

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
October 18, 2016**

1. REGULAR MEETING - CALL TO ORDER

At 6:04 p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Dewey, Stamoolis, Stoval

Trustees absent: Hafez, Rossow

Staff present: Executive Director Womack, Assistant Director Christianson,
S. Hyson, S. Haase

Guest present: S. Harrod

3. PUBLIC COMMENT

Mr. Harrod sent comments to the Trustees about the Bylaws.

4. ADJUSTMENTS TO THE AGENDA

None.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting 9/20/16 (Document)

Trustee Stamoolis moved:

“TO APPROVE THE CONSENT AGENDA AS PRESENTED.”

Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

6. TRUSTEE REPORTS/COMMENTS

- President Blank will be attending Trustee Day at ILA.
- Trustee Stamoolis shared comments from the public about their love of our Library.

Trustee Hafez arrived at 6:08 p.m. during the Trustee Reports/Comments.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

None.

8. TREASURER'S REPORT

A. September 2016

Trustee Caudill moved:

“TO APPROVE THE SEPTEMBER 2016 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Hafez seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR'S REPORT

- Executive Director Womack spoke at a conference called Back in Circulation at the University of Wisconsin-Madison on October 11th, discussing our experiences with the elimination of late fees.
- The paver bricks on the Library's front walkway were raised, the ground was leveled for safety. The bricks will be monitored, and possible options for a new location will be considered.
- The Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2017/2018 for the Ela Area Public Library District will be passed in November.
- Executive Director Womack will be speaking at Middle School North for Career Day.
- Christen Wiser has been promoted as the new Head of Popular Materials.
- The Library's Volunteer Lunch is scheduled for November 1st at Kemper Lakes.
- Executive Director Womack received an email from the Vernon Library about a Trustee retreat. He will seek more information and pass along to trustees.
- CCS has hired Rebecca Malinowski as their new Director.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

B. RAILS: Report given by Trustee Dewey.

13. UNFINISHED BUSINESS

A. Review of Bylaws

Trustee Caudill moved:

“TO APPROVE THE POLICIES AND BYLAWS WITH THE TWO MINOR ADJUSTMENTS DISCUSSED THIS EVENING WITH THE BALANCE OF THE UPDATES THAT WERE MADE AND RECOMMENDED BY THE BYLAWS COMMITTEE.”

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

14. NEW BUSINESS

A. Resolution Determining Amount of Money Necessary To Be Raised By Taxation for 2017/2018 Fiscal Year

Trustee Caudill moved:

“TO APPROVE RESOLUTION NO. 16-10-01 A RESOLUTION DETERMINING AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION FOR 2017/2018 FISCAL YEAR.”

Trustee Dewey seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

B. Resolution Adopting a Travel Reimbursement Policy

Trustee Caudill moved:

“TO APPROVE RESOLUTION NO. 16-10-02 A RESOLUTION ADOPTING A TRAVEL REIMBURSEMENT POLICY IN ACCORDANCE WITH THE LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT.”

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

C. Updated Agreement with Ehlers Investment Partners

Executive Director Womack will compare the past and present Ehlers Investment Partners agreements. Discussion (and possible actions) will continue at the November Board meeting.

D. Resolution – IMRF Authorized Agent

Trustee Stamoolis moved:

“TO APPROVE RESOLUTION NO. 16-10-03 A RESOLUTION APPOINTING SHERRI HYSON AS OUR AUTHORIZED AGENT FOR ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF).”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

E. February 24, 2017 Staff Training Day

Trustee Caudill moved:

“TO APPROVE FEBRUARY 24, 2017 STAFF TRAINING DAY.”

Trustee Stoval seconded the motion and it carried on a unanimous voice vote.

AYES (6): Blank, Caudill, Dewey, Hafez, Stamoolis, Stoval

ABSENT (1): Rossow

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None.

16. ADJOURNMENT

At 7:24 p.m. Trustee Caudill moved:

“TO ADJOURN”.

Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of November 15, 2016

Cindy Blank, President