1. **REGULAR MEETING - CALL TO ORDER**
   At 6:04 p.m. President Caudill called the Regular Meeting to order.

2. **ROLL CALL**
   Trustees physically present: Blank, Caudill, Rossow, Stamoolis
   Trustees absent: Hafez, Hall, Jackson
   Staff present: Executive Director Womack, E. Christianson, S. Hyson, S. Haase, L. White

3. **ADJUSTMENTS TO THE AGENDA**

4. **PUBLIC COMMENT**
   S. Harrod asked if more electrical outlets will be installed in the Adult Reference department and he was assured that during the renovation process outlets will be installed at each work station.

14. **B. Presentation of Board Proclamation for Retired Business Manager Gloria Traudt**
   The Board of Trustees presented Gloria Traudt with a Resolution for her service as Business Manager for the Ela Library.

   **A. Paul Inserra of McClure, Inserra & Company, Chtd. – Presentation of Audited Financial Statements**
   Trustee Stamoolis moved:
   “**TO APPROVE THE FY2013-2014 AUDIT AS PRESENTED BY MCCLURE, INSERRA & COMPANY.**”
   Vice President Rossow seconded the motion and it carried on a roll call vote.
   AYES (4): Blank, Caudill, Rossow, Stamoolis
   ABSENT (3): Hafez, Hall, Jackson

5. **PRESIDENT’S REPORT**
   President Caudill attended the ILA Conference and provided the Trustees with a written report.

6. **VICE PRESIDENT’S REPORT**
   Vice President Rossow encouraged the Trustees to read the ILA e-newsletters. An inspiring quote by Robert Dawson was read at the Board meeting.
7. SECRETARY’S REPORT  
A. Approval of the Minutes of the Regular Meeting 9/16/14  
Vice President Rossow moved:  
“TO APPROVE MINUTES OF THE REGULAR MEETING 9/16/14 AS PRESENTED.”  
Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

8. TREASURER’S REPORT  
A. SEPTEMBER 2014  
Trustee Blank moved:  
“TO APPROVE THE SEPTEMBER 2014 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”  
Vice President Rossow seconded the motion and it carried on a roll call vote.  
AYES (4): Blank, Caudill, Rossow, Stamoolis  
ABSENT (3): Hafez, Hall, Jackson

9. CORRESPONDENCE AND COMMUNICATIONS  
The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR’S REPORT  
A. September 2014  
- Most of the materials, furniture and lighting have been ordered for the renovation project.  
- A sinkhole found between the library and staff parking lot has been repaired and paid for by Nicor.  
- Library staff did a great job getting things ready, moving and cleaning up for the construction to begin on October 1st.  
- Executive Director Womack visited the Barrington Area Library to see their newly renovated library.  
- Our IT Administrator had been out on sick leave for most of September.  
- Most of the staff have the new computers. The remaining staff who will have tablet computers will be receiving them soon.  
- The Makerspace committee has been working on technologies and equipment for the opening day capabilities.  
- Circulating for the Telescopes will begin in November.  
- The Library has moved to a new Catalog and is working with CCS and Sirsi to iron out the bumps.  
- The annual Per-Capita Grant has been submitted to the State Library.  
- The Library hired 8 people in September and October to fill open positions. Executive Director Womack will talk to the Head of Circulation regarding disability access to the drive-up window.

11. STANDING COMMITTEE REPORTS  
No reports.
12. SPECIAL COMMITTEE REPORTS
No reports.

13. UNFINISHED BUSINESS
A. Board, Adult & Teen Volunteers Privileges Policy
   Moved to the November Board meeting.

B. Gift Policy
   Vice President Rossow moved:
   “TO APPROVE THE GIFT POLICY WITH A REVIEWED AND REVISED
   DATE OF 10/14.”
   Trustee Stamoolis seconded the motion and the policy was approved with a
   unanimous voice vote of the Trustees present.

C. Freedom of Information Act Policy
   Trustee Stamoolis moved:
   “TO APPROVE THE FREEDOM OF INFORMATION ACT POLICY WITH A
   REVIEWED AND REVISED DATE OF 10/14.”
   Vice President Rossow seconded the motion and the policy was approved with a
   unanimous voice vote of the Trustees present.

