1. TRUTH IN TAXATION HEARING
   A. CALL TO ORDER
      At 6:03 p.m. President Shaw called the meeting to order.
      Trustees physically present: Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting
      Staff Present: Executive Director Womack, S. Haase
      Public present: S. Havvod, D. Frazier
   B. HEARING
      No public comments were made.
   C. APPROVAL OF LEVY ORDINANCE
      Trustee Burger moved:
      “TO APPROVE ORDINANCE NO. 12-11-1, AN ORDINANCE LEVYING TAXES FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2013/2014 FOR THE ELA AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS.”
      Trustee Whiting seconded the motion and it carried on a roll call vote.
      AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting
   D. ADJOURN
      At 6:08 p.m. Trustee Blank moved “TO ADJOURN.”
      Vice President Stachowiak seconded the motion and it carried on a roll call vote.
      AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

2. REGULAR MEETING - CALL TO ORDER
   At 6:09 p.m. President Shaw called the Regular Meeting to order.

3. ROLL CALL
   Trustees physically present: Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting
   Staff Present: Executive Director Womack, S. Haase
   Public present: S. Havvod, D. Frazier

4. ADJUSTMENTS TO THE AGENDA
   A. Item 14. B. Proposal for Fiber Optic Cable has been moved to after 16. B.
      EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(C)(11).

5. PUBLIC COMMENT
   None.
6. **PRESIDENT’S REPORT**
   President Shaw, Vice President Stachowiak and Executive Director Womack attended a TIF District meeting.

7. **VICE PRESIDENT’S REPORT**
   Vice President Stachowiak, President Shaw and Executive Director Womack attended a TIF District meeting.

8. **SECRETARY’S REPORT**
   **A. Approval of the Minutes of the Regular Meeting 10/16/12**
   Trustee Blank moved:
   “TO APPROVE THE MINUTES OF THE REGULAR MEETING 10/16/12 WITH A REVISION.”
   Vice President Stachowiak seconded the motion and it carried on a roll call vote.
   AYES: 5 Blank, Caudill, Shaw, Stachowiak, Whiting
   ABSTAIN: 2 Burger, Jackson

9. **TREASURER’S REPORT**
   **A. October 2012**
   Trustee Blank moved:
   “TO APPROVE THE OCTOBER 2012 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
   Trustee Burger seconded the motion and it carried on a roll call vote.
   AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

10. **CORRESPONDENCE AND COMMUNICATIONS**
    The Communications folder was made available for all Trustees to review.

11. **EXECUTIVE DIRECTOR’S REPORT**
    **A. September Report**
    - Hosted Chamber networking group called LZINC. The group was shown business and technology services they can take advantage of here at the Library. Good feedback was received from the group.
    - The community leader’s forum for the Strategic Plan was well attended and extraordinarily constructed.
    - The Library website project is getting some good progress. We are going to fold in a user review process usability study once we have the site in good shape – expecting it to happen sometime in January or February.
    - Reminder to the Trustees - Open Meetings Act training needs to be done by the end of the year.
    - The Library will be open on Christmas Eve just to accept nominating petitions for people running for Board Trustees in the upcoming Spring election.
12. **STANDING COMMITTEE REPORTS**
   A. **Building & Grounds Committee: Report on Backup Generator**
      Vice President Stachowiak moved:
      “TO APPROVE TO TAKE THE MONIES TO PAY FOR THE GENERATOR REPAIR FROM THE SPECIAL RESERVE FUND.”
      Trustee Whiting seconded the motion and it carried on a roll call vote.
      AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

13. **SPECIAL COMMITTEE REPORTS**
   No Reports.

14. **UNFINISHED BUSINESS**
   B. **Strategic Planning Progress Report**
      Executive Director Womack discussed the Strategic Planning Progress Report. A Special Board meeting has been set for December 18, 2012 to discuss questions for the patron survey.

15. **NEW BUSINESS**
   A. **Outdoor Digital Sign Policy**
      Vice President Stachowiak moved:
      “TO APPROVE THE OUTDOOR DIGITAL SIGN POLICY WITH A REVIEWED DATE OF 11/12 AND WITHOUT REVISION.”
      Trustee Whiting seconded the motion and it carried on a roll call vote.
      AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

   B. **Approve Staff Training Day in February**
      Trustee Caudill moved:
      “TO APPROVE TO CLOSE THE LIBRARY ON FRIDAY, FEBRUARY 22, 2012 FOR A STAFF TRAINING DAY.”
      Trustee Burger seconded the motion and it carried on a roll call vote.
      AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

   C. **Discussion of Lake Zurich TIF Joint Review Board**
      A discussion of the TIF District Meeting was given by President Shaw, Vice President Stachowiak and Executive Director Womack.

16. **A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)**
    None.

   **B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)**
    None.

Warren Dawkins, Head of IT Systems arrived during the Proposal for Fiber Optic Cable discussion.
14. A. Proposal for Fiber Optic Cable
   Trustee Caudill moved:
   “TO APPROVE THE PROPOSAL FOR THE INSTALLATION OF THE
   AT&T and ILLINOIS CENTURY NETWORK 3 YEAR AGREEMENT
   ALONG WITH THE SWITCHES (silver) FOR THE AMOUNT OF
   $24,266.34.”
   President Shaw seconded the motion and it carried on a roll call vote.
   AYES: 7 Blank, Burger, Caudill, Jackson, Shaw, Stachowiak, Whiting

17. ADJOURNMENT
    At 8:12 Trustee Burger moved:
    “TO ADJOURN.”
    Trustee Whiting seconded the motion.
    The motion was unanimously agreed by all Trustees present.

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Cindy Blank, Secretary

Approved at the next Regular Meeting of January 15, 2013

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John Shaw, President