

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
July 20, 2010**

1. REGULAR MEETING

2. CALL TO ORDER

At 6:00 p.m. President Caudill called the Regular Meeting to order.

Trustees physically present: Black, Caudill, Shaw, Stachowiak

Trustees absent: Burger, Washburn, Whiting

Staff present: Executive Director Campe, G. Traudt, S. Haase, P. Paige, M. Rodriguez, V. Stern

Visitors: Jeanne Hagt, Justin Pathmann (Pathmann Construction Management), Tiffany Nash (Product, LLC)

3. Presentation of Resolution Honoring Jeanne Hagt for 30 Years of Volunteer Service to the Library

Trustee Black moved:

“TO APPROVE A RESOLUTION RECOGNIZING JEANNE HAIGT FOR 30 YEARS OF VOLUNTEER SERVICE TO THE LIBRARY.”

Trustee Shaw seconded the motion and it carried on a unanimous voice vote.

4. ADJUSTMENTS TO THE AGENDA

None.

5. APPROVAL OF MINUTES

A. Approval of the Minutes of the Regular Meeting 06/15/10.

Minutes were approved as presented by the full consent of the Board members present.

6. PRESIDENT’S REPORT

- ILA will take place September 28-30.

- Trustee Day is September 30.

7. VICE PRESIDENT’S REPORT

No Report.

8. SECRETARY’S REPORT

Secretary Black complimented a library she had visited in Ocean City, NJ.

9. TREASURER’S REPORTS

A. Trustee Shaw moved:

“TO APPROVE THE JUNE 2010 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 2 Burger, Washburn

Trustee Whiting arrived at 6:16 p.m. during the Treasurer’s Reports.

10. CORRESPONDENCE

The Communications folder was made available for all Trustees to review.

11. EXECUTIVE DIRECTOR’S REPORT

Executive Director Campe reviewed highlights of the Librarian’s Report.

- The Library reached its “March to a Million” goal of over a million items circulated before the end of the fiscal year ending in June. In celebration, 600 single scoop cups of Culver’s ice cream were served to our patrons in celebration of the event.
- The Library had 405,000 visitors come through the library’s doors this year. This was up 15,000 from last year’s total visitor count.
- The Library’s new logo and branding package was recently chosen to be featured in the book *Basic Identity*, a book on graphic design.
- The Library is a partnering agency within the Lake Zurich community for an upcoming blood drive.

12. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee: No Report.

B. Finance Committee: No Report.

C. Nominating Committee: No Report.

D. Personnel Committee: No Report.

13. SPECIAL COMMITTEE REPORTS

B. NSLS: (Kathy Caudill)

Report given by President Caudill.

C. Friends of the Library: (Chris Stachowiak)

No Report.

14. UNFINISHED BUSINESS

None.

15. NEW BUSINESS

A. Building Site and Maintenance Ordinance

Vice President Stachowiak moved:

“TO APPROVE ORDINANCE NO. 10-07-3 AN ORDINANCE DETERMINING TO LEVY AN ADDITIONAL TAX OF .02 PERCENT OF THE VALUE OF ALL TAXABLE PROPERTY IN THE DISTRICT FOR THE

PURCHASE OF SITES AND BUILDINGS, THE CONSTRUCTION AND EQUIPMENT OF BUILDINGS, THE RENTAL OF BUILDINGS REQUIRED FOR LIBRARY PURPOSES, AND MAINTENANCE, REPAIRS, AND ALTERATIONS OF LIBRARY BUILDING AND EQUIPMENT FOR THE FISCAL YEAR 2010/2011.”

Trustee Whiting seconded the motion.

AYES: 4 Caudill, Shaw, Stachowiak, Whiting

NAYS: 1 Black

ABSENT: 2 Burger, Washburn

B. Bid Presentation for Construction Portion of the RFID Improvement Project

Trustee Whiting moved:

“TO APPROVE THE BID PRESENTATION FOR THE RFID SYSTEM.”

Trustee Black seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 2 Burger, Washburn

C. Bid Presentation for RFID System

Trustee Whiting moved:

“TO APPROVE THE BID PRESENTATION FOR THE CONSTRUCTION PORTION OF THE RFID IMPROVEMENT PROJECT.”

Trustee Shaw seconded the motion.

AYES: 5 Black, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 2 Burger, Washburn

D. Preview of Web Site

The Board looked at a preview of the new Library Web Site.

E. Barrington Bank MaxSafe Program

The Board approved authorizing the Executive Director Campe and Treasurer Washburn investigate the suitability of additional banking institutions.

F. Appointment of Two Board Members to Audit FY 2009/2010 Meeting Minutes

Vice President Stachowiak and Trustee Whiting agreed to provide the review and audit of the 2009/2010 Meeting Minutes/Documents binder.

G. Per Capita Requirements for FY 10/11

The Library Board must review Serving Our Public 2.0: Standards for Illinois Public Libraries for the completion of the Per Capita Grant application.

H. Staff and Board Holiday Dinners

The Board Holiday Dinner will be discussed at the September meeting.

16. INFORMATIONAL ITEMS

None.

17. PUBLIC FORUM

None.

18. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS UNDER 5ILCS120/2(c)(1)

At 8:07 p.m. Trustee Shaw moved:

“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS PURSUANT TO 5ILCS 120/2(C)(1).

Trustee Whiting seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 2 Burger, Washburn

At 10:10 p.m. President Caudill moved:

“TO LEAVE EXECUTIVE SESSION AND RETURN TO GENERAL SESSION.”

Trustee Burger seconded the motion and it carried on a roll call vote.

AYES: 5 Black, Caudill, Shaw, Stachowiak, Whiting

ABSENT: 2 Burger, Washburn

At 10:11 p.m. the Board returned to open session.

Trustees physically present: Black, Caudill, Shaw, Stachowiak, Whiting

Trustees absent: Burger, Washburn

Trustee Shaw moved:

“TO APPROVE THE SALARY INCREASE FOR THE EXECUTIVE DIRECTOR AS DISCUSSED IN EXECUTIVE SESSION.”

Trustee Whiting seconded the motion.

Trustee Black moved to amend the motion to change “salary increase” to “bonus.”

The motion failed for lack of a second.

Vote on the motion to approve the salary increase for the Executive Director carried on a roll call vote.

AYES: 4 Caudill, Shaw, Stachowiak, Whiting

NAYS: 1 Black

ABSENT: 2 Burger, Washburn

19. ADJOURNMENT

At 10:13 p.m. the Board adjourned by mutual consent of the members.

Mimi Black, Secretary

SEAL)

Approved at the next Regular Meeting of September 21, 2010

Kathy Caudill, President