1. **REGULAR MEETING - CALL TO ORDER**  
   At 6:01 p.m. President Shaw called the Regular Meeting to order.

2. **ROLL CALL**  
   Trustees physically present: Blank, Caudill, Shaw, Stachowiak, Whiting  
   Trustees absent: Burger, Jackson  
   Staff present: Executive Director Womack, G. Traudt, S. Haase

3. **ADJUSTMENTS TO THE AGENDA**  
   None.

4. **PUBLIC COMMENT**  
   None.

5. **PRESIDENT’S REPORT**  
   None.

6. **VICE PRESIDENT’S REPORT**  
   Village of Lake Zurich is looking into getting Lake Michigan water and how will this affect a large entity like the Library.

7. **SECRETARY’S REPORT**  
   A. Approval of the Minutes of the Regular Meeting 5/15/12  
      Trustee Blank moved:  
      “TO APPROVE THE MINUTES OF THE REGULAR MEETING 5/15/12 AS PRESENTED.”  
      President Shaw seconded the motion and it carried on a roll call vote.  
      AYES: 5 Blank, Caudill, Shaw, Stachowiak, Whiting  
      ABSENT: 2 Burger, Jackson

8. **TREASURER’S REPORT**  
   A. May 2012  
      Trustee Blank moved:  
      “TO APPROVE THE MAY 2012 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”  
      Vice President Stachowiak seconded the motion and it carried on a roll call vote.  
      AYES: 5 Blank, Caudill, Shaw, Stachowiak, Whiting  
      ABSENT: 2 Burger, Jackson
9. **CORRESPONDENCE AND COMMUNICATIONS**
The Communications folder was made available for all Trustees to review.

10. **EXECUTIVE DIRECTOR’S REPORT**
- Two of the Library’s Managers have been promoted within. Sarah Strahl will be Technical Services Department Head and Anne Belden will be the Adult Reference Department Head.
- Digital Media Stats and Study Room Bookings are new categories on the Statistics Summary page.
- The Library will hit a million checkouts this year.
- The Summer Reading program has been successful.
- Circ statistics have been down 2% and visitor stats have gone up 5%.
- Our main file server had a motherboard failure in June. We didn’t lose any data, but the episode highlights our need to have more redundancy to compensate for inevitable hardware failures. A server virtualization project, already planned for this year to address this very issue, will be moved to a higher priority.

11. **STANDING COMMITTEE REPORTS**
No Reports.

12. **SPECIAL COMMITTEE REPORTS**
No Reports.

13. **UNFINISHED BUSINESS**
   A. **Second Discussion of FY 2012-2013 Budget**
      Trustee Burger arrived at 6:28 p.m. during the discussion of the 2012-2013 Working Budget.

      Trustee Burger moved:
      “TO APPROVE THE 2012-2013 WORKING BUDGET REVISED WITH THE CHANGE OF ‘SERVICE AND TECHNOLOGY PILOTS’ TO A LINE ITEM TITLE.”
      Trustee Whiting seconded the motion and it carried on a roll call vote.
      AYES: 6 Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
      ABSENT: 1 Jackson

   B. **Selection of Strategic Planning Consultant**
      Executive Director Womack presented RFP’s from two Consultants for the Library’s upcoming Strategic Planning. The Board would like Executive Director Womack to broaden the search.

   C. **Discussion of Board Training Options**
      Executive Director Womack gave the Board information on a Trustee Training session that is being held at the Dominican University on July 14, 2012.
14. **NEW BUSINESS**

A. **Prevailing Wage Ordinance**
   Trustee Blank moved:
   “TO APPROVE ORDINANCE NO. 12-06-1 AN ORDINANCE ADOPTING PREVAILING WAGE WORK RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE ELA AREA PUBLIC LIBRARY DISTRICT LAKE COUNTY.”
   Trustee Caudill seconded the motion and it carried on a roll call vote.
   AYES: 6  Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
   ABSENT:  1  Jackson

B. **Transfer of Funds to Special Reserve and Working Cash Ordinance**
   Trustee Caudill moved:
   “TO APPROVE ORDINANCE NO. 12-06-2 AN ORDINANCE AUTHORIZING TRANSFER OF FUNDS TO WORKING CASH AND SPECIAL RESERVE FUND.”
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 6  Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
   ABSENT:  1  Jackson

C. **Staff Institute Day on Friday, October 19, 2012**
   Vice President Stachowiak moved:
   “TO APPROVE A STAFF INSTITUTE DAY ON FRIDAY, OCTOBER 19, 2012.”
   Trustee Whiting seconded the motion and it carried on a roll call vote.
   AYES: 6  Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
   ABSENT:  1  Jackson

D. **Food for Fines in December 2012**
   Trustee Whiting moved:
   “TO APPROVE THE FOOD FOR FINES IN DECEMBER 2012.”
   Vice President Stachowiak seconded the motion and it carried on a roll call vote.
   AYES: 6  Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
   ABSENT:  1  Jackson

15. **EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)**
   At 7:39 p.m. Trustee Burger moved:
   “TO GO INTO EXECUTIVE SESSION FOR THE REVIEW FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1) AND DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5ILCS 120/2(c)(11).”
   Trustee Whiting seconded the motion and it carried on a roll call vote.
   AYES: 6  Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
   ABSENT:  1  Jackson
At 8:26 p.m. President Shaw called the Regular Meeting back to order.
PRESENT: 6 Blank, Burger, Caudill, Shaw, Stachowiak, Whiting
ABSENT: 1 Jackson

16. ADJOURNMENT
Trustee Burger moved:
“TO ADJOURN AT 8:26 P.M.”
Trustee Whiting seconded the motion.
The motion was unanimously agreed by all Trustees present.

_____________________________________
Cindy Blank, Secretary

Approved at the next Regular Meeting of July 17, 2012

_____________________________________
John Shaw, President