1. REGULAR MEETING - CALL TO ORDER
   At 6:00p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL
   Trustees physically present: Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval
   Trustees absent: Hafez
   Staff present: Executive Director Womack, Assistant Director Christianson,
   S. Hyson, M. Creel, S. Haase
   Guest present: Ken Herdeman of Ehlers Investment Partners, S. Harrod, K. Fuller

3. PUBLIC COMMENT
   Mr. Harrod had questions for the Trustees about the 2017/2018 Tax Levy.
   Mr. Fuller introduced himself as a candidate for the Library’s Board openings.

4. ADJUSTMENTS TO THE AGENDA
   To move 13. A. Discussion of the Library’s Investment Advisory Agreement with
   Ehlers Investment Partners, including a Presentation by Ken Herdeman from
   Ehlers to after 8. A. Treasurer’s Report.

5. CONSENT AGENDA
   A. Approval of the Minutes of the Regular Meeting 10/18/16 (Document)
      Trustee Caudill moved:
      “TO APPROVE THE CONSENT AGENDA AS PRESENTED.”
      Trustee Dewey seconded the motion and it carried on a unanimous voice vote with an
      abstention from Trustee Rossow.

6. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED
   None.

7. TRUSTEE REPORTS/COMMENTS
   • Trustee Caudill reminded the other trustees of the Legislative Breakfast being held
     on February 20, 2017.
   • IL Library Trustee Forum workshop will be held on February 18, 2017.
   • Trustee Caudill attended the quarterly Trustee Forum meeting.
   • President Blank gave the Trustees a handout of her notes from the ILA conference
     she had attended.
8. TREASURER’S REPORT
   A. October 2016
      Trustee Caudill moved:
      “TO APPROVE THE OCTOBER 2016 EXPENDITURES AS
      AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED
      FOR AUDIT.”
      Vice President Rossow seconded the motion and it carried on a unanimous roll call vote.
      AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval
      ABSENT (1): Hafez

13. UNFINISHED BUSINESS
   A. Discussion of the Library’s Investment Advisory Agreement with Ehlers
      Investment Partners, including a Presentation by Ken Herdeman from Ehlers
      Ken Herdeman of Ehlers Investment Partners presented and discussed the Library’s
      Investment Advisory Agreement with the Board.
      Trustee Caudill moved:
      “TO APPROVE THE INVESTMENT ADVISORY AGREEMENT WITH
      EHLERS INVESTMENT PARTNERS THEY PRESENTED TO US IN A
      LETTER DATED SEPTEMBER 19, 2016.”
      Trustee Dewey seconded the motion and it carried on a unanimous roll call vote.
      AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval
      ABSENT (1): Hafez

9. CORRESPONDENCE AND COMMUNICATIONS
   The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR’S REPORT
    • Executive Director Womack discussed the Library dashboard.
    • Health insurance rates were discussed.
    • The Board asked Executive Director Womack to reach out to 3-4 top legal providers
      and have them send a proposal before the January meeting.
    • Executive Director Womack was a speaker at Middle School North for career day, and
      at the Skokie Library for No Late Fees Day.
    • The Library Journal gave our Library a rating of 4 stars.
    • Executive Director Womack informed the Board about a Village discussion of some
      type of development at the former Kmart site and a TIF being created for it. More
      information will be provided when it’s available.
11. **STANDING COMMITTEE REPORTS**
None.

12. **SPECIAL COMMITTEE REPORTS**
None.

13. **UNFINISHED BUSINESS**
Moved to after 8. **TREASURER’S REPORT**.

14. **NEW BUSINESS**
   
   **A. Approve Ordinance No. 16-11-01 Ordinance Levying Taxes for Library**
   
   **Purposes for the Fiscal Year 2017/2018 for the Ela Area Public Library District,**
   
   **Lake County, Illinois**
   
   Trustee Stamoolis moved:
   
   “**TO APPROVE ORDINANCE NO. 16-11-01 AN ORDINANCE LEVYING**
   
   **TAXES FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2017/2018**
   
   **FOR THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY,**
   
   **ILLINOIS AS PRESENTED.**”
   
   Trustee Dewey seconded the motion and it carried on a unanimous roll call vote.
   
   AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval
   
   ABSENT (1): Hafez

   **B. Collection Development Policy**
   
   Trustee Caudill moved:
   
   “**TO APPROVE THE COLLECTION DEVELOPMENT POLICY WITH A**
   
   **REVIEWED AND REVISED DATE OF 11/16 AS PRESENTED.**”
   
   Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

   **C. Investment Policy**
   
   The Investment Policy will be updated and reviewed at the January meeting.

   **D. Approval of Trustee Expense Reports**
   
   Vice President Rossow moved:
   
   “**TO APPROVE PRESIDENT BLANK’S EXPENSE REPORT AS SUBMITTED.**”
   
   Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.
   
   AYES (6): Caudill, Dewey, Rossow, Stamoolis, Stoval
   
   ABSTAIN: (1) Blank
   
   ABSENT (1): Hafez

   **E. Board Self-Evaluation**
   
   President Blank passed out a copy of last year’s Board Self-Evaluation spreadsheet.
   It was proposed to use the same form as last year and to take the time in December to fill it out and submit the results back to Executive Director Womack by December 17th. A meeting will be scheduled in January to compile the results and present them at the January and February Board meetings.
F. Building and Grounds Critical Issues
Vice President Rossow moved:
“TO APPROVE AN EXPENDITURE OF NO MORE THAN $18,000 FOR PARKING LOT REPAIRS BEING BY ASPHALT RESTORATION INC.”
Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.
AYES (6): Blank, Caudill, Dewey, Rossow, Stamoolis, Stoval
ABSENT (1): Hafez

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)
None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)
None.

16. ADJOURNMENT
At 7:59 p.m. Trustee Stamoolis moved:
“TO ADJOURN”.
Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

____________________________________
Kathy Caudill, Secretary

Approved at the next Regular Meeting of January 31, 2017

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Cindy Blank, President