

**ELA AREA PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
October 16, 2018**

**1. REGULAR MEETING - CALL TO ORDER**

At 6:01 p.m. President Blank called the Regular Meeting to order.

**2. ROLL CALL**

Trustees physically present: Blank, Caudill, Corzine, Stamoolis, Stanonik

Trustees absent: Fuller, Malohn

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase

Guest present: Britt Isaly and Margaret Kostopulos, Attorneys from Ancel Glink, S. Harrod

**3. PUBLIC COMMENT**

None.

**4. ADJUSTMENTS TO THE AGENDA**

To move **15. B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)** after **5. CONSENT AGENDA**.

Trustee Malohn arrived at 6:06 p.m. during the Board addressing the Consent Agenda

**5. CONSENT AGENDA**

**A. Approval of the Minutes of the Regular Meeting September 18, 2018**

**B. Approval of the Closed session Minutes of the Regular Meeting September 18, 2018**

**C. Approval of the Minutes of the Bylaws Committee meeting October 4, 2018**

**D. Approval of the Minutes of the Executive Director Review Subcommittee of the Personnel Committee meeting October 9, 2018**

**E. Approval of the Closed Session Minutes of the Executive Director Review Subcommittee of the Personnel Committee meeting October 9, 2018**

Trustee Stamoolis moved:

**“TO APPROVE THE MINUTES OF THE CONSENT AGENDA AS PRESENTED.”**

Vice President Corzine seconded the motion and it carried on a majority voice vote of Trustees present.

AYES (5): Blank, Corzine, Malohn, Stamoolis, Stanonik

ABSTAIN (1): Caudill

NAYS (0)

ABSENT (1): Fuller

**6. APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA**

None.

**15. B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**

At 6:11 p.m. Trustee Caudill moved:

**“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11).”**

Vice President Corzine seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSENT (1): Fuller

Also present were Executive Director Womack and HR Manager, Megan Creel, Britt Isaly and Margaret Kostopulos, Attorneys from Ancel Glink.

At 7:10 p.m., the Board returned to open session. The following trustees were present: Blank, Caudill, Corzine, Malohn, Stamoolis, and Stanonik.

Also present were Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel and S. Haase.

Britt Isaly and Margaret Kostopulos, Attorneys from Ancel Glink left the meeting at the conclusion of this executive session pursuant to 5 ILCS 120/2(c)(11).

**7. TRUSTEE REPORTS/COMMENTS**

President Blank shared copies of her notes from the ILA Conference in Peoria. A discussion amongst the Trustees ensued.

Trustee Stanonik and Trustee Malohn commented favorably on the Library’s annual purchase of poinsettia plants for the holidays in support of the from the Lake Zurich High School Bear’s Band Booster club.

President Blank advised the Board that Trustee Caudill was elected as Vice President of the ILA Trustee Forum. She will begin her term in November.

**8. TREASURER’S REPORT**

**A. September 2018**

Trustee Caudill moved:

**“TO APPROVE THE SEPTEMBER 2018 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”**

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSENT (1): Fuller

**9. CORRESPONDENCE AND COMMUNICATIONS**

The Communications folder was made available for all Trustees physically present to review.

**10. EXECUTIVE DIRECTOR'S REPORT**

- Executive Director Womack signed the contract with Product Architecture + Design. A paragraph was added confirming that none of the work for, or billing for, the construction outlined in the documents would begin without prior Board approval of the design specifications.
- The Library will be finding out soon if the cost of the health insurance cost provided by our consortium will be increasing.
- Staff teams participated in the Foglia YMCA Games and brought back trophies.
- The Library volunteer luncheon will be held on November 9, 2018.
- Mental health training sessions for staff have begun.

**11. STANDING COMMITTEE REPORTS**

**D. Personnel Committee**

To be discussed in Executive Session following the Regular meeting.

**F. Bylaws Committee**

Vice President Corzine gave an update of the discussion at the Bylaws Committee meeting.

**12. SPECIAL COMMITTEE REPORTS**

None.

**13. UNFINISHED BUSINESS**

None.

**14. NEW BUSINESS**

**A. Resolution Determining Amount of Money To Be Raised By Taxation for 2019-2020 Fiscal Year**

Trustee Caudill moved:

**“TO APPROVE ORDINANCE NO. 18-10-01 RESOLUTION DETERMINING AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION FOR 2019/2020 FISCAL YEAR.”**

Vice President Corzine seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSENT (1): Fuller

**B. Semi-Annual Review of all Executive Session Minutes**

This review will be addressed at the November Board meeting.

**C. Discussion of Bylaws Change Regarding Secretary's Role as "Local Election Official"**

Tabled pending Attorney feedback.

**D. Closed for Staff Training Day February 22, 2019**

Trustee Stamoolis moved:

**“TO CLOSE THE LIBRARY ON FEBRUARY 22, 2019 FOR STAFF TRAINING DAY.”**

Trustee Stanonik seconded the motion and it carried on a unanimous voice vote

**E. Donation from Haberstroh Estate**

Trustee Stamoolis moved:

**“TO ACCEPT A DONATION IN THE AMOUNT OF \$13,000 FROM THE HABERSTROH ESTATE.”**

Trustee Malohn seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (6): Blank, Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSENT (1): Fuller

**F. Approval of Trustee Expense Reports**

Trustee Stamoolis moved:

**“TO APPROVE AN EXPENSE REPORT FOR CINDY BLANK IN THE AMOUNT OF \$191.53.”**

Vice President Corzine seconded the motion and it carried on a majority roll call vote of all Trustees present.

AYES (5): Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSTAIN (1): Blank

ABSENT (1): Fuller

NAYS (0)

**G. Building and Grounds Critical Issues**

None.

**H. Discussion of Executive Director Review**

To be discussed in Executive Session.

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)**

At 8:33 p.m., Trustee Malohn moved:

**“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1).”**

Vice President Corzine seconded the motion and it carried on a roll call vote.

AYES (6): Blank, Caudill, Corzine, Malohn, Stamoolis, Stanonik

ABSENT (1): Fuller

At 10:07 p.m., the Board returned to open session. The following trustees were present: Blank, Corzine, Caudill, Malohn, Stamoolis, and Stanonik.

**Discussion of Executive Director Review**

Trustee Caudill moved:

**“TO APPROVE THE CONSENSUS AGREEMENT OF THE BOARD REGARDING THE EXECUTIVE DIRECTOR’S REVIEW AND COMPENSATION.”**

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)**

None.

**16. ADJOURNMENT**

At 10:08 p.m. Trustee Caudill moved:

**“TO ADJOURN”.**

Trustee Malohn seconded the motion and it carried on a unanimous voice vote of all Trustees present.

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**Kathy Caudill, Secretary**

**Approved at the next Regular Meeting of November 20, 2018**

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**Cindy Blank, President**