

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
May 21, 2019**

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. President Blank called the Regular Meeting to order.

2. INSTALLATION OF NEW TRUSTEES (OATH OF OFFICE)

Melissa Keegan administered the Oath of Office to newly elected Trustees: Anne Hurst and Crystal Steker

And re-elected Trustees: Cindy Blank and Kathy Caudill

3. ROLL CALL

Trustees physically present: Blank, Caudill, Corzine, Fuller, Hurst, Stamoolis, Steker

Staff present: Executive Director Womack, Assistant Director Christianson,

M. Creel, S. Haase, N. Ziarnik and M. Keegan

Guest present: L. Steker, J. Hurst, S. Hurst, S. Hurst, P. Hurst, P. Ronczkowski, S. Harrod

4. REPORT OF NOMINATING COMMITTEE MEETING

Eric Corzine, Chair of the Nominating Committee, presented the proposed slate of officers.

ERIC CORZINE, PRESIDENT

KEN FULLER, VICE PRESIDENT

CRYSTAL STEKER, SECRETARY

JAMES STAMOO LIS, TREASURER

5. ELECTION OF EXECUTIVE OFFICERS

There were no further nominations from the floor.

Trustee Caudill moved:

**“TO APPROVE THE SLATE OF OFFICERS AS PRESENTED BY THE
NOMINATING COMMITTEE.”**

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Hurst, Steker, Stamoolis

6. PUBLIC COMMENT

Executive Director Womack answered questions from Mr. Harrod about the Treasurer’s Report.

7. ADJUSTMENTS TO THE AGENDA

Chris Pedersen, Department Head of IT set up Library email addresses for the Trustees and walked them through the login process.

8. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting April 16, 2019

B. Approval of the Minutes of the Nominating Committee Meeting April 23, 2019

C. Approval of the Minutes of the Finance Committee Meeting April 30, 2019

Trustee Blank moved:

“TO APPROVE THE CONSENT AGENDA AS PRESENTED.”

Trustee Stamoolis seconded the motion and it carried on a unanimous voice vote.

9. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

None.

10. TRUSTEE REPORTS/COMMENTS

- Vice President Fuller enjoyed visiting the chick hatching project in the Children’s department.
- Trustee Blank attended and enjoyed the Little Black Dress program presented by Leslie Goddard on May 20 at the Library.

11. TREASURER’S REPORT

A. April 2019

Trustee Caudill moved:

“TO APPROVE THE APRIL 2019 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Vice President Fuller seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Hurst, Steker, Stamoolis

12. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

13. EXECUTIVE DIRECTOR’S REPORT

- The Library will be going over a million checkouts this year.
- Executive Director Womack has been in touch with RTM Engineering for the parking lot project and they have completed the survey work. They are now working on the analysis before starting the bid specification.
- The final AV upgrades will be completed soon.
- Most of the planning for the dinosaur exhibit has been completed.
- The chick hatching project in the Children’s department was a big success and a fantastic teaching tool.

14. STANDING COMMITTEE REPORTS

None.

15. SPECIAL COMMITTEE REPORTS

None.

16. UNFINISHED BUSINESS

None.

17. NEW BUSINESS

A. Discussion of Working Budget FY2019/2020

The proposed working budget for FY 2019/2020 was presented at the meeting. The final working budget will be presented for the Board's approval at the June meeting.

B. Dinosaur Exhibit Installation Agreement with Ravenswood Studio

Trustee Stamoolis moved:

"TO APPROVE TO ACCEPT THE BID FROM RAVENSWOOD STUDIO, INC. DATED 5/13/2019 NOT TO EXCEED \$24,890."

Trustee Hurst seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Hurst, Steker, Stamoolis

C. Discussion of Board Self Evaluation

The Trustees will need to complete the self-evaluation form and return to Executive Director Womack by May 31, 2019. Executive Director Womack will forward the evaluations to President Corzine.

D. Discussion of Committee Assignments

President Corzine will compile the list of Committee assignments and present it at the June Board meeting.

E. Approval of Trustee Expense Reports

None.

F. Building and Grounds Critical Issues

Trustee Blank moved:

"TO APPROVE RESOLUTION NO. 19-05-01 A RESOLUTION APPROVING THE BYPASS PUBLIC BIDDING PROCEDURES TO PURCHASE A DOMESTIC WATER BOOSTER PUMP DUE TO AN EMERGENCY NEED."

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote.

AYES (7): Blank, Caudill, Corzine, Fuller, Hurst, Steker, Stamoolis

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None.

16. ADJOURNMENT

At 9:00 p.m. Vice President Fuller moved:

“TO ADJOURN”.

Trustee Blank seconded the motion and it carried on a unanimous voice vote.

Crystal Steker, Secretary

Approved at the next Regular Meeting of June 18, 2019

Eric Corzine, President