ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
October 16, 2007

I. REGULAR MEETING

II. CALL TO ORDER
At 6:00 p.m. President Caudill called the Regular Meeting to order.

Trustees present: Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

Staff present: Director Campe, Assistant Director Duff and G. Traudt

III. ADJUSTMENTS TO THE AGENDA
None

IV. PRESIDENT’S REPORT
a. Trustee training classes are continuing at NSLS.
b. Congratulations to our Grant writers, Brenda Duff, Assistant Director and Natalie Ziarnik, Head of the Children’s department.
c. The Holocaust exhibit just opened at the Highland Park Public Library.

V. SECRETARY’S REPORT: MINUTES OF MEETINGS
a. Regular Meeting / September 18, 2007
Approved as amended.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

b. Executive Session Meeting / September 18, 2007
Approved as printed.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

VI. CORRESPONDENCE
Correspondence folder was passed.

VII. TREASURER’S REPORT
President Caudill moved:

“TO APPROVE THE EXPENDITURES AS AUTHORIZED FOR THE MONTH OF SEPTEMBER 2007 WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Stachowiak seconded the motion and it carried on a roll call vote.

AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

VIII. DIRECTOR’S REPORT
Director Campe reviewed highlights of the Librarian’s Report.
- Meet the Author of "The Devil in the White City", Erik Larson. This program was very well attended. Mr. Larson was very entertaining.
- Thank you to Assistant Director Duff and Natalie Ziarnik, Head of Children’s for securing a total of $29,000 in grants for the library ($4000 for a safety open house, $25,000 for the Anne Frank exhibit).
- On January 26, 2008 there will be a Safety Open House with many local agencies attending.
- The Anne Frank Exhibit will be at the library in March.
- The new Ask a Librarian IM service is up and running in Reference.
- Virtual tour of library was filmed on October 8th.

IX. STANDING COMMITTEE REPORTS
No Reports

X. SPECIAL COMMITTEE REPORTS
a. NSLS: Report (Kathy Caudill)
   Report given by President Caudill.
d. Friends of the Library: Report (Chris Stachowiak)
   Report given by Vice President Stachowiak.

XI. UNFINISHED BUSINESS
a. Canopy Information
   Trustee Black moved:
   “TO AUTHORIZE DIRECTOR CAMPE TO PROCEED WITH PROPOSAL
   #8906 AND TO FOLLOW UP ON WARRANTY, HOW FAR THE CANOPY
   EXTENDS, HOW IT IS MOUNTED, NECESSARY PERMITS IN AN
   AMOUNT NOT TO EXCEED $2500.”
   Trustee Rossow seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

b. Grass on Route 22
   Director Campe will contact IDOT.
c. Destruction of Executive Session Recordings
   President Caudill moved:
   “TO AUTHORIZE THE DESTRUCTION OF EXECUTIVE SESSION
   RECORDINGS THAT WERE MORE THAN 18 MONTHS OLD AS
   PREVIOUSLY DISCUSSED AT OUR EXECUTIVE SESSION MEETING
   ON SEPTEMBER 18.”
   Vice President Stachowiak seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

XII. NEW BUSINESS
a. Resolution Determining Amount of Money Estimated to be Necessary to Be
   Raised by Taxation for 2007/2008 Fiscal Year
   Trustee Burger moved:
   “TO APPROVE RESOLUTION #07-10-A RESOLUTION DETERMINING
   AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED
   BY TAXATION FOR 2007/2008 FISCAL YEAR.”
   Trustee Rossow seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

b. Board Holiday Dinner
   Director Campe will inform the Board with available dates.

At 7:00 p.m. the Board took a five minutes break. At 7:05 p.m. the meeting resumed.
c. Food for Fines
   Trustee Rossow moved:
   “TO APPROVE THE 2007 FOOD FOR FINES PROGRAM WITH THE
   REGULAR RESTRICTIONS.”
   Trustee Washburn seconded the motion and it carried on a roll call vote.
   AYES: 7 Black, Burger, Caudill, Lang, Rossow, Stachowiak, Washburn

d. LRP Goals for 2007/2008
   Director Campe discussed progress on the long range plan and outlined upcoming
   goals:
   - A marketing/customer service plan.
   - Online supplements to Footnotes.
   - Fundraising ideas/campaign.

e. Board Self-Evaluation
   President Caudill suggested consideration of a Board Self-Evaluation. Board
   members were open to considering this concept at the next board meeting. President
   Caudill will provide Director Campe with a packet of information to be sent to Board
   Trustees for discussion at the November 2007 meeting.

XIII. INFORMATIONAL ITEMS
   A. Report on Meet the Trustee Breakfast 10/13/07
      Trustee Washburn and Director Campe were the hosts at the first Meet the Trustee
      Breakfast. They greeted patrons and showed them the library’s new items. Patrons
      made very positive comments about the library.

XIV. PUBLIC FORUM
   None

XV. ADJOURNMENT
   At 7:45 p.m. Trustee Rossow moved:
   “TO ADJOURN.”
   Trustee Black seconded the motion and it carried on a unanimous voice vote.

   ______________________________________________________
   Wendy Lang, Secretary

   (SEAL)

   Approved at the next Regular Meeting of November 20, 2007

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   Kathy Caudill, President