D. Bylaws
   The Board reviewed the revised Bylaws as drafted by President Caudill. The final
document will be presented for a vote at the November meeting.

E. Board Retreat
   Further discussion at the November meeting.

14. NEW BUSINESS
C. Resolution Determining Amount of Money Necessary To Be Raised By Taxation
   For 2015/2016 Fiscal Year
   Trustee Blank moved:
   “TO APPROVE RESOLUTION NO. 14-10-1 RESOLUTION DETERMINING
   AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED
   BY TAXATION FOR 2015/2016 FISCAL YEAR.”
   Vice President Rossow seconded the motion and it carried on a roll call vote.
   AYES (4): Blank, Caudill, Rossow, Stamoolis
   ABSENT (3): Hafez, Hall, Jackson

D. Circulation of Telescopes
   Procedures for circulating the Telescopes were discussed.
   President Caudill suggested that the form signed by patrons (and parents of minor
children) clearly state (in bold CAPITAL letters) that using the telescope to look at
the sun can cause blindness.
E. Discussion of Logo and Branding for the FORGE Makerspace
Options for the FORGE logo were discussed.

F. 2015 Per Capita Grant
An informational page on the 2015 Per Capita Grant was distributed.

G. Closing the Library on March 6, 2015 for Staff Training
Vice President Rossow moved:
“TO APPROVE TO CLOSE THE LIBRARY ON MARCH 6, 2015 FOR STAFF TRAINING.”
Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS
   5ILCS 120/2(c)(1)
   None.

   B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE,
      OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

      At 8:32 p.m. Trustee Stamoolis moved:
      “TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE,
      OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)).”
      Vice President Rossow seconded the motion and it carried on a roll call vote
      AYES (4): Blank, Caudill, Rossow, Stamoolis
      ABSENT (3): Hafez, Hall, Jackson

      At 9:02 p.m., President Caudill called the Regular Meeting back to order and roll call
      was taken.
      Present: Blank, Caudill, Rossow, Stamoolis
      Absent: Hafez, Hall, Jackson
      Staff Present: Executive Director M. Womack

16. Possible action on closed session items for

   A. 1312 Armor et al. vs. Lake County Treasurer (2006 Tax Objection)
      Trustee Blank moved:
      “WE SETTLE IN THE CASE OF 1312 ARMOR ET AL. VS. LAKE COUNTY TREASURER WHICH WAS A 2006 TAX OBJECTION IN THE AMOUNT OF $6443.18 PLUS INTEREST.”
      Trustee Stamoolis seconded the motion and it carried on a roll call vote.
      AYES (4): Blank, Caudill, Rossow, Stamoolis
      ABSENT (3): Hafez, Hall, Jackson
B. 1022 Western Ave et al. vs. Lake County Treasurer (2007 Tax Objection)
Trustee Blank moved:
“WE SETTLE IN THE CASE OF 1022 WESTERN AVENUE ET AL. VS. LAKE COUNTY TREASURER WHICH WAS A 2007 TAX OBJECTION IN THE AMOUNT OF $6513.36 PLUS INTEREST.”
Vice President Rossow seconded the motion and it carried on a roll call vote.
AYES (4): Blank, Caudill, Rossow, Stamoolis
ABSENT (3): Hafez, Hall, Jackson

C. 2121 Waukegan Rd et al. vs. Lake County Treasurer (2010 Tax Objection)
Trustee Blank moved:
“WE SETTLE IN THE CASE OF 2121 WAUKEGAN ROAD ET AL. VS. LAKE COUNTY TREASURER WHICH WAS A 2010 TAX OBJECTION IN THE AMOUNT OF $5403.91 PLUS INTEREST.”
Vice President Rossow seconded the motion and it carried on a roll call vote.
AYES (4): Blank, Caudill, Rossow, Stamoolis
ABSENT (3): Hafez, Hall, Jackson

17. ADJOURNMENT
At 9:06 Trustee Stamoolis moved:
“TO ADJOURN.”
Vice President Rossow seconded the motion and it carried on a voice vote.

_______________________________________________
Cindy Blank, Secretary
Approved at the next Regular Meeting of November 18, 2014

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Kathy Caudill, President