ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
July 17, 2007

I. REGULAR MEETING

II. CALL TO ORDER
At 6:01 p.m. President Caudill called the Regular Meeting to order.

Trustees physically present: Burger, Caudill, Lang, Rossow, Stachowiak
Also present: Director Campe, Assistant Director Duff, G. Traudt, S. Haase
Trustees absent: Black, Washburn

III. ADJUSTMENTS TO THE AGENDA
None

IV. PRESIDENT’S REPORT
a. We received the Per Capita Grant application. It is due in October.
b. President Caudill spoke about a new database called infoinabox.com.

V. SECRETARY’S REPORT: MINUTES OF MEETING
Trustee Burger moved:
“TO APPROVE THE MINUTES OF THE JUNE 19, 2007 REGULAR MEETING.”
Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 5 Burger, Caudill, Lang, Rossow, Stachowiak
ABSENT: 2 Black, Washburn

Trustee Washburn arrived at 6:06 p.m.

Trustee Rossow moved:
“TO APPROVE THE MINUTES OF THE JUNE 19, 2007 EXECUTIVE SESSION MEETING.”
Vice President Stachowiak seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

VI. CORRESPONDENCE
Communications folder was passed.

VII. TREASURER’S REPORT
Vice President Stachowiak moved:
“TO APPROVE THE EXPENDITURES AS AUTHORIZED, WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
President Caudill seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black
VIII. DIRECTOR’S REPORT
Director Campe reviewed highlights of the Librarian’s Report.
- Daryl Behling, Facilities Manager will be investigating the fire suppression system.
- Graphs have been included in the stats. The stats are significantly up this month.
- A new collection has been added. It is the Most Wanted DVD collection. There is a one week check out, no holds or renewals and a limit of two.
- Playaways and video games will debut later this summer.
- Kathleen Lovelace, Head of Special Services will be leaving on August 6th. Director Campe and Assistant Director Duff will be evaluating the position.
- Jennifer Groth, Assistant Head of Popular Materials has coordinated a “Book Cart Team” to be in the Lake Zurich parade.
- The Public Information department won awards for Footnotes and the 2006 Holiday card.

IX. STANDING COMMITTEE REPORTS
No Reports

X. SPECIAL COMMITTEE REPORTS
a. Diverse Populations Committee
   Report given by Trustee Lang.

d. Friends of the Library: Report (Chris Stachowiak)
   Report will be given in September.

XI. UNFINISHED BUSINESS
a. Meet and Greet Board Members
   Tabled until the September Board meeting. Trustee Washburn will meet with Director Campe to discuss specifications.

b. Board Members Photos
   Board members should provide pictures or set up an appointment by September with Val Stern, Head of Public Information. These photos will appear on the library’s website.

XII. NEW BUSINESS
a. Building Site and Maintenance Ordinance
   Vice President Stachowiak moved:
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
   ABSENT: 1 Black
b. Ordinance Setting Regular Meeting Schedule
Trustee Burger moved:
“TO APPROVE ORDINANCE NO. 07-07-2 ORDINANCE SETTING SCHEDULE OF REGULAR MEETINGS OF THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS.”
Vice President Stachowiak seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

c. Meeting Room Policy Review
Vice President Stachowiak moved:
“TO APPROVE THE ELA AREA PUBLIC LIBRARY MEETING ROOM POLICY PER THE CHANGES WE HAVE INDICATED.”
Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

d. TIF District Report
Director Campe was told by the Village that the TIF was created in Lake Zurich before the law passed that stated libraries will receive money from the TIF. We are not owed any money from the TIF District per letter from our legal counsel, W. Britt Isaly.

e. National City Account
The library has opened an account with National City Bank. Library Board members were required to sign papers.

f. Appointment of Board Members to Audit Meeting Minutes
Vice President Stachowiak and Trustee Washburn will be auditing the Fiscal Year 2006/2007 meeting minutes.

XIII. INFORMATIONAL ITEMS
None

XIV. PUBLIC FORUM
None

A break was taken at 7:37 p.m.

XV. EXECUTIVE SESSION
At 7:46 p.m. Trustee Rossow moved:
“TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING THE DIRECTOR (UNDER 5 ILCS 120(e)(1) OF THE ILLINOIS STATE STATUTES).”
Trustee Lang seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black
At 8:28 p.m. Trustee Burger moved:
“TO GO OUT OF EXECUTIVE SESSION AND BACK IN TO GENERAL SESSION.”
Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

At 8:30 p.m. Vice President Stachowiak moved:
“TO APPROVE A SALARY RAISE FOR EXECUTIVE DIRECTOR MARY BETH CAMPE EQUAL TO 4% OF HER CURRENT SALARY, WITH AN ADDITIONAL 1% DISCRETIONARY RAISE.”
Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

XVI. ADJOURNMENT
At 8:32 p.m. Vice President Stachowiak moved:
‘TO ADJOURN.’
Trustee Rossow seconded the motion and it carried on a unanimous voice vote.

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Wendy Lang, Secretary
(SEAL)

Approved at the next Regular Meeting of September 18, 2007

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Kathy Caudill, President