

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
February 18, 2014**

1. REGULAR MEETING - CALL TO ORDER

At 6:04 p.m. President Caudill called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Rossow, Stamoolis

Trustees absent: Hafez, Hall, Jackson

Staff present: Executive Director Womack, Assistant Director Christianson, G. Traudt, S. Haase, V. Stern, M. Bourgeois

3. ADJUSTMENTS TO THE AGENDA

Items **14. C. Review the Request for Qualifications (RFQ) for Construction Manager, 14. A. Teen Survey Report by Michelle Bourgeois, Assistant Department Head of Popular Materials/Teen Librarian** and **14. B. Department Overview by Valerie Stern, Head of Public Information** have been moved to after **6. Vice President's Report**.

4. PUBLIC COMMENT

No public comment.

5. PRESIDENT'S REPORT

No report.

6. VICE PRESIDENT'S REPORT

He and President Caudill attended the ILA Trustee Forum.

14. C. Review the Request for Qualifications (RFQ) for Construction Manager

Trustee Stamoolis moved:

"TO APPROVE THE REQUEST FOR QUALIFICATIONS FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE LIBRARY RENOVATION WITH AMENDMENTS TO THE COUNTY, THE APPROPRIATE DATES AND THE EXPECTED PROJECT SCHEDULE."

Vice President Rossow seconded the motion and it carried on a roll call vote.

AYES: 4 Blank, Caudill, Rossow, Stamoolis

ABSENT: 3 Hafez, Hall, Jackson

A. Teen Survey Report by Michelle Bourgeois, Assistant Department Head of Popular Materials/Teen Librarian

An overview of the Teen department and a Teen survey was given.

Vice President Rossow left at 6:48 p.m.

B. Department Overview by Valerie Stern, Head of Public Information

An overview of the Public Information department was given.

Trustee Hall arrived at 7:57 p.m.

7. SECRETARY'S REPORT

A. Approval of the Executive Session Meeting Minutes 11/19/13

Trustee Blank moved:

“TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES 11/19/13 WITH THE CORRECTION OF THE APPROVAL DATE OF 2/18/14.”

Trustee Stamoolis seconded the motion and the motion was approved with the unanimous consent of the trustees present.

B. Approval of the Regular Session Meeting Minutes 1/21/14

Trustee Hall moved:

“TO APPROVE THE REGULAR SESSION MEETING MINUTES 1/21/14 AS PRESENTED.”

Trustee Stamoolis seconded the motion and the motion was approved with the unanimous consent of the trustees present.

C. Approval of the Executive Session Meeting Minutes 1/21/14

Trustee Blank moved:

“TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES 1/21/14 AS PRESENTED.”

Trustee Hall seconded the motion and the motion was approved with the unanimous consent of the trustees present.

D. Approval of the Special Meeting Minutes 2/6/14

Trustee Hall moved:

“TO APPROVE SPECIAL MEETING MINUTES 2/16/14 AS AMENDED.”

Trustee Stamoolis seconded the motion and the motion was approved with the unanimous consent of the trustees present.

E. Approval of the Executive Session Meeting Minutes 2/6/14

To be handled after Executive Session (Agenda Item 15 C)

8. TREASURER'S REPORT

A. January 2014

Trustee Blank moved:

“TO APPROVE THE JANUARY 2014 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Hall seconded the motion and it carried on a roll call vote.

AYES: 4 Blank, Caudill, Hall, Stamoolis

ABSENT: 3 Hafez, Jackson, Rossow

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees to review.

10. EXECUTIVE DIRECTOR'S REPORT

A. January 2014

- A report on the Library's evaluation of membership in CCS.
- A formal plan on the renovation will be given to the Trustees at the April meeting.
- Ken Herdeman from Ehlers Investment Advisors will attend the March meeting to discuss the Library's investment portfolio.
- A copy of the mid-year action plan was given to the Trustees.
- Talked about Net Neutrality.

11. STANDING COMMITTEE REPORTS

No Reports.

12. SPECIAL COMMITTEE REPORTS

No Reports.

13. UNFINISHED BUSINESS

Options for a Board Retreat will be discussed in March.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

C. EXECUTIVE SESSION FOR THE DISCUSSION OF CLOSED SESSION MINUTES FOR THE 11/19/13 AND 1/21/14 REGULAR MEETINGS AND THE 2/6/14 SPECIAL MEETING, AS ALLOWED BY 5 ILCS 120/2(c)(21)

At 8:40 p.m. Trustee Blank moved:

"TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11) AND FOR THE DISCUSSION OF CLOSED SESSION MINUTES FOR THE 2/6/2014 SPECIAL MEETING, AS ALLOWED BY 5 ILCS 120/2(c)(21)."

Trustee Stamoolis seconded the motion and it carried on a roll call vote

AYES: 4 Blank, Caudill, Hall, Stamoolis

ABSENT: 3 Hafez, Jackson, Rossow

At 9:15 p.m., President Caudill called the Regular Meeting back to order and roll call was taken.

Present: Blank, Caudill, Hall, Stamoolis

Absent: Hafez, Jackson, Rossow

Staff Present: Executive Director M. Womack

Trustee Blank moved:

“TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES FOR THE EXECUTIVE SESSION OF FEBRUARY 6, 2014 WITH THE AMENDMENTS DISCUSSED DURING EXECUTIVE SESSION.”

Trustee Stamoolis seconded the motion and the motion was approved with the unanimous consent of the trustees present.

16. ADJOURNMENT

At 9:16 p.m. the meeting was adjourned with unanimous consent of the Board Members present.

Cindy Blank, Secretary

Approved at the next Regular Meeting of March 18, 2014

Kathy Caudill, President