

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
July 17, 2012**

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. President Shaw called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Burger, Caudill, Shaw, Stachowiak

Trustees absent: Jackson, Whiting

Staff present: Executive Director Womack, Assistant Director Duff, G. Traudt, S. Haase, N. Ziarnik, S. Strahl

Guests present: Steve Larson and Maureen Barry of Ehlers & Associates

3. ADJUSTMENTS TO THE AGENDA

A. Item 14. A. Discussion of next steps for bond refinancing with representative(s) from Ehlers, including the discussion of item B below has been moved to after **4. PUBLIC COMMENT.**

B. Item 14. B. An Ordinance providing for the issuance of not to exceed \$6,800,000 General Obligation Refunding Bonds, Series 2012A, of the Ela Area Public Library District, Lake County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds has been moved to after **4. PUBLIC COMMENT.**

4. PUBLIC COMMENT

None.

14. A. Discussion of next steps for bond refinancing with representative(s) from Ehlers, including the discussion of item B below.

B. An Ordinance providing for the issuance of not to exceed \$6,800,000 General Obligation Refunding Bonds, Series 2012A, of the Ela Area Public Library District, Lake County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds

Steve Larson and Maureen Barry of Ehlers & Associates explained and answered questions about the Bond Refinancing and an Ordinance for Refunding Bonds. They reiterated that this is not a new tax. The current bonds are being refinanced at a lower rate.

Trustee Burger moved:

“TO APPROVE ORDINANCE NO. 12-7-2 AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$6,800,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012A, OF THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, AND FOR THE

LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS.”

Trustee Whiting seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Blank, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

Trustee Whiting arrived at 6:07 p.m. during the discussion of the Bond Refinancing.

5. PRESIDENT’S REPORT

None.

6. VICE PRESIDENT’S REPORT

None.

7. SECRETARY’S REPORT

A. Approval of the Minutes of the Regular Meeting 6/19/12

Trustee Blank moved:

“TO APPROVE THE MINUTES OF THE REGULAR MEETING 6/19/12 WITH REVISIONS AS NOTED.”

President Shaw seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Blank, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

B. Approval of the Executive Session Minutes of 6/19/12

Vice President Stachowiak moved:

“TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION MINUTES 6/19/12 AS AMENDED.”

Trustee Whiting seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Blank, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

8. TREASURER’S REPORT

A. June 2012

Trustee Whiting moved:

“TO APPROVE THE JUNE 2012 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

President Shaw seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Blank, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR’S REPORT

- The Lake Zurich Chamber is sponsoring ‘Breakfast with the Villages’ on July 26th.

Board members are invited to attend.

- The plaque for Bridget Hennessey's memorial was available for Trustees to view.
- Val Stern, Head of Public Information was featured in the Lake Zurich Courier.
- The book launch for Natalie Ziarnik, Head of Children's Department went very well.
- An Author program featuring 4 authors was held on 7/13/12.
- Dave Pugl of Adult Reference has accepted the position of Virtual Services Librarian.
- Gloria Traudt, Business Manager has been working with the Library's auditor.
- The fiscal year wrapped up at the end of June.

11. STANDING COMMITTEE REPORTS

No Reports.

12. SPECIAL COMMITTEE REPORTS

No Reports.

13. UNFINISHED BUSINESS

A. Discussion of Strategic Planning Status

Executive Director Womack and the Board discussed RFP's provided by Consultants for the upcoming Strategic Planning. A Special Board Meeting will be held in August.

14. NEW BUSINESS

C. Introduction to Sarah Strahl, Head of Tech Services

Sarah introduced herself to the Board and gave them some insight into her priorities and projects.

D. Building Site and Maintenance Ordinance

Trustee Burger moved:

"TO APPROVE ORDINANCE NO. 12-07-1 ORDINANCE DETERMINING TO LEVY AN ADDITIONAL TAX OF .02 PERCENT OF THE VALUE OF ALL TAXABLE PROPERTY IN THE DISTRICT FOR THE PURCHASE OF SITES AND BUILDINGS, THE CONSTRUCTION AND EQUIPMENT OF BUILDINGS, THE RENTAL OF BUILDINGS REQUIRED FOR LIBRARY PURPOSES, AND MAINTENANCE REPAIRS, AND ALTERATIONS OF LIBRARY BUILDING AND EQUIPMENT FOR THE FISCAL YEAR 2012/2013."

Trustee Caudill seconded the motion and it carried on a roll call vote.

AYES: 6 Burger, Blank, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 1 Jackson

E. Appointment of Two Board Members to Audit FY 2011/2012 Meeting Minutes

President Shaw appointed Trustee Blank and Trustee Jackson to review and audit of the 2011/2012 Meeting Minutes/Documents binder. There was consensus by the Board as to these appointments.

F. Per Capita Grant Requirements for FY 12/13

The Board discussed programming, collaboration, and eligibility for grants related to the FY 12/13 Per Capita Grant.

**15. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS
5ILCS 120/2(c)(1)**

None.

16. ADJOURNMENT

Trustee Whiting moved:

“TO ADJOURN AT 8:53 P.M.”

President Shaw seconded the motion.

The motion was unanimously agreed by all Trustees present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of September 18, 2012

John Shaw, President