1. **REGULAR MEETING**

2. **CALL TO ORDER**
   At 6:01 p.m. President Caudill called the Regular Meeting to order.
   Trustees present: Black, Burger, Caudill, Shaw, Stachowiak, Washburn
   Trustees absent: Whiting
   Staff present: Executive Director Campe, Assistant Director Duff, G. Traudt, S. Haase,
   M. Womack, J. Plohr, E. Montano, I. Flemming

3. **ADJUSTMENTS TO THE AGENDA**
   None.

4. **APPROVAL OF MINUTES**
   A. Approval of the Minutes of the Regular Meeting 6/16/09.
      Minutes were approved as amended by the full consent of the Board members present.

5. **PRESIDENT’S REPORT**
   A. Committee Assignments
      President Caudill presented the Board with their committee assignments.
      Trustee Burger moved:
      “TO APPROVE THE PRESIDENT’S COMMITTEE ASSIGNMENT RECOMMENDATIONS TO THE BOARD.”
      Trustee Shaw seconded the motion and it carried on a roll call vote.
      Ayes: 6 Black, Burger, Caudill, Shaw, Stachowiak, Washburn
      Absent: 1 Whiting
   B. Director’s Review Procedures
      President Caudill will provide the Board with a copy of last year’s evaluation.
      Executive Director Campe will provide the Board with a narrative description of her goals and accomplishments.
      The current format presented will be filled out by each Board member and electronically sent to President Caudill by August 31st.

6. **VICE PRESIDENT’S REPORT**
   Vice President Stachowiak was overwhelmed with ALA. He attended several sessions and spoke with vendors.

7. **SECRETARY’S REPORT**
   Trustee Black had a very nice experience being at ALA. She attended a seminar on “How to Attract Teens to the Library”. This information will be shared with Erica Christensen, Head of Popular Materials.
8. TREASURER’S REPORT
   A. Trustee Burger moved:
      “TO APPROVE THE JUNE 2009 EXPENDITURES AS AUTHORIZED
      WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
      Trustee Washburn seconded the motion and it carried on a roll call vote.
      Ayes: 6 Black, Burger, Caudill, Shaw, Stachowiak, Washburn
      Abstain: 1 Whiting

   Trustee Whiting arrived at 6:19 p.m. during the motion for the Treasurer’s Report.

9. CORRESPONDENCE
   Communications folder was passed.

10. EXECUTIVE DIRECTOR’S REPORT
    Executive Director Campe reviewed highlights of the Librarian’s Report.
    - Executive Director Camp will be on vacation from August 1-8, 2009.
    - Statistics were very high for the month of June.
    - People count number was very high for the month of June.
    - Still hearing positive comments from the patrons about the reorganization.
    - Val Stern, Public Information Department Head, will be contacting our new Trustees, John Shaw and Tim Whiting, to get comments and pictures that will be included in the next publication of Footnotes.
    - Board members signed a Thank You card that Executive Director Campe will give to the Rotary thanking them for the Book Barn created for the Children’s department.

11. STANDING COMMITTEE REPORTS
    No Reports.

12. SPECIAL COMMITTEE REPORTS
    C. NSLS: (Kathy Caudill)
       President Caudill gave the report on NSLS activities from the June NSLS Board meeting
    D. Friends of the Library: (Chris Stachowiak)
       Vice President Stachowiak reported on the activities of the Friends.

13. UNFINISHED BUSINESS
    A. Correction to the Minutes of the Regular Meeting May 19, 2009
       By a unanimous voice vote, minutes from May 19, 2009 were corrected to reflect that Trustee Shaw abstained from the vote approving the minutes but participated in the vote to approve the Treasurer’s Report.

14. NEW BUSINESS
    A. Building Site and Maintenance Ordinance
       President Caudill moved:
       “TO APPROVE ORDINANCE NO. 09-07-3 AN ORDINANCE
       DETERMINING TO LEVY AN ADDITIONAL TAX OF .02 PERCENT OF
       THE VALUE OF ALL TAXABLE PROPERTY IN THE DISTRICT FOR THE
       PURCHASE OF SITES AND BUILDINGS, THE CONSTRUCTION AND
Vice President Stachowiak seconded the motion and it carried on a roll call vote.
AYES: 7  Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

B. Fiscal Year 08/09 Wrap Up
Due to an error in the previous copy of the Working Budget, a revised copy was given to the Board.
Vice President Stachowiak moved:
“TO APPROVE THE REVISED WORKING BUDGET AS PRESENTED DATED 7/21/09.”
Trustee Whiting seconded the motion and it carried on a roll call vote.
AYES: 7  Black, Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting

C. Per Capita Requirements
In order to complete the Per Capita Grant application, the Library Board must review designated statutes in the Illinois Library Laws and Rules book.

D. Appointment of Board Members to Audit Meeting Minutes
Trustee Shaw and Trustee Whiting were assigned to review the 2008/2009 Meeting Minutes/Documents binder.

E. Report: Computer Classes
Estevan Montano, Electronic Resources Coordinator gave a report about computer classes at the library. A report was compiled by the Reference staff regarding concerns about the computer classes.

F. Wrap up of Popular Materials Project
The space reorganization in the Popular Materials area has been a very positive project and Executive Director Campe is very proud of the project. A report including the final figures and statistics associated with the Popular Materials project was given to the Board.

Trustee Burger left the meeting at approximately 7:30 p.m.

G. Committee Policy
Trustee Whiting moved:
“TO REMOVE POLICY 1.6, COMMITTEE POLICY, EFFECTIVE DATE 8/06, FROM THE POLICY MANUAL AND TO INCLUDE A SUMMARY LISTING, AT THE EXECUTIVE DIRECTOR’S DISCRETION, IN THE ANNUAL REPORT.”
Trustee Washburn seconded the motion and it carried on a roll call vote.
AYES: 6  Black, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1  Burger

A short break was taken from 8:40 p.m. – 8:45 p.m.
H. Discussion on Trustee Proposal for Director Mid-Month Report
Trustee Shaw presented the Board with a handout and information proposing that the Executive Director provide the Board with a mid-month report. The Board will consider this suggestion at the September Board meeting.

15. INFORMATIONAL ITEMS
A. ALA Conference
Reports were given by various Board members who attended the ALA conference.

16. PUBLIC FORUM
None.

17. ADJOURNMENT
At 8:54 p.m. the meeting was ADJOURNED with a unanimous voice vote.

_________________________________________________
John Shaw, Secretary Pro Tem
(SEAL)

Approved at the next Regular Meeting of September 15, 2009

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Kathy Caudill, President