

AGENDA / REGULAR MEETING

November 19, 2019

6:00 p.m. Board Room

**1. REGULAR MEETING – CALL TO ORDER**

At 6:00 p.m. Vice President Corzine called the Regular Meeting to order.

**2. ROLL CALL**

Trustees physically present: Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

Trustees absent: Caudill

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, D. Bryzelak

Guest present: S. Harrod, John Hayes arrived for the Executive Session

**3. PUBLIC COMMENT**

None

**4. ADJUSTMENTS TO THE AGENDA**

**To move 14A. Discussion and possible action on settlement agreement with Sandra Victor in cases #19-2584 and 18 - cv – 6624 and 15B Executive Session For The Discussion Of Pending, Probably, Or Imminent Litigation As Allowed By 5 ILCS 120/2(c)(11) to 4.5.**

**4.5 14A. Discussion and possible action on settlement agreement with Sandra Victor in cases #19-2584 and 18 - cv – 6624 and 15B. Executive Session For The Discussion Of Pending, Probable, Or Imminent Litigation As Allowed By 5 ILCS 120/2(c)(11)**

At 6:05 p.m. Trustee Stamoolis moved:

**“To Go Into Executive Session for the Discussion of Pending Litigation as Allowed By 5 ILCS 120/2(c)(11).”**

Trustee Blank seconded the motion and it carried on a roll call vote.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

**ABSENT (1):** Caudill

At 7:02 p.m., the Board returned to open session. The following Trustees were present: Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

Trustees absent: Caudill

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, D. Bryzelak

Guest present: S. Harrod

Trustee Blank moved:

**“To approve a settlement agreement with Sandra Victor with payment to her in the amount of \$70,000 in exchange for her withdrawal of her case #19-2584, an appeal from the grant of summary judgment in favor of the Library on her discrimination claims along with other related claims, and case # 18-cv-6624, her claims against the Library for unpaid overtime wages. Other pertinent terms of the agreement are an acknowledgement that the agreement does not serve as an admission of liability by the Library as well as Ms. Victor's agreement that she will never seek rehire by Ela Area Public Library District, as well as an agreement by Ms. Victor that she will not bring any other claims against the Library related to her former employment.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

**ABSENT (1):** Caudill

## **5. CONSENT AGENDA**

**A. Approval of the Minutes of the Regular Meeting October 15, 2019 (Document)**

**B. Approval of the Minutes of the Executive Session Meeting October 15, 2019.**

Trustee Stamoolis moved:

**“To Approve the Minutes of the Consent Agenda with Modifications as Discussed.”**

Trustee Blank seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

**ABSENT (1):** Caudill

## **6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**

None

## **7. TRUSTEE REPORTS/COMMENTS**

Trustee Blank shared that she thought the ILA conference was good.

President Corzine noted that he appreciated that the whole Board was present at ILA.

Trustee Steker thanked Matt and Cindy on their ILA presentation.

Trustee Hurst acknowledged that she enjoyed the volunteer luncheon.

## **8. TREASURER'S REPORT**

**A. October 2019 (Document)**

Trustee Blank moved:

**“To Approve the October 2019 Expenditures as Authorized With the Balance of the Reports To Be Filed For Audit.”**

Trustee Steker seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis  
**ABSENT (1):** Caudill

**9. CORRESPONDENCE AND COMMUNICATIONS**

The Communications folder was made available for all Trustees physically present to review.

**10. EXECUTIVE DIRECTOR'S REPORT**

- Informed the Board that Anne Belden is departing and will be the new Deputy Director of the Mount Prospect Public Library. He touted the strength of the internal candidates that are applying and how this shows how well the library encourages internal promotion and development. Her going away party is December 2, 2019.
- Provided a new parking lot update. The engineers determined the exit was not poured at the correct angle and that they plan to correct and re-pour it in the spring when the weather permits at no cost to the library.

**11. STANDING COMMITTEE REPORTS**

**A. Building & Grounds Committee: Verbal Report**

Trustee Fuller and President Corzine provided details about the October Building and Grounds Committee Meeting and they will discuss in detail during 14E. Noted that a new Action Item was added to further investigate Geothermal and Alternative Energy Sources.

