

ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
October 16, 2007

**I. REGULAR MEETING**

**II. CALL TO ORDER**

At 6:00 p.m. President Caudill called the Regular Meeting to order.

*Trustees present:* Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

*Staff present:* Director Campe, Assistant Director Duff and G. Traudt

**III. ADJUSTMENTS TO THE AGENDA**

None

**IV. PRESIDENT'S REPORT**

a. Trustee training classes are continuing at NSLS.

b. Congratulations to our Grant writers, Brenda Duff, Assistant Director and Natalie Ziarnik, Head of the Children's department.

c. The Holocaust exhibit just opened at the Highland Park Public Library.

**V. SECRETARY'S REPORT: MINUTES OF MEETINGS**

**a. Regular Meeting / September 18, 2007**

Approved as amended.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**b. Executive Session Meeting / September 18, 2007**

Approved as printed.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**VI. CORRESPONDENCE**

Correspondence folder was passed.

**VII. TREASURER'S REPORT**

President Caudill moved:

**"TO APPROVE THE EXPENDITURES AS AUTHORIZED FOR THE MONTH OF SEPTEMBER 2007 WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT."**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**VIII. DIRECTOR'S REPORT**

Director Campe reviewed highlights of the Librarian's Report.

- Meet the Author of "The Devil in the White City", Erik Larson. This program was very well attended. Mr. Larson was very entertaining.
- Thank you to Assistant Director Duff and Natalie Ziarnik, Head of Children's for securing a total of \$29,000 in grants for the library (\$4000 for a safety open house, \$25,000 for the Anne Frank exhibit).

- On January 26, 2008 there will be a Safety Open House with many local agencies attending.
- The Anne Frank Exhibit will be at the library in March.
- The new Ask a Librarian IM service is up and running in Reference.
- Virtual tour of library was filmed on October 8<sup>th</sup>.

**IX. STANDING COMMITTEE REPORTS**

No Reports

**X. SPECIAL COMMITTEE REPORTS**

**a. NSLS: Report (Kathy Caudill)**

Report given by President Caudill.

**d. Friends of the Library: Report (Chris Stachowiak)**

Report given by Vice President Stachowiak.

**XI. UNFINISHED BUSINESS**

**a. Canopy Information**

Trustee Black moved:

**“TO AUTHORIZE DIRECTOR CAMPE TO PROCEED WITH PROPOSAL #8906 AND TO FOLLOW UP ON WARRANTY, HOW FAR THE CANOPY EXTENDS, HOW IT IS MOUNTED, NECESSARY PERMITS IN AN AMOUNT NOT TO EXCEED \$2500.”**

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**b. Grass on Route 22**

Director Campe will contact IDOT.

**c. Destruction of Executive Session Recordings**

President Caudill moved:

**“TO AUTHORIZE THE DESTRUCTION OF EXECUTIVE SESSION RECORDINGS THAT WERE MORE THAN 18 MONTHS OLD AS PREVIOUSLY DISCUSSED AT OUR EXECUTIVE SESSTION MEETING ON SEPTEMBER 18.”**

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**XII. NEW BUSINESS**

**a. Resolution Determining Amount of Money Estimated to be Necessary to Be Raised by Taxation for 2007/2008 Fiscal Year**

Trustee Burger moved:

**“TO APPROVE RESOLUTION #07-10-A RESOLUTION DETERMINING AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION FOR 2007/2008 FISCAL YEAR.”**

Trustee Rossow seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**b. Board Holiday Dinner**

Director Campe will inform the Board with available dates.

At 7:00 p.m. the Board took a five minutes break. At 7:05 p.m. the meeting resumed.

**c. Food for Fines**

Trustee Rossow moved:

**“TO APPROVE THE 2007 FOOD FOR FINES PROGRAM WITH THE REGULAR RESTRICTIONS.”**

Trustee Washburn seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

**d. LRP Goals for 2007/2008**

Director Campe discussed progress on the long range plan and outlined upcoming goals:

- A marketing/customer service plan.
- Online supplements to Footnotes.
- Fundraising ideas/campaign.

**e. Board Self-Evaluation**

President Caudill suggested consideration of a Board Self-Evaluation. Board members were open to considering this concept at the next board meeting. President Caudill will provide Director Campe with a packet of information to be sent to Board Trustees for discussion at the November 2007 meeting.

**XIII. INFORMATIONAL ITEMS**

**A. Report on Meet the Trustee Breakfast 10/13/07**

Trustee Washburn and Director Campe were the hosts at the first Meet the Trustee Breakfast. They greeted patrons and showed them the library’s new items. Patrons made very positive comments about the library.

**XIV. PUBLIC FORUM**

None

**XV. ADJOURNMENT**

At 7:45 p.m. Trustee Rossow moved:

**“TO ADJOURN.”**

Trustee Black seconded the motion and it carried on a unanimous voice vote.

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**Wendy Lang, Secretary**

(SEAL)

**Approved at the next Regular Meeting of November 20, 2007**

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**Kathy Caudill, President**