

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
September 16, 2014**

1. REGULAR MEETING - CALL TO ORDER

At 6:00 p.m. President Caudill called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Hafez, Rossow

Trustees absent: Hall, Jackson, Stamoolis

Staff present: Executive Director Womack, S. Hyson, S. Haase

3. ADJUSTMENTS TO THE AGENDA

Move items **14. A. Special Reserve Fund Ordinance**, **14. B. Budget and Appropriation Ordinance** and **14. H. Approval of Millwork Bid for Renovation Project** to after

2. Roll Call.

14. A. Special Reserve Fund Ordinance

Trustee Blank moved:

“TO APPROVE ORDINANCE NO. 14-09-01 ORDINANCE AUTHORIZING TRANSFER OF FUNDS TO SPECIAL RESERVE FUND.”

Trustee Hafez seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Hafez, Rossow

ABSENT (3): Hall, Jackson, Stamoolis

B. Budget and Appropriation Ordinance

Vice President Rossow moved:

“TO APPROVE ORDINANCE NO. 14-09-02 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSED FOR THE FISCAL YEAR 2014/2015.”

Trustee Blank seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Hafez, Rossow

ABSENT (3): Hall, Jackson, Stamoolis

H. Approval of Millwork Bid for Renovation Project

Trustee Blank moved:

“TO APPROVE LAMTECH’S BID FOR MILLWORK DATED 9/3/14 NOT TO EXCEED \$159,820.”

Vice President Rossow seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Hafez, Rossow

ABSENT (3): Hall, Jackson, Stamoolis

4. PUBLIC COMMENT

None.

5. PRESIDENT'S REPORT

No report.

6. VICE PRESIDENT'S REPORT

No report.

7. SECRETARY'S REPORT

A. Approval of the Minutes of the Regular Meeting 8/19/14

The minutes of the regular meeting on 8/19/14 were approved with no objections.

8. TREASURER'S REPORT

A. AUGUST 2014

Trustee Blank moved:

“TO APPROVE THE AUGUST 2014 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Hafez seconded the motion and it carried on a roll call vote.

AYES (4): Blank, Caudill, Hafez, Rossow

ABSENT (3): Hall, Jackson, Stamoolis

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. August 2014

- Beginning on September 22, 2014 Library board candidate packets will be made available at the Info Desk. There are four trustee positions to be filled in the April election.
- The Trustees supported Executive Director Womack's approach to banning a patron if necessary.

Trustee Hafez left the meeting at 6:25 p.m. during the Executive Director's report.

11. STANDING COMMITTEE REPORTS

No reports.

12. SPECIAL COMMITTEE REPORTS

No reports.

13. UNFINISHED BUSINESS

A. Board, Adult & Teen Volunteers Privileges Policy

Moved to the October Board meeting.

14. NEW BUSINESS

C. Per Capita Grant

Informational item found in Executive Director Womack's report.

D. Gift Policy

Moved to the October Board meeting.

E. Freedom of Information Act Policy

Moved to the October Board meeting.

F. Public Usage of Library Electronic & Communication Systems Policy

Moved to the October Board meeting.

G. Bylaws

Moved to the October Board meeting.

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS
5ILCS 120/2(c)(1)**

None.

**B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE,
OR IMMEDIATE LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**

None.

16. ADJOURNMENT

At 6:38 p.m. the meeting was adjourned with unanimous consent of the Board members present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of October 21, 2014

Kathy Caudill, President