

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
June 4, 2013**

INSTALLATION OF NEW TRUSTEE (OATH OF OFFICE)

Secretary Blank administered the Oath of Office to newly elected Trustee:
Mary Ann Hall

- 1. REGULAR MEETING - CALL TO ORDER**
At 6:24 p.m. President Caudill called the Regular Meeting to order.
- 2. ROLL CALL**
Trustees physically present: Blank, Caudill, Hafez, Hall, Jackson, Stamoolis
Trustees absent: Burger
Staff present: Executive Director Womack, G. Traudt, S. Haase
- 3. ADJUSTMENTS TO THE AGENDA**
None.
- 4. PUBLIC COMMENT**
None.
- 5. PRESIDENT'S REPORT**
 - Invited the new Trustees to feel free to ask questions during the Board Meetings.
 - Executive Director Womack will talk about orientations and conferences in his report.
 - Executive Director Womack and President Caudill will discuss the assignment of mentors for the 3 new Trustees.
 - The new Trustees will need to take the Open Meetings Act training within 90 days of becoming a Trustee.
- 6. VICE PRESIDENT'S REPORT**
No Report.
- 7. SECRETARY'S REPORT**
 - A. Approval of the Minutes of the Regular Meeting 5/21/13**
The Minutes of the Regular Meeting 5/21/13 were approved, as amended, by the unanimous voice vote of all Trustees present.
- 8. TREASURER'S REPORT**
No Report.
- 9. CORRESPONDENCE AND COMMUNICATIONS**
The Communications folder was made available for all Trustees to review.

Vice President Burger arrived at 6:33 p.m. during the Executive Director Report.

10. EXECUTIVE DIRECTOR'S REPORT

A. May 2013

- Will be attending a global conference 6/9-22/2013 on library innovation at one of the world's leading libraries in Denmark.
- A Special Board Meeting will be held on 6/25/2013 discussing the recommended goals for the strategic plan.
- Encouraged the newly elected Trustees to do the Open Meetings Act training. Deadline is August 21, 2013.
- A copy of the Standards for Illinois Public Libraries will be emailed to the new Trustees.
- Information about upcoming training and conferences was given to the Trustees.

11. STANDING COMMITTEE REPORTS

No Reports.

12. SPECIAL COMMITTEE REPORTS

No Reports.

13. UNFINISHED BUSINESS

A. Second Discussion of FY 2013-2014 Budget

Trustee Stamoolis moved:

"TO APPROVE THE PROPOSED FY 2013-2014 WORKING BUDGET AS MODIFIED WITH THE UPDATED INFORMATION PROVIDED BY GLORIA TRAUDT".

Vice President Burger seconded the motion and it carried on a roll call vote.

AYES: 7 Blank, Burger, Caudill, Hafez, Hall, Jackson, Stamoolis

14. NEW BUSINESS

A. Prevailing Wage Ordinance

Vice President Burger moved:

"TO APPROVE ORDINANCE NO. 13-06-1 AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE ELA AREA PUBLIC LIBRARY DISTRICT LAKE COUNTY."

Trustee Blank seconded the motion and it carried on a roll call vote.

AYES: 7 Blank, Burger Caudill, Hafez, Hall, Jackson, Stamoolis

B. Building Site and Maintenance Ordinance

Trustee Jackson moved:

"TO APPROVE ORDINANCE NO. 13-06-2 ORDINANCE DETERMINING TO LEVY AN ADDITIONAL TAX OF .02 PERCENT OF THE VALUE OF ALL TAXABLE PROPERTY IN THE DISTRICT FOR THE PURCHASE OF SITES AND BUILDINGS, THE CONSTRUCTION AND EQUIPMENT OF BUILDINGS, THE RENTAL OF BUILDING REQUIRED FOR LIRARY PURPOSES, AND MAINTENANCE, REPAIRS, AND ALTERATIONS OF

LIBRARY BUILDING AND EQUIPMENT FOR THE FISCAL YEAR 2013-2014.”

Trustee Hall seconded the motion and it carried on a roll call vote.
AYES: 7 Blank, Burger, Caudill, Hafez, Hall, Jackson, Stamoolis

C. Staff Institute Day on Friday, October 18, 2013

Trustee Blank moved:

“TO APPROVE TO CLOSE THE LIBRARY ON FRIDAY, OCTOBER 18, 2013 FOR A STAFF INSTITUTE DAY.”

Trustee Hafez seconded the motion and it carried on a roll call vote.
AYES: 7 Blank, Burger, Caudill, Hafez, Hall, Jackson, Stamoolis

D. Food for Fines in December 2013

Vice President Burger moved:

“TO APPROVE THE FOOD FOR FINES IN DECEMBER 2013 IN THE SAME WAY AS IT WAS HANDLED IN DECEMBER 2012.”

Trustee Stamoolis seconded the motion and it carried on a roll call vote.
AYES: 7 Blank, Burger, Caudill, Hafez, Hall, Jackson, Stamoolis

E. Committee Assignments

Trustee Blank moved:

“TO APPROVE THE APPOINTMENT OF COMMITTEE ASSIGNMENTS MADE BY THE PRESIDENT.”

Vice President Burger seconded.

The motion was unanimously agreed upon in a voice vote by all Trustees present.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

16. ADJOURNMENT

At 7:24 p.m. President Caudill adjourned the meeting.

Cindy Blank, Secretary

Approved at the next Regular Meeting of July 16, 2013

Kathy Caudill, President