**B. Finance Committee: No Report**

**C. Nominating Committee: No Report**

**D. Personnel Committee: No Report**

**E. Policy Committee: No Report**

**F. Bylaws Committee: No Report**

**12. SPECIAL COMMITTEE REPORTS**

None

**13. UNFINISHED BUSINESS**

None

**14. NEW BUSINESS**

**B. Approve Ordinance No. 19-11-01 Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2020/2021 for the ELA Area Public Library District, Lake County, Illinois**

Trustee Stamoolis moved:

**“To Approve Ordinance No. 19-11-01 An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2020/2021 For The ELA Area Public Library District, Lake County, Illinois.”**

Trustee Blank seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

**ABSENT (1):** Caudill

### **C. Collection Development Policy**

Trustee Blank moved:

**“To Approve the Collection Development Policy with a Reviewed and Revised Date of November 2019.”**

Trustee Fuller seconded the motion and it carried on a unanimous voice vote of all Trustees present.

### **D. Department Presentations/Introductions – Christy Wagner, Outreach Services Dept.**

Head of the Outreach Services Department, Christy Wagner, presented an overview of Outreach Services and all the programs and services they provide for patrons both in and out of the library.

### **E. ComEd Lighting Projects Discussion**

President Corzine and Executive Director Womack explained in more detail what was discussed at the Buildings and Ground meeting and what items on the ComEd Energy Efficiency Facilities Assessment were best for the library at this time. There needs to be three items in order to get the ComEd Rebates provided through the program. J. Carranza has noted which three he felt were the most pressing at this time and would provide best rate of return.

Trustee Stamoolis moved:

**“To approve pursuing the ComEd Energy Efficiency Program Facility Assessment and that management looks to determine which of at least three projects are most cost effective for 2019.”**

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

**AYES (6):** Blank, Corzine, Fuller, Hurst, Steker, Stamoolis

**ABSENT (1):** Caudill

### **F. OpenGov Dashboard Discussion (Demo)**

Executive Director Womack gave a demonstration on the new OpenGov Dashboard and how the library can use and benefit from the program. Planning and developing meetings for the new Dashboard will begin in December.

### **G. Executive Director Review Process**

President Corzine informed the Board the Executive Director Review Committee will hold a meeting November 26<sup>th</sup> at 6:00 p.m. in the Library Board Room.

## H. Approval of Trustee Expense Reports

Trustee Blank moved:

**"To Approve the Trustee Expense Report for Trustee Stamoolis' Trip to the ILA Conference In The Amount Of \$87.50."** \$75.69 STC CB

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote.

**AYES (5):** Blank, Corzine, Fuller, Hurst, Steker

**ABSENT (1):** Caudill

**ABSTAIN (1):** Stamoolis

Trustee Blank moved:

**"To Approve the Trustee Expense Report for Trustee Hurst's Trip to the ILA Conference in the Amount Of \$75.69."** \$87.50 STC CB

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote.

**AYES (5):** Blank, Corzine, Fuller, Steker, Stamoolis

**ABSENT (1):** Caudill

**ABSTAIN (1):** Hurst

## I. Building and Grounds Critical Issues

None

### 15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None

### C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21).

None

### 16. ADJOURNMENT

At 9:16 p.m. Trustee Fuller moved:

**"TO ADJOURN."**

Trustee Hurst seconded the motion and it carried on a unanimous voice vote of Trustees present.

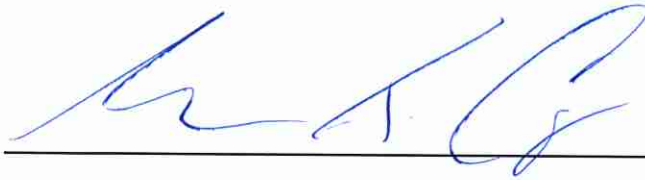


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Crystal Steker, Secretary

*C.M. Blank, Secretary Pro Tem*

Approved at the next Regular Meeting of January 21, 2020



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Eric Corzine, President