ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
June 19, 2007

I. REGULAR MEETING

II. CALL TO ORDER
At 6:02 p.m. President Caudill called the Regular Meeting to order.
Trustees physically present: Black, Caudill, Lang, Rossow, Stachowiak, Washburn
Also present: Director Campe, G. Traudt, S. Haase, N. Ziarnik
Trustees absent: Burger

III. ADJUSTMENTS TO THE AGENDA
a. A second NSLS report was added.

IV. PRESIDENT’S REPORT
a. Committee Assignments
President Caudill distributed the new Committee Assignments to each Trustee.
Trustee Rossow moved:
“TO APPROVE THE COMMITTEE ASSIGNMENTS FOR THE BOARD TRUSTEES.”
Trustee Stachowiak seconded the motion and it carried on a roll call vote.
AYES: 6 Black, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Burger

V. SECRETARY’S REPORT: MINUTES OF MEETING
Vice President Stachowiak moved:
“TO APPROVE THE MINUTES OF THE MAY 15, 2007 REGULAR MEETING AS AMENDED.”
Trustee Black seconded the motion.

VI. CORRESPONDENCE
Communications folder was passed.

VII. TREASURER’S REPORT
Trustee Black moved:
“TO APPROVE THE EXPENDITURES AS AUTHORIZED, WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
Trustee Lang seconded the motion and it carried on a roll call vote.
AYES: 6 Black, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Burger

VIII. DIRECTOR’S REPORT
Director Campe reviewed highlights of the Librarian’s Report.
- Speed bumps were installed in the library parking lot.
- An updated supplement of the Disaster Plan was given to Board members.
- A new seasonal magazine collection is on display in the Circulation department.
- New collections will be added this summer to the library.

Trustee Burger arrived at 6:40 p.m.

IX. STANDING COMMITTEE REPORTS
No Reports

X. SPECIAL COMMITTEE REPORTS
  d. NSLS
  Report given by President Caudill.
  e. Friends of the Library
  Report given by Vice President Stachowiak.

XI. UNFINISHED BUSINESS
  a. 2007/2008 Working Budget
  Trustee Rossow moved:
  “TO APPROVE THE 2007/2008 WORKING BUDGET.”
  Trustee Burger seconded the motion and it carried on a roll call vote.
  AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

XII. NEW BUSINESS
  a. Prevailing Wage Ordinance
  Trustee Burger moved:
  “TO APPROVE ORDINANCE NO. 07-6-1, AN ORDINANCE ADOPTING
  PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS
  AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC
  WORKS FOR THE ELA AREA PUBLIC LIBRARY DISTRICT LAKE
  COUNTY AS AMENDED.”
  Vice President Stachowiak seconded the motion and it carried on a roll call vote.
  AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

  b. Acceptance of McClure Inserra for 2006/2007 Audit
  Trustee Rossow moved:
  “TO ACCEPT THE PROPOSAL BY MCCLURE INSERRA TO CONDUCT
  THE 2006/2007 AUDIT PURSUANT TO THE TERMS OF THE AGREEMENT
  FOR THE FEE OF SERVICES AS STATED ON THE MAY 7, 2007
  PROPOSAL.”
  Trustee Lang seconded the motion and it carried on a roll call vote.
  AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

  c. Facilities Replacement Plan
  Plan will be arranged by replacement year.

  d. Long Range Plan Review
  Director Campe made comments on the LRP review.
  The staff is on target following the LRP.
e. **Staff Institute Day**

Trustee Burger moved:

“**TO APPROVE THE STAFF INSTITUTE DATE MOVING IT FROM A FRIDAY TO THURSDAY NOVEMBER 15TH, 2007 AND THE LIBRARY WILL BE CLOSED AND REOPEN AT 5:00 P.M.**

Trustee Rossow seconded the motion and it carried on a roll call vote.

**AYES:** 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**XIII. INFORMATIONAL ITEMS**

**XIV. PUBLIC FORUM**

**XV. EXECUTIVE SESSION**

At 7:28 p.m. President Caudill moved:

“**TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING THE DIRECTOR (UNDER 5 ILCS 120/C)(1) OF THE ILLINOIS STATE STATUTES).**”

Trustee Burger seconded the motion and it carried on a roll call vote.

**AYES:** 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

At 9:06 p.m. Trustee Burger moved:

“**TO MOVE INTO GENERAL SESSION.**”

Trustee Rossow seconded the motion and it carried on a roll call vote.

**AYES:** 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**XVI. ADJOURNMENT**

At 9:06 p.m., by unanimous voice vote, it was agreed to adjourn.

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Wendy Lang, Secretary

(SEAL)

Approved at the next Regular Meeting of July 17, 2007

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Kathy Caudill, President