ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
October 21, 2008

1. REGULAR MEETING

2. CALL TO ORDER
At 6:00 p.m. President Caudill called the Regular Meeting to order.
Trustees present: Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
Trustees absent: Black
Staff present: Director Campe, Assistant Director Duff, G. Traudt, S. Haase, N. Ziarnik, E. Christenson

3. ADJUSTMENTS TO THE AGENDA
Moved to November Board meeting.

4. PRESIDENT’S REPORT
- President Caudill electronically mailed the Canadian National Railroad Draft
  Environmental Impact Statement letter. A copy of the letter was sent to all Board
  members and Director Campe.

5. SECRETARY’S REPORT: MINUTES OF MEETING
a. Regular Meeting / September 16, 2008
  Minutes were approved by the full consent of the Board members present.
b. Executive Session Meeting / September 16, 2008
  Minutes were approved by the full consent of the Board members present.
c. Personnel Committee Meeting / October 8, 2008
  Minutes were approved by the full consent of the Board members present.

6. CORRESPONDENCE
Correspondence folder was passed.

7. TREASURER’S REPORT
a. SEPTEMBER 2008
  President Caudill moved:
  “TO APPROVE THE EXPENDITURES AS AUTHORIZED WITH THE
  BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
  Vice President Stachowiak seconded the motion and it carried on a roll call vote.
  AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
  ABSENT: 1 Black

8. DIRECTOR’S REPORT
Director Campe reviewed highlights of the Librarian’s Report.
- Bags to carry library materials are now available for checkout by patrons.
- The Board’s check signing procedures were discussed with the Board.
- On October 22nd, a surge protector is being installed on the Library chiller.
- Verified that sprinkler system is connected to the generator.
- Board member election packets are ready for distribution.
- Reviewed the library statistics report. Circulation stats are up 11%.
- A car counter is going to be installed by the drive-up window.

9. STANDING COMMITTEE REPORTS
Moved to November Board meeting.

10. SPECIAL COMMITTEE REPORTS
   c. NSLS: Report (Kathy Caudill)
      Report given by President Caudill.
   d. Friends of the Library: (Chris Stachowiak)
      Report given by Vice President Stachowiak.

11. UNFINISHED BUSINESS
    None

12. NEW BUSINESS
   a. Resolution Determining Amount of Money Estimated To Be Necessary To Be
      Raised By Taxation For 2008/2009 Fiscal Year.
      Trustee Burger moved:
      “TO APPROVE RESOLUTION NO. 08-10-A RESOLUTION DETERMINING
      AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED
      BY TAXATION FOR 2008/2009 FISCAL YEAR.”
      Trustee Rossow seconded the motion and it carried on a roll call vote.
      AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
      ABSENT: 1 Black
   b. Food For Fines
      Vice President Stachowiak moved:
      “TO APPROVE FOOD FOR FINES FROM DECEMBER 1\textsuperscript{ST} THROUGH
      DECEMBER 30\textsuperscript{TH} AS AMENDED BY DISCUSSION AT THE TABLE.”
      Trustee Burger seconded the motion and it carried on a roll call vote.
      AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
      ABSENT: 1 Black
   c. Holiday Dinner
      Will be scheduled for December 5\textsuperscript{th} or 6\textsuperscript{th}.
   d. Conference Room for Public Usage
      President Caudill moved:
      “TO APPROVE THE MEETING/CONFERENCE ROOM POLICY AS
      REVIEWED AND REVISED ON OCTOBER 21, 2008, BUT WITH SPECIFIC
      CHANGES IN THE PROCEDURAL PORTION THAT DEALT WITH THE
      REFERENCE TO THE CHAMBER AND MINOR CORRECTIONS IN
      SPELLING.”
      Trustee Rossow seconded the motion and it carried on a roll call vote.
      AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
      ABSENT: 1 Black
   e. Children’s Garden
      The children’s department will be working with a local garden designer to design an
      alphabet garden in the children’s outdoor area.
f. Executive Session Minutes Review Committee
President Caudill recommended having a committee (President Caudill and possibly Trustee Black) to review the Executive Session Minutes and then make Executive Session Minutes recommendations to the Board as a whole.
Trustee Burger moved:
“TO ESTABLISH AN EXECUTIVE SESSION MINUTES REVIEW COMMITTEE.”
Trustee Rossow seconded the motion and it carried on a roll call vote.
AYES: 6 Burger, Caudill, Lang, Rossow, Stachowiak, Washburn
ABSENT: 1 Black

13. INFORMATIONAL ITEMS
ILA Conference reports.

14. PUBLIC FORUM
None.

15. ADJOURNMENT
At 7:29 p.m. Trustee Burger moved:
“TO ADJOURN.”
Trustee Lang seconded the motion and it carried on a unanimous voice vote.

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Wendy Lang, Secretary

(SEAL)
Approved at the next Regular Meeting of November 18, 2008

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Kathy Caudill, President