAL)

**Approved at the next Regular Meeting of June 16, 2008**

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**Kathy Caudill, President**