1. BUDGET AND APPROPRIATION HEARING

Call to Order
At 6:01 p.m. President Caudill called the hearing to order.
Trustees present: Burger, Caudill, Shaw, Stachowiak, Washburn
Trustees absent: Black, Whiting
Staff present: Executive Director Campe, Assistant Director Duff, G. Traudt, S. Haase, M. Womack
Guests present: Paul Inserra, Auditor

B. Hearing
No Public Comment.

C. ADJOURNMENT OF BUDGET AND APPROPRIATION HEARING
Trustee Burger motioned:
“TO ADJOURN THE BUDGET AND APPROPRIATION HEARING.”
President Caudill seconded the motion and it carried on a voice vote.
AYES: 5 Burger, Caudill, Shaw, Stachowiak, Washburn
ABSENT: 2 Black, Whiting

2. REGULAR MEETING

3. CALL TO ORDER
At 6:02 p.m. President Caudill called the Regular Meeting to order.
Trustees present: Burger, Caudill, Shaw, Stachowiak, Washburn
Trustees absent: Black, Whiting
Staff present: Executive Director Campe, Assistant Director Duff, G. Traudt, S. Haase, M. Womack
Guests present: Paul Inserra, Auditor

4. ADJUSTMENTS TO THE AGENDA
None.

5. SPECIAL RESERVE FUND ORDINANCE
Vice President Stachowiak motioned:
“TO APPROVE ORDINANCE NO. 09-9-1, ORDINANCE AUTHORIZING TRANSFER OF FUNDS TO SPECIAL RESERVE FUND.”
Trustee Washburn seconded the motion and it carried on a roll call vote.
AYES: 5 Burger, Caudill, Shaw, Stachowiak, Washburn
ABSENT: 2 Black, Whiting
BUDGET AND APPROPRIATIONS ORDINANCE
Vice President Stachowiak motioned:
“TO APPROVE ORDINANCE NO. 09-09-2, COMBINED ANNUAL BUDGET AND APPROPRIATIONS ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2009/2010.”
Trustee Burger seconded the motion and it carried on a roll call vote.
AYES: 5 Burger, Caudill, Shaw, Stachowiak, Washburn
ABSENT: 2 Black, Whiting

6. INDEPENDENT AUDITOR’S REPORT
An Independent Auditor’s Report was given by Paul Inserra of McClure, Inserra & Co. He stated that the audit went smoothly and the Ela Area Public Library is in good shape financially. Reports were passed out to the Board members, audit highlights were explained by Paul Inserra, and questions were asked.

Trustee Whiting arrived at 6:14 p.m., during the Independent Auditor’s Report.

Trustee Shaw motioned:
“TO APPROVE THE INDEPENDENT AUDITOR’S REPORT.”
Trustee Whiting seconded the motion and it carried on a voice vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black

7. APPROVAL OF MINUTES
A. Regular Meeting / July 21, 2009
Minutes were approved as printed by the full consent of the Board members present.

8. PRESIDENT’S REPORT
A. President Caudill made available to the Board, an NSLS packet of upcoming events.

9. VICE PRESIDENT’S REPORT
No Report.

10. SECRETARY’S REPORT
No Report.

11. TREASURER’S REPORT
A. JULY 2009
President Caudill moved:
“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
Trustee Burger seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black
B. AUGUST 2009
President Caudill moved:
“TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
Trustee Burger seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black

12. CORRESPONDENCE
Correspondence folder was passed.

13. EXECUTIVE DIRECTOR’S REPORT
A. July 2009
B. August 2009
Director Campe reviewed highlights of the Librarians’ Reports.
- Approval has been given by the Village of Lake Zurich for an electronic sign outside of the library.
- The overall percentage increase in the monthly statistics has been amazing. They have been increasing since the Popular Materials renovation.
- Digital book statistics has had a tremendous increase.
- An artist painted a mural in the Children’s department to advertise the Children’s garden.

14. STANDING COMMITTEE REPORTS
No reports.

15. SPECIAL COMMITTEE REPORTS
C. NSLS: Report (Kathy Caudill)
Report given by President Caudill.
D. Friends of the Library: (Chris Stachowiak)
Report given by Vice President Stachowiak.

16. UNFINISHED BUSINESS
A. Mid-Month Director Report
The Board will revisit at another time.

17. NEW BUSINESS
A. Transfer of Additional General Fund Surplus to IMRF Fund
Trustee Burger moved:
“TO APPROVE THE TRANSFER OF AN ADDITIONAL $49,000 FROM THE GENERAL FUND SURPLUS TO THE IMRF FUND.”
President Caudill seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black
B. Per Capita Grant Application
Trustee Burger moved:
“TO APPROVE THE PER CAPITA GRANT APPLICATION.”
Vice President Stachowiak seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black

C. Executive Session Minutes Review
Trustee Burger moved:
“TO APPROVE THAT THE CLOSED EXECUTIVE SESSION MEETING
MINUTES REMAIN CLOSED FOR ANOTHER SIX MONTHS.”
Trustee Washburn seconded the motion and it carried on a roll call vote.
AYES: 4 Burger, Caudill, Stachowiak, Washburn
ABSTAIN: 2 Shaw, Whiting
ABSENT: 1 Black

D. Executive Session Tapes
Vice President Stachowiak moved:
“TO APPROVE TO DESTROY THE EXECUTIVE SESSION TAPE DATED
3/20/07.”
Trustee Whiting seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
ABSENT: 1 Black

At 7:30 p.m. a break in session was taken.

E. Director Review
Will be discussed during the Executive Session.

18. INFORMATIONAL ITEMS
A. IPLAR Report
B. 2008-2009 Annual Report

19. PUBLIC FORUM
None.

20. EXECUTIVE SESSION FOR THE REVIEW OF CLOSED MEETING MINUTES
AND TAPES under 5ILCS 120/2(c)(21) and for THE DISCUSSION OF
PERSONNEL MATTERS 5ILCS 120/2(c)(1)
At 7:38 p.m. President Caudill moved:
“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF
PERSONNEL MATERS 5ILCS 120/2(c)(1)
Trustee Shaw seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
NAYS:
ABSENT: 1 Black
At 8:45 p.m. Trustee Burger moved:
“TO GO OUT OF EXECUTIVE SESSION AND BACK INTO GENERAL SESSION.”
Trustee Whiting seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Shaw, Stachowiak, Washburn, Whiting
NAYS:
ABSENT: 1 Black

21. **ADJOURNMENT**
At 8:45 p.m. it was unanimously agreed by all Trustees present
“TO ADJOURN.”

_____________________________________
John Shaw, Acting Secretary
(SEAL)
Approved at the next Regular Meeting of October 20, 2009

__________________________________________
Kathy Caudill